

## Create a Record Set

Using the Find tool, search for bibliographic records. Then select the records you want to add to the set using the Ctrl key and clicking to select the records.

Then click **Add to Record Set**, select either **new** for a new set, or **existing** to add to a set that is already created.

## Simply Reports Export Express







SimplyReports

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Select one column for output. Either MARC title or MARC bibliographic record ID are good choices because every bib must have a title or record ID.

Report output columns

MARC sort OCLC number  
MARC sort publisher number  
MARC sort title  
MARC sort UPC  
MARC target audience  
MARC type of control  
MARC type of material

Columns selected for output

MARC title

Find **Export Express** in BOLD. Check the **MARC file** box. You can choose to include holdings information with your export if you need to. Update character encoding to UTF-8.

**Export Express:**  
☒ MARC file      Holdings type       Character encoding   
☐ MARC file - custom      Profile   
☐ Other formats      Format

Under Bibliographic record general filters, check the box **Bib record set** and select your record set, and click **Submit**.

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Bib list reports Bib count reports Bib statistical reports Export profiles

Maximum rows to return 20000

Report output columns

MARC author  
MARC bib level  
MARC bib type  
MARC bibliographic record ID  
MARC call number  
MARC char coding scheme  
MARC descriptive cataloging form

Columns selected for output

MARC title

Columns selected for sort

☐ Include header rows  
☐ Text file      Delimiter type   
☐ Excel file

**Export Express:**  
☒ MARC file      Holdings type       Character encoding   
☐ MARC file - custom      Profile   
☐ Other formats      Format

Submit

- Bibliographic record general filters

☒ Bib record set      audiobooks

The report preview appears. Check the **Download report output** box. Then click the Download icon to download the MARC records to your computer.

☒ Download report output



Download

☐ Save report parameters for later use

☐ Create bib record set from report results now

There were 10 results, to download the report use the checkbox (above).

### **BrowseTitle**

River of doubt [Theodore Roosevelt's darkest journey]

The land of mango sunsets

Shutter Island

The secret garden : retold from the Frances Hodgson Burnett original

Hot six

The escape

Web of evil

Three to get deadly

Lethal justice

Indelible