

ODIN Advisory Council Meeting 5/19/22 Minutes

1:06pm – Meeting Called to Order

1:06pm - Approval of 2/24/22 Minutes

- Mary Soucie Approves
- Jennifer Jenness Seconds
- Approved

1:07pm - ODIN Director's Report

- Ellen retires Sept. 2nd. This will most likely be Ellen's last OAC meeting as new Director should be in place by Aug. 1st and will report at that meeting
- Polaris 7.1 Installed on Prod. 3/16/2022
- IUG Annual meeting held virtually April 5-8.
 - i. Fargo Public Library, West Fargo Public Library & ODIN Office staff attended
- Quick Hits Webinar for Polaris 7.2 – June 8th at 12pm
 - i. <https://www.odin.nodak.edu/events/announcement/polaris-72-quick-hits-webinar>
- Polaris ODIN Workdays – April 25th – 29th
 - i. Recordings posted on ODIN Website
 - ii. <https://www.odin.nodak.edu/about/odin-workdays>
- Alma & Primo VE
 - i. New features will appear Quarterly beginning Aug. 2022
 - ii. Next sandbox refresh - 8/14/2022
 - iii. New features released on sandbox 2 weeks prior to Production release
 - iv. Software bug fixes will continue being released monthly
 - v. Release Notes for Alma – https://knowledge.exlibrisgroup.com/Alma/Release_Notes
 - vi. Release Notes for Primo VE – https://knowledge.exlibrisgroup.com/Primo/Release_Notes/002Primo_VE
- Alma ODIN Workdays – April 25th-29th
 - i. Recordings on the ODIN Website
 - ii. <https://www.odin.nodak.edu/about/odin-workdays>
- Virtual ELUNA conference happening now
 - i. May 9-11, 16-18, 24-25
 - ii. ELUNA 2022 Website <https://el-una.org/meetings/eluna-2022-annual-meeting/>
- Announcing the next ODIN Tech Talk
 - i. Website Accessibility Testing by Lynn Wolf & Jason Bedsaul
 - ii. When: TBD
 - iii. Will be recorded and posted to the ODIN Website
- Cost Formula Committee
 - i. Suspended until new Director is hired
 - ii. 5,606 expired patron accounts purged from Polaris by Nicole

- iii. Alma patron account purge to be completed before June 15th
- Through the ND State Library, ARPA dollars will be used to pay the FY23 Minitex invoice for database access \$272,744. That allows ODIN to use their \$111,975 appropriation for upgrades or additional databases. Ellen has:
 - i. Contacted Matt Lee at Minitex to inquire if packages may be upgraded to choices offered on the RFP agreements, possibly for FY23-25 or just FY23. These options were on the original RFP through Minitex.
 - ii. Options include: EBSCO LearningExpress Complete Pkg, ProQuest Global Newsstream, Upgrade from EBSCO Premier to EBSCO Complete (Academic Search Complete, Business Source Complete, Newspaper Source Plus, Vocational Studies Complete would be included) or Capstone (PebbleGo-Health/Science/Social Studies) – working on options
 - 1. NMY & NMI support expanding EBSCO options
 - 2. Mary Soucie suggested LearningExpress Pkg. for the Public libraries and the Capstone Pkg. for the K-12 libraries. Will most likely come down to price.
 - 3. NDS used to have Job & Career Accelerator and it got very little use
 - 4. NMY uses LearningExpress for Teacher Education Program. Lots of practice tests.
 - 5. No one misses ProQuest Global Newsstream
 - 6. NBJ is interested in Academic Search Complete & Vocational Studies Complete
 - 7. NDJ interested in Academic Search & Business Source
 - iii. Ellen says vendors may approve 3 years, so there would be statistics when a new RFP is let sometime in 2025. Matt will negotiate with the vendors to see if anything can be done and to get the best deal.
 - iv. The current Minitex contract goes until FY23 but is renewable in 1-year increments through FY25.
 - v. Any database upgraded or added would go into effect by July 1st or as soon as possible thereafter.
- ODIN is properly positioned under the Enterprise Solutions arm of Core Technology Services under the ND University System under the ND State Board of Higher Education.
- Ellen's boss Jody French is retiring Aug. 2nd. Not sure when a new Enterprise Solutions Director will be hired.
- New Director of West Fargo Public Library is Betty Adams. Starts in June 2022. Came from Inkster, Michigan.
- Dr. Jolie Graybill is New NDSU Director. Came from University of MN, Minitex.
- Ellen is retiring September 2nd. She plans to index her basement, track her ancestors, and declutter her house.
 - i. Personal Email: elliekotrba57@outlook.com
 - ii. Home: 218-773-4046
 - iii. Cell: 701-741-1920

- Personnel Updates
 - i. New Staff
 1. Reader's Advisor (Talking Books): Mariah Ralston
 2. Information Services Assistant (ILL, Reference): Katie Kosse, Elizabeth Hoffert
 3. Patron Services Director: Steve Hammel (Starting June 6th)
 - ii. Former Employees
 1. Public Library Specialist – Abby Ebach
 2. Data Analyst – Kristen Northrup
 3. Reader's Advisory – Chels Sorenson
 - iii. Current Vacancies
 1. Data Analyst (closes 05/26/22)
 2. Public Library Specialist (opening soon)
 - iv. Vacancies on Library Coordinating Council
 1. Special Populations: represents disabled, minority, and economically disadvantaged
 2. At-large: will be vacant until June 30th. Would like to fill with academic librarian.
- Library Vision Grants
 - i. Application period: Aug. 1-31
 1. Grant for Marketing Plan Phase II
 - a. Open to any library that has an approved Marketing Plan. It is for implementing your marketing plan.
 2. Grant for Libraries of Things
 - a. Wide open. One of the few collection grants that won't require Resource Sharing.
 - ii. Application & Guidelines have been standardized
- American Rescue Plan Grant (ARPA)
 - i. Cataloging Grant
 1. To help a select group of libraries that are non-automated or under-automated to get automated
 2. 3 public libraries joining ODIN. RFP out now for a company to do that retrospective conversion. Due at the end of the week.
 3. Ellen & Linda helped tremendously with the RFP so it meets the technical needs of ODIN
 - ii. Database Fees
 1. Will be using ARPA dollars to pay the Minitex database fees for FY23
 2. Still need to work out details
- Mary offered to modify the type of information being shared from NDSL to the OAC Council if necessary

1:41pm - ODIN Governance document

- Michelle Seil, Linda Allbee, and Mary Soucie worked on this document
- Removed references to ODIN Steering Committee & simplified the document

- Added in a statement that requires ODIN libraries to participate in Resource Sharing to some degree. State Library is considering postage grants to help with Resource Sharing costs.
- Tried to refrain from including information that would require the document to be updated more frequently. For example, changing Contact Info to ODINHELP@LISTSERV.NODAK.EDU rather than personal contact info.
- Made it clear what the role of the Advisory Council is versus the role of the ODIN Director
- Streamlined info about user groups. Added in statements of responsibility for user group chairs.
- Ellen will make sure ODIN's role in NDUS is clearly defined in the document
- Kelly will send a cleaned-up version of the document out to the group for review soon

1:52pm - Tech Talks

- ODIN Workdays replaced the Tech Talks for this quarter. Good library participation.
- Next Tech Talk: Website Accessibility by Lynn Wolf & Jason Bedsaul

1:54pm - Library Updates

- Mayville State University – Kelly - running around and very busy. Just bought a bunch of eBooks. Cleaning up from construction project over the summer.
- Bismarck State College – Marlene – Things are going well. Spring semester is over. Doing some weeding & shifting over the summer. Plans for developing daily event in the fall geared towards getting students into the library to relax, do puzzles, play games, and hang out to refresh. Goal is to improve mental health and relieve stress.
- University of Jamestown – Tuya – Long list of projects. Dealing with a lot of water issues in the library's basement. Replacing print journals with electronic versions. Working on new website. Reviewing Curriculum collection textbooks.
- Valley City State University – Jennifer – Doing weeding & shifting over the summer. Catching up from 2020. Creating new listening station space through funding from mini grant on campus. Upgraded CD player, Record player, and headphones so students can listen to the library's many records. New Vice President of Academic Affairs is Larry Brooks from Bottineau. Starting mid-June. Margaret is retiring after 27 years.
- UND School of Medicine & Health Sciences – Erika – Medical Doctor program went through an accreditation visit. Big project for everyone on campus. Expanding collections on UND Scholarly Commons and promoting it. Possibly starting an online journal through Population Health Department.
- West Fargo Public Library – Kirsten – Gearing up for summer. Around 1200 2nd graders came through for library tours. Beanstack challenge is ready and Little Red Reading bus operations are in progress. Lots of staff training. New Director starting mid-June and

new Evening Circulation Supervisor started earlier this month. New Teen Intern program helping to staff the Little Red Reading Bus.

- Minot State University – Jane – Assessment project: Keeping track of how many students use Library Services. Gathering it and going to try to correlate the info with GPA to see if using Library Services influences GPA. Collaborated with Diversity Council to hold a discussion on the book *Rising Out of Hatred* by Eli Saslow. Going to hold another book discussion in the Fall on *The Sentence* by Louise Erdrich. Julia Cater is leaving, so Jane is learning how to catalog.
- UND Thormodsgard Law Library – Tammy – Focusing on hiring a new Head of Technical Services. Laurie McHenry is retiring June 3rd. Just hired her replacement. Should start beginning of July. Hiring for Head of Faculty Services again. Previous candidate passed away before they could start. New Dean at Law School begins July 1st. Will be helping him transition. Hiring other positions across the Law School as well.
- North Dakota State University – Hallie – NDSU New President started Tuesday and is settling in. Library sent him a Welcome package. Starting summer projects including weeding, shifting, and moving furniture. Beth Twomey is leaving May 27th and they will hire a replacement later this summer. Received grant funding to create a podcasting and multimedia studio in the library. Hopefully opening this Fall. NDSU Libraries partnered with the College of Human Science and Education and Prairie Public to film a documentary, *The Women of Alba Bales House* premieres tonight at 9pm on Prairie Public. Had a watch party with the women in the documentary.
- Dickinson State University – Monica – Director search is ongoing. Currently at the phase of whittling down candidates. TR Center is also looking for new Director. VP of Academic Affairs is stepping down at end of June and they don't know who will replace her. Hard to settle into summer projects but hoping to weed Education section.
- Divide County Elementary & Public Library – Traci – Just had Jesse Veeder (author, rancher, cancer survivor, storyteller) for adult program. Went well. 32 people attended. Did a book discussion. Traci didn't like the book until talking to the author. Trying to make sure everyone gets their books back before the end of the year. Will start Summer Reading next week.
- Williston State College – Katie – There should be a Library Coordinator position opening for Williston by July 1st.

2:18pm - Academic Overdrive Digital Consortium Discussion

- A few years ago, the Academic libraries discussed creating an Overdrive consortium. It was bad timing then, but should we pursue it now?
- Bismarck State College would like to pursue it now.

- University of Jamestown was considering Kanopy for streaming services and would be interested in joining an academic Overdrive consortium.
- Public libraries created a digital consortium a few years back. ND State Library would be interested in supporting an academic digital consortium with ARPA dollars if one is created.
- Minot State University was able to get Kanopy using COVID funds and love it.
- Overdrive app will be going away at the end of the year and replaced with Libby.
- ND State Library is already providing access to over 3,000 magazines through Overdrive to the other digital consortiums. They could explore giving access to an academic consortium too.
- University of Jamestown's biggest hurdle is patron education on how to create another account and use the app since they are now very used to single authentication.
- ND State Library may have the option to share their Advantage account with other libraries to provide access. Would have to check with Overdrive and negotiate terms. Very open to supporting an academic digital consortium.
- Ellen suggested talking to procurement people if anything is over \$10,000 because it may require an RFP process. Cracking down on this rule.
- Mary thinks it may not apply because each individual library isn't spending over \$10,000 for their licensing fee. Plus, eBooks are exempted from the rule because they are considered library materials, even if more than \$10,000 is spent collectively.
- Stoxen Library, Dickinson failed their audit because they had a big EBSCO package that cost around \$36,000 and were told by the state that it needed to be purchased through Minitex instead of directly through EBSCO since Minitex did the RFP.
- Ellen strongly suggests clearing everything through procurement before doing anything.
- Mayville State University has issues with their business office understanding library procurement.
- Mary doesn't think Overdrive would qualify for an alternate procurement since there are other vendors other there who offer similar services.
- Ellen suggests handling procurement through CTS/ODIN to help simplify the process.
- May want to reach out to other academic libraries in the state to gauge interest in joining.
- Bismarck State College's business office understands their library procurement process, so they don't have any issues renewing services.
- UND Chester Fritz Library currently has a rep that works well for them too and understands their needs.
- Jason has a list of all academics that currently use Overdrive. Patrons can have access to different "buckets" within Overdrive, however, priority is given to local patrons first.
- Kelly suggested first step would be getting an email out to academics to gauge interest.
- UND Chester Fritz Library has been looking at Overdrive since the students just voted to give funding for popular reading materials. Contact Laura Egan for more info.
- Mary will reach out to their Overdrive rep to get more information.
- Kelly will start the process by emailing all Directors and contacting Laura Egan @ UND/CFL.

- Next step would be checking with Overdrive to see how an academic digital consortium would need to be set up.
- Mary offered to send out the email to gauge interest in this project.

2:49pm - Meeting adjourned

DRAFT