

How to Create a Clickable Link in Primo VE to a Finding Aid or LibGuide

Alma best practices require that you use an electronic portfolio to provide access to the item on the vendor's platform, rather than putting that link in an 856 field.

The 856 fields found in bibliographic records can be added or removed by the Network Zone updates daily import, so if you do want to use a link in the bibliographic record, it is better to create a link as a Local Extension.

ODIN libraries have locally defined 9XX fields available to them in the range: 962-971. [See this document.](#)

Add the Local Extension to the Bib Record

This example will use the 971 field for the link to a finding aid. In the metadata editor, Editing Actions > Add Local Extension:

```
971 41 $a <a href="https://apps.library.und.edu/archon/index.php?p=collections/controlcard&id=395">Finding aid</a>
```

Add the Field to Display in Primo VE

After adding the link to the bibliographic record, the next step is to get that field to display in Primo VE. These configurations only need to be done once, after they are completed all 971 fields will display in Primo VE.

Go to Discovery configuration > Manage and display local fields > Add field.

Click +Add Field and select Add local field.

In the Field to edit box, select the next local field.

In the Display label box add your label.

The screenshot shows the 'Define a Local Field' configuration page. At the top left is a back arrow and the title 'Define a Local Field'. At the top right are 'Back' and 'Save' buttons. Below the title, there are two input fields: 'Field to edit' with a dropdown menu showing 'local_field_09' and 'Display label' with a text input containing 'Related online resource'. Below these is a 'Local field details' section with a dropdown arrow. Inside this section, there are four checkboxes: 'Enable field for search', 'Enable field for facet', 'Use Translations', 'Use the parallel Local Field 01/50 from the Dublin Core record', and 'Use full text links for indexing'. All checkboxes are currently unchecked.

Edit the MARC21 normalization rule for display. Replace the XXXs with the tag. Click Save.

```
Normalization rule for local_field_09

rule "Primo VE - Lds09"
  when
    MARC is "971"."a"
  then
    create pnx."display"."lds09" with MARC "971"."a"
  end
```

*Important: click Apply rules.

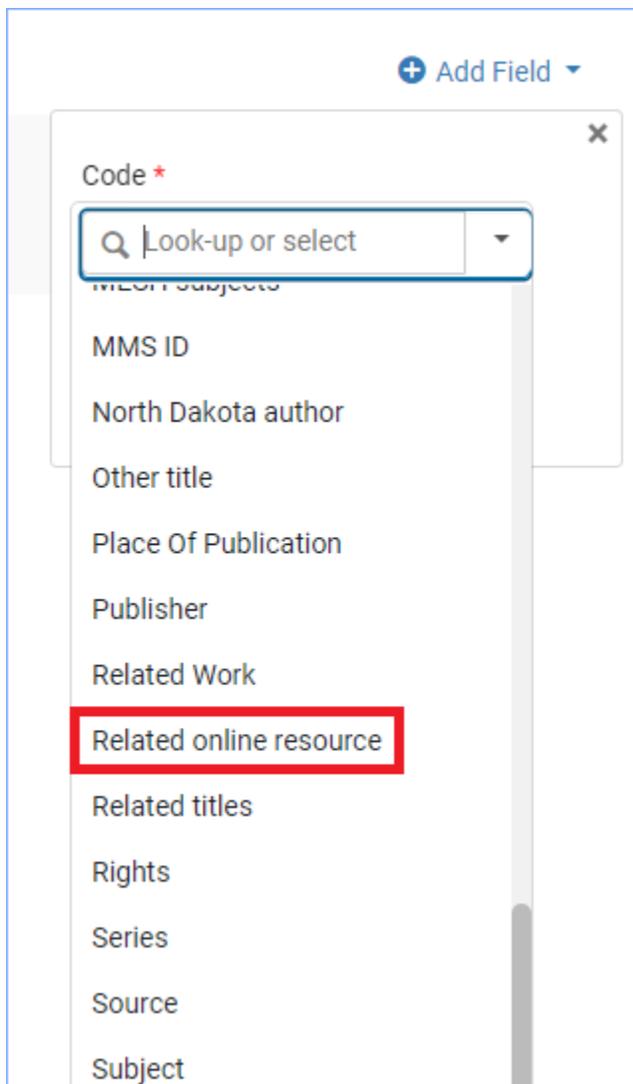
Then, go to Discovery configuration > Configure Views > Full record services.

Configure the Details line.

The screenshot shows a configuration interface with several tabs: General, Links Menu, Search Profile Slots, Advanced Search Configuration, Brief Results, Brief Record Display, Full Record Services, and Manage Customization Package. The 'Full Record Services' tab is active. Below the tabs is a table with columns 'Code' and 'Description'. The table contains six rows. The fourth row, 'details' (Record details), is highlighted in blue. To the right of this row, there is a 'Configure' button highlighted with a red box. Other rows include 'searchWithinJournal', 'quickAccess', 'getIt_link1', 'recommendations', and 'browseshelf'. There are also 'Restore', 'Share', and 'Settings' icons in the top right corner of the table area.

Code	Description			
1	searchWithinJournal	Search for articles within a journal	▼	
2	quickAccess	Quick Access	▼	▲
3	getIt_link1	View It/Get It	▼	▲
4	details	Record details	▼	▲
5	recommendations	Recommendations	▼	Configure
6	browseshelf	Browse Shelf	▼	▲

Click +Add Field, and from the drop-down menu select the display label you created in the previous step.



Click Add and Done.

You may need to wait overnight, but the field will appear in Primo VE.

Details

Title	Papers, 1891-1947.
Creator	Groth, W. C. > Inkster German Evangelical Church (Inkster, N.D.) >
Language	English Norwegian
Subject	Surveying -- North Dakota > Banks and banking -- North Dakota > Evangelicalism -- North Dakota > German Americans -- North Dakota > Local government -- North Dakota > Banks and banking > Evangelicalism > German Americans > German Americans -- Religion > Local government > Politics and government > Surveying > North Dakota -- Politics and government > Inkster (N.D.) -- Politics and government > Inkster (N.D. : Township) > North Dakota > North Dakota -- Inkster > North Dakota -- Inkster (Township) > Bank of North Dakota >
Description	Inkster town records (1882-1909); Inkster township records (1891-1941); Kirchenbuch (1891-1911); account book (1906-1934); personal papers; records of Inkster German Evangelical Church (1920-1927); materials of and relating to Bank of North Dakota; photos; and miscellaneous papers. Includes information relating to Groth's surveying activities in Bottineau and Grand Forks counties.
Creation Date	1891 - 1947
Format	1.25 linear ft
Source	Library Catalog
Local note	Deposited by Charles Groth, Jr.
Identifier	LC : 90797722 OCLC : (OCoLC)28413562 OCLC : (OCoLC)ocm28413562
Related online resource	Finding aid