

ODIN Steering Committee Online Meeting Minutes
September 17, 2021
10:00-11:00 a.m. Central Time; 9:00-10:00 a.m. Mountain

Microsoft Teams meeting

1) Roll call of members and attendees.

Kelly Kornkven – Mayville State – OAC Chair
Phyllis Kuno - Trinity Bible College
Stephanie Walker – UND Chester Fritz

Michele Seil – Carrington City Library
Ellen Kotrba – ex-officio – Director of ODIN
Mary Soucie – State Librarian

Others:

Linda Allbee – ODIN
Nicole Murphy – ODIN

Additions to Agenda (Kelly Kornkven, Chair) – this will be the first OSC meeting that is recorded

2) Approval of April 16, 2021 Minutes – must be logged in to view

<https://www.odin.nodak.edu/sites/default/files/2021-06/DRAFT%20-%20ODIN%20Steering%20Committee%20Online%20Meeting%20Minutes%2016apr2021.pdf>

Motion to approve – Mary Soucie – seconded – Phyllis Kuno – discussion – none – all in favor – opposed – none

3) Emerging Technologies Committee Update – at the OAC meeting, this turned into the concept of ODIN Tech Talks – Ellen expects to have Nicole Murphy present on the ILL Bridge idea to inform those interested as to what it is and what is being planned. The second ODIN Tech Talk is scheduled to be on SUSHI-Counter Reports – statistics on e-Resources. OAC will decide at each meeting what the topic will be, and the Tech Talk will happen in the months after but before the next meeting. If no topics, ODIN will decide.

4) Cost Formula Committee Update – at the OAC-Academic Breakout session, ODIN academic members stepped up to serve on this committee – hope to have a meeting soon

5) Future of Steering Committee – the committee original purpose was to keep things moving forward. Now that the OAC meetings are quarterly, is OSC needed? Are monthly meetings necessary? Has mission changed? Soucie indicated that having a set schedule is helpful in her schedule. What about having a meeting every other month? Perhaps OAC 4 times a year and the OSC in the months before the OAC meeting. Walker stated that it seems to be hard to get a quorum at OAC meetings. Steering Committee has no powers according to Governance. We're doing more things now, like recording the meetings and sending out a synopsis of meeting to member libraries after the meetings. Communication is the key to engaging librarians in decisions. Part of the role of steering committee members is to reach out and educate per their representative role. Kornkven suggested the OSC meeting before the OAC to

draft out the agenda. This way, communications could be sent out to inform on what's happening in the upcoming OAC meeting. The presentation by members is a great value for attendees. Consensus is more widely accepted than voting on things. Votes are necessary when there's a very big issue. Consensus was to have OSC meeting the month before OAC meeting. If issues come up outside that schedule, a meeting may always be called. We need to find out if timing is within the governance document and where does a quorum exist in the OAC and OSC world. Walker believes quorum has been used in the past. We'll need to look at that. It does state Robert's Rule for Order will be used. We'll check on quorum. September 22, 2017 is when the OSC began. The governance document should be reviewed at least every five years. So... OSC will meeting January, April, July and October and OAC meets February, May, August, November. Schedule revisions will be sent out after October meeting.

- 6) **Membership Update** - Are people rotating off soon. This December will be elections for Stephanie, Phyllis, Susan and June is Michelle and Joe Mocnik's position. Staggering elections is to keep some continuity to the committee. Kornkven brought up that Joe Mocnik resigned so we need to name his replacement. Kotrba thought the governance may have been changed to allow Joe's replacement to serve an entire term but it was determined that it's only until his current term is up. Hallie Pritchett will be asked to fill Joe's seat until June 2022. Since OSC elections are coming up, we need a Nominating Committee. Walker said she would gladly serve on the Nominating Committee. Kornkven will ask Susan Moberg to also serve on the committee. Michele Seil will also serve on the committee. Soucie volunteered to support the committee by drafting emails, etc. Kuno agreed to serve another term.
- 7) There has been a lot of turnover this year in libraries. Soucie suggested that a Welcome packet be sent to new librarians as a means of orientation. Why to attend meetings, etc. Walker agrees that orientation is a good thing. Inserts for each type of library. Who to reach out to with questions? Explain North Dakota. Opportunity to meet other librarians. Soucie asked Seil what she finds valuable in attending meetings. She was asked to be on OSC – she is busy and can't attend all meetings so knowing what is to happen is good. Seil suggested that reaching out by ODIN and other librarians really welcome to new librarians. Soucie likes the idea of OSC members reaching out. Ask OAC members to assist in this process. Recordings allow members to hear what happened in the meeting within their timeframes. Soucie emphasized that attendance at the OAC meeting is most important. Encourage all to read emails. There may be a lot of emails, but we live in an email world.
- 8) Kornkven is agreeing to run again for OAC Chair. We all agreed that Kornkven has done a great job.
- 9) Next Meeting Friday October 15, 2021 – Talking about OAC meeting agenda

Meeting adjourned at 11:03am.