

Streamlining Workflows @ the Fargo Public Library



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March 28, 2012

FPL Overview



- **1 Main library; 2 branch libraries**
 - Main 174,295 physical items
 - Carlson: 66,278 physical items
 - Northport: 24,309 physical items
 - eMedia: 4,967 electronic media
- Report for total items: Aleph circulation module > Services > ODIN Custom – Items > Total Items (cust-12)
 - ✦ Name output file > select sublibrary > sort by collection > submit

Navigation icons: Home, Back, Forward, Print, Refresh, Stop, Search, etc.

[1] Functional [2] Overview

- [M] List Of Items
 - [E] All Items History
- [I] Item
 - [H] Hold Requests
 - [P] Photocopy Requests
 - [L] Loan
 - [O] History
 - [Z] Circulation Log
 - [S] Circulation Summary
 - [K] Booking
 - [R] Maintenance Record
- [B] Bibliographic Info.
- [T] Trigger List
- [N] Maintenance Profile

Items List

Loan Filter

Empty list area

Item Details

Empty details area

- History
- Notices to Patrons
- Maintenance
- Renew / Recall Loans
- Requests
- Reports
- Advance Booking
- Remote Storage
- Patron Records
- Cash Transactions
- Statistics
- General
- Manage Database Tables
- Items
- Staff
- Course Reading
- ODIN Custom - Usage and Statistics
- ODIN Custom - Items**
- ODIN Custom - Bib Records
- ODIN Custom - Patrons
- ODIN Custom - Cash
- ODIN Custom - Overdues
- ODIN Custom - Move Files

- Collection Statistics (cust-01)
- Collection Material Statistics (cust-02)
- Total Items (cust-12)**
- Item Count on a Specific Date (cust-13)
- Items Added and Deleted by Date Range (cust-14)
- Items Not Linked to a Holding Record (cust-32)
- Item List by Collection, Item Class and Date Range (cust-33)
- Missing Items List by Date Range set to Missing (cust-46)
- Item Process Status List by Date Range set to Process Status (cust-47)
- Item Count by Collection and Call Number Range (cust-404)
- Item Count by Call Number Range (cust-405)
- Items with Issues in a Date Range (cust-45)
- Items Linked to an Order (cust-77)

Buttons: Booking Req, Photo Request, Hold Request, Claim Return, Lost, Print Slip, Push to Items, Refresh

Search bar with icons for search, refresh, and navigation.

Navigation icons: back, forward, home, print, refresh, and search.

[1] Functional [2] Overview

- [M] List Of Items**
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 - [H] Hold Requests
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- [T] Trigger List**
- [N] Maintenance Profile**

Items List

Loan Filter

Main content area for the Items List report, currently empty.

Item Details

Total Items (cust-12) - NFG50

* Output File	<input type="text" value="nfg-totalmar26"/>	
Sublibrary	<input type="text" value="All"/>	▼
Sort By	<input type="text" value="Collection"/>	▼
Runtime:	<input type="text" value="Today"/>	▼
At:	<input type="text" value=""/> O'clock:	
Library:	<input type="text" value="NFG50"/>	▼
Print ID:	<input type="text" value=""/>	▼
Report Language:	<input type="text" value=""/>	▼

Submit View History Cancel Help

Add to History Online

FPL Overview



- OCLC WorldCat database
 - 175,501 holdings
 - OCLC FirstSearch > enter OCLC ILL autho and password > click Expert Search > in box type li: followed by OCLC symbol > click Search.


Staff View **WorldCat Expert Search**

- Enter search terms in one or more boxes and click on **Search**.
- If you have saved marked record(s), you can access them here: [Saved Records](#)

[Home](#)
[Databases](#)
[Searching](#)
[Resource Sharing](#)
[Article Exchange](#)
[My Statistics](#)
[My Account](#)
[Options](#)
[Basic Search](#)
[Advanced Search](#)
[Expert Search](#)
[Previous Searches](#)



Index



Subjects



News



Help

Current database: **WorldCat**




Search in database:

 WorldCat  (Updated: 2012-03-27)

OCLC catalog of books and other materials in libraries worldwide

Search for:

Indexed in:

 Keyword (kw.)   













 Year (format: YYYY-YYYY)

Limit to:

 Language [Show all languages ...](#)

 Number of Libraries 

 Limit type to:
 match any of the following

- | | | |
|---|--|---|
| <input type="checkbox"/>  Books | <input type="checkbox"/>  Serial Publications | <input type="checkbox"/>  Articles |
| <input type="checkbox"/>  Visual Materials | <input type="checkbox"/>  Sound Recordings | <input type="checkbox"/>  Musical Scores |
| <input type="checkbox"/>  Computer Files | <input type="checkbox"/>  Archival Materials | <input type="checkbox"/>  Maps |
| <input type="checkbox"/>  Internet Resources | <input type="checkbox"/>  Continually Updated Resources |  |

Subtype limits

Staff View **WorldCat List of Records**

Click on a title to see the detailed record.

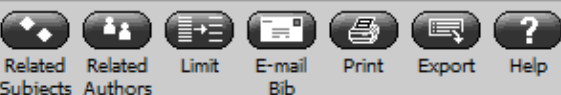
Click on a checkbox to mark a record to be e-mailed or printed in Marked Records.

Refine your search results: 175,502 (Show me how)

[Home](#) [Databases](#) [Searching](#) [Results](#) [Resource Sharing](#)

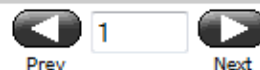
[Article Exchange](#) | [My Statistics](#) | [My Account](#) | [Options](#) | [Policies](#)

[List of Records](#) [Detailed Record](#) [Marked Records](#) [Saved Records](#)



WorldCat results for: **li: nfg.** ([Save Search](#))

Records found: **175,502** (English: [170,108](#)) Rank by: **Number of Libraries**



All 175502 [Books](#) 140201 [Sound](#) 15723 [Visual](#) 11287 [Internet](#) 5710 [Serials](#) 1712 [Computer](#) 527 [Maps](#) 206 [Scores](#) 129 [Updated Resources](#) 5 [Archival](#) 1

Limit results:

1.



Time.

Author: Hadden, Briton,; Luce, Henry Robinson, **Publication:** [New York, etc., Time Inc.] 1923-

Document: English : Serial Publication : Periodical : Weekly Internet Resource

Libraries Worldwide: 6900 | [Regional Holdings](#) | [State Holdings](#) **Fargo Public Library**

Group Holdings **Year of Article** **Volume of Article**

Accession No: OCLC: 1767509 **National Library Cataloging:** Library of Congress (DLC)

More Like This: [Search for versions with same title and author](#) | [Advanced options ...](#)

[See more details for locating this item](#)

2.



Newsweek.

Publication: New York, etc., Newsweek, etc.] 1933-

Document: English : Serial Publication : Periodical : Weekly Internet Resource

Libraries Worldwide: 6615 | [Regional Holdings](#) | [State Holdings](#) **Fargo Public Library**

Group Holdings **Year of Article** **Volume of Article**

Accession No: OCLC: 1760328 **National Library Cataloging:** Library of Congress (DLC)

More Like This: [Advanced options ...](#)

Technical Services Department



- 1 FT collections manager
- 1 FT acquisitions associate
- 1 FT cataloger
- 1 PT (30 hr/wk) cataloger
- 1 PT (24 hr/wk) processor
- 1 PT (10 hr/wk) page

- 2012 materials budget \$525K
- 2011 holdings set on 19,055 unique items

Problem and Solution



- Problem: 4 touches per item
- Solution: Director's support
 - Analyze each position in the department
 - Break down the workflow
 - Rebuild more efficiently
 - Work smarter, NOT harder
- Goal: 1 touch per item

Little things add up



- **Receiving:**
 - Boxes opened upon arrival and only best seller fund code titles removed & rushed
 - Remainder randomly unpacked to carts as time permitted
 - Item slips
 - Branch bookmarks: red, orange, blue
- **Acquisitions:**
 - Applied barcodes
 - Received serials
- **Cataloging:**
 - By cart containing random formats
 - Handwritten notes: DDC on item slip and inside book
 - Cataloging, then barcode item entry
- **Processing:**
 - Stickers, stickers, stickers
 - Spine label errors matching sheet of labels to proper items
 - Mending
- **Overall:**
 - Shared routines

Simplify



- **Receiving:**
 - Date boxes on arrival
 - Adult materials priority
 - Item slip revision
 - Applies barcodes
 - Rush process implemented
- **Acquisitions:**
 - Standing orders: Travel guides, Test guides, Reference, Hot adult fiction and LP
 - Enters brief vendor records in Aleph Acquisitions module
 - Manages serials
- **Cataloging:**
 - OCLC Connexion with export to Aleph via OCLC loader
 - Print-on-demand spine labels from Connexion with Zebra printer
 - One format at a time
- **Processing:**
 - Barcode item entry
 - Reduction in stickers
 - Reduced mending; implemented weeding
- **Overall:**
 - Distinct responsibilities

Future Possibilities



- Vendor loader for brief MARC records
- Reducing number of selectors
- Non-fiction standing order
- Fiction spine labels applied by vendor
- Shelf-ready materials, especially media

- Workflows **WILL** change in future
 - Not ‘if’ but ‘when’

Results



- Change = Stress
- Ergonomics
 - Resistant to changing workflow
 - Paradox: New workflow eliminated physical strain
- Training
 - As much as possible
 - New accomplishments don't invalidate previous work

Reports (cust-55)



- Aleph Circulation Module > Services > ODIN Custom - Bib Records
 - Bib Records without Holdings or ADMs (cust-55)



- Administration
 - [B] Booking
- Task Manager
 - [J] FileList
 - [A] Batch Log
 - [Q] Batch Queue
 - [D] Print Daemon
- [C] List Of Courses
- [R] Course
 - [L] Course Doc List

File List

Library: NFG50

Local Name
nfg-emedial
nfg-mainchildtotal
nfg-mainaduldtotal
nfg-nptotal
nfg-catotal
nfg-childdvd312
nfg-npdvd312
nfg-cadvd212
nfg-dvdcoll312

Remote Name	
nfgnp-cir11-picklst-pm-	
nfgca-cir11-picklst-pm-	
nfgma-cir11-picklst-pm-	
nfgnpinvmark-138	
nfgnpinvsum-138	
nfgnpinvdef-032612-3	
nfg-debitmain	
nfgnpinvsum-137	03/26/12
nfgnpinvmark-137	03/26/12
nfgnpinvdef-032612-2	03/26/12
nfgnpinvsum-136	03/26/12
nfgnpinvmark-136	03/26/12
nfgnpinvsum-135	03/26/12
nfgnpinvmark-135	03/26/12
nfgnpinvdef-032612-1	03/26/12

- History
- Notices to Patrons
- Maintenance
- Renew / Recall Loans
- Requests
- Reports
- Advance Booking
- Remote Storage
- Patron Records
- Cash Transactions
- Statistics
- General
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- ODIN Custom - Usage and Statistics
- ODIN Custom - Items
- ODIN Custom - Bib Records
- ODIN Custom - Patrons
- ODIN Custom - Cash
- ODIN Custom - Overdues
- ODIN Custom - Move Files

Time
11:33 AM
11:29 AM
11:29 AM
11:28 AM
11:27 AM
09:29 AM
09:26 AM
09:26 AM
09:24 AM
.....

- Time
- 03:02 PM
- Bib Records Added by Date Range (cust-08)
- Bib Records Updated by Date Range (cust-09)
- Average Publication Year by Collection (cust-10)
- New Bib Record Count by Date Range (cust-11)
- Deleted Bib Record Count by Date Range (cust-18)
- Bib records without Holdings or ADMs (cust-55)
- Holding records without Items (cust-56)
- Bib Records with Adm but no Holding Record (cust-57)
- Unique Bib Records (cust-58)
- Common Bib Records between 2 ADMs (cust-59)
- Bib Records with Authority Changes by Date Range (cust-60)
- System Record Counts (cust-87)

Barcode

 [1] Functional [2] Overview

Search

-
-
-

1. [Brief List](#) | 2. My Records | 3. Brief Records |

<< >> (System Number= 6048491)

[Sorted by Year (Ascending) then Author (Ascending).] <<<< Fargo Public >>>>

Title	Author	Call No.	Imprint	ISBN-ISSN	Year
Southern Great Lakes 2005 : Illinois, Indiana, Ohio.	Exxon Mobil Corporation.		Park Ridge, Ill. :ExxonMobil Travel Publications,c2005.	0762735910	2005

Jump to:

1. [Full+Link](#) | 2. MARC Tags | 3. MARC Public View | 4. Catalog Card | 5. Citation |

Title	Southern Great Lakes 2005 : Illinois, Indiana, Ohio.
Publisher	Park Ridge, Ill. : ExxonMobil Travel Publications, c2005.
Phys. Description	88, 362 p. : maps (some col.) ; 24 cm.
Format	BK
Series	Mobil travel guide.
General Note	Includes index.

Reports (cust-56)



- Aleph Circulation Module > Services > ODIN
Custom - Bib Records
 - Holding Records without Items (cust-56)

Home Insert Page Layout Formulas Data Review View Add-Ins

Cut Copy Paste Format Painter Clipboard

Courier New 12 A A

B I U

Font

Wrap Text Merge & Center

Alignment

General

\$ % , .0 .00

Number

Conditional Formatting as Table Cell Styles

Styles

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	

2	Holding Records without Items (cust-56)														

5	Bib Key	HoldingKey	SubLibrary	Collection	Call Number										
6	-----	-----	-----	-----	-----										
7	001887057	003407582	NFGCA	MYS	Clark, Mary Higgins										
8	001910245	003433238	NFGAD	BIO	Clinton, H. A544										
9	001909090	003556685	NFGAD	AFICT	Saul, John										
10	001803064	003561877	NFGAD	PER	Periodical										
11	001800688	003561781	NFGAD		Newspaper										
12	001800905	003561789	NFGAD		Newspaper										
13	001800914	003561798	NFGAD		Newspaper										
14	001799332	003561725	NFGAD	PER	Microfilm										
15	001800462	003561738	NFGAD	PER	Periodical-Pro										
16	001800521	003561748	NFGAD		Newspaper										
17	001800574	003561757	NFGAD		Newspaper										
18	001802275	003561863	NFGAD	PER	Periodical-Pro										
19	001802524	003561872	NFGAD	PER	Periodical-Pro										
20	001804964	003561899	NFGAD	PER	Microfilm										
21	001805120	003561904	NFGAD		Newspaper										
22	001805228	003561909	NFGAD	PER	Microfilm										
23	001805409	003561916	NFGAD	PER	Microfilm										
24	001805959	003561922	NFGAD	PER	Microfilm										
25	001806474	003561934	NFGAD	PER	Microfilm										

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
117	007032492	008221168	NFGAD		ANONF		135.45	D211						
118	007123759	008221173	NFGAD		ANONF		305.5234	P584						
119	007123759	008221174	NFGNP		ANONF		305.5234	P584						
120	007115369	008221190	NFGNP		ANONF		649.1	S855						
121	007120389	008221185	NFGAD		ANONF		155.3329	P665						
122	007115369	008221188	NFGAD		ANONF		649.1	S855						
123	007115369	008221189	NFGCA		ANONF		649.1	S855						
124	007141173	008221213	NFGAD		ANONF		306.0956	S524						
125	007123216	008221242	NFGAD		ANONF		818.409	T969						
126	007115408	008221252	NFGAD		ANONF		364.1334	T189						
127	007120303	008221203	NFGCA		ANONF		248.2208	M345						
128	007120165	008221200	NFGAD		ANONF		200	D287						
129	007120165	008221201	NFGCA		ANONF		200	D287						
130	007120303	008221202	NFGNP		ANONF		248.2208	M345						
131	007136731	008221503	NFGNP		ANONF		808.02	L154						
132	007120377	008221256	NFGAD		ANONF		123.5	H316						
133	007140998	008221327	NFGAD		BIO		Gravano, K. G775							
134	007136731	008221502	NFGAD		ANONF		808.02	L154						
135	007136731	008221504	NFGCA		ANONF		808.02	L154						
136	007136710	008221393	NFGNP		ANONF		641.5	B624						
137	007115734	008221277	NFGNP		ANONF		741.5697	M754						
138	007141224	008221307	NFGAD		BIO		Roth, J. R845							
139	007141235	008221319	NFGAD		BIO									
140	007134626	008221286	NFGAD		ANONF		526	N851						
141	007141314	008221408	NFGAD		ANONF		918.044	M251						

Barcode

[1] Functional [2] Overview

- Search**
- [F] Find
 - [B] Browse
 - [H] Show

1. [Brief List](#) | 2. My Records | 3. Brief Records |

<< >> (System Number= 007141235)

[Sorted by Year (Ascending) then Author (Ascending).] <<<< Fargo Public >>>>

Title	Author	Call No.	Imprint	ISBN-ISSN	Year
King Larry : the life and ruins of a billionaire genius /	Scurlock, James D.	King, L. S437	New York :Scribner,2012.	9781416589228 (hardback)	2012

Jump to:

1. [Full+Link](#) | 2. [MARC Tags](#) | 3. [MARC Public View](#) | 4. [Catalog Card](#) | 5. [Citation](#) |

520	a "The story of DHL co-founder and billionaire Larry Hillblom, who disappeared, leaving behind a unraveling today"-- c Provided by publisher.
60010	a Hillblom, Larry Lee, d 1943-1995.
650 0	a Businessmen z United States v Biography.
650 0	a Entrepreneurship z United States v Biography.
650 0	a Billionaires z United States v Biography.
61020	a DHL Express (Firm)

BK System No. 7141235 King Larry : (Scurlock, James D.) Year: 2012

Barcode

- [R] Edit Records
- ODN60-8221320 (NEW85)
 - ODN60-8221319 (NEW85)
 - ODN01-7141235 (NEW85)
- [I] Import Records
- [T] Triggers

- ODN01 - 7141235
- OBJECTS (No record available)
 - NFG50 - 7141235
 - ODN60
 - HOL - NFGAD BIO S*
 - HOL - NFGAD BIO S*

<i>ISBN</i>	<u>020</u>	—	a	1416589228 (hardback)
<i>ISBN</i>	<u>020</u>	—	a	9781416593942 (ebook)
<i>ISBN</i>	<u>020</u>	—	a	1416593942 (ebook)
<i>System No.</i>	<u>035</u>	—	a	(OCoLC)500815212
			z	(OCoLC)709673360
			z	(OCoLC)772086775
<i>Catal. Source</i>	<u>040</u>	—	a	DLC
			c	DLC
			d	BTCTA
			d	YDXCP
			d	NPL
			d	MOF
			d	BKL
			d	VP@
			d	BWX
			d	VRC
			d	IHV
			d	JSE
			d	BDX
			d	CDX
			d	NFG
<i>Authent. Code</i>	<u>042</u>	—	a	pcc
<i>Geog. Area Code</i>	<u>043</u>	—	a	n-us---
<i>Local Holdings</i>	<u>049</u>	—	a	NFGJ
<i>Local Call No.</i>	<u>092</u>	—	a	388.044
			b	S437
<i>Local Call No.</i>	099	—	a	King, L.
			a	S437
<i>Personal Name</i>	<u>100</u>	<u>1</u>	a	Scurlock, James D.
<i>Main Title</i>	<u>245</u>	<u>10</u>	a	King Larry :
			b	the life and ruins of a billionaire genius /
			c	James D. Scurlock.
<i>Edition</i>	<u>250</u>	—	a	1st Scribner hardcover ed.
<i>Imprint</i>	<u>260</u>	—	a	New York :

Home Insert Page Layout Formulas Data Review View Add-Ins

Cut Copy Paste Format Painter Clipboard

Courier New 12 A A Bold Italic Underline Font

Wrap Text Merge & Center Alignment

General Number \$ % .00 .00

Conditional Formatting as Table Cell Styles

A7 fx 001887057 003407582 NFGCA MYS Clark, Mary Higgins

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	*****													
2	Holding Records without Items (cust-56)													
3	*****													
4														
5	Bib Key	HoldingKey	SubLibrary	Collection	Call Number									
6	-----													
7	001887057	003407582	NFGCA	MYS	Clark, Mary Higgins									
8	001910245	003433238	NFGAD	BIO	Clinton, H. A544									
9	001909090	003556685	NFGAD	AFICT	Saul, John									
10	001909537	007023535	NFGAD	BIO	Sparks, N. S736									
11	006043580	007034274	NFGCH	BRDBK	Taback, Simms									
12	001905630	007834447	NFGCH	CFICT	Pilkey, Dav									
13	006351866	007359038	NFGAD	SCIFI	Rowling, J K									
14	006564678	007597959	NFGCA	CGRA	Telgemeier, Raina									
15	006681126	007721216	NFGCH	CSCFI	Lemke, Donald B									
16	006414495	007722835	NFGCA	AFICT	De la Cruz, Melissa									
17	001873207	007723172	NFGCH	PICBK	Winter, Jeanette									
18	001910715	007803168	NFGCA	OVER	912 A881									
19	007120175	008219205	NFGAD	OVER	779.2 M293									
20	007120169	008221178	NFGAD	ANONF	228.06 P133									
21	007141138	008221179	NFGCA	BIO	Mosher, H. M911									
22	007123198	008221235	NFGAD	BIO	Angelou, M. A584									
23	007123178	008221238	NFGAD	ANONF	839.8226 I14									
24	007115373	008221253	NFGAD	ANONF	641.302 B262									
25	007115373	008221254	NFGCA	ANONF	641.302 B262									

Barcode

[1] Functional [2] Overview

- Search**
- [F] Find
 - [B] Browse
 - [H] Show

1. [Brief List](#) | 2. My Records | 3. Brief Records

<< >> (System Number= 001887057)

[Sorted by Year (Ascending) then Author (Ascending),] <<<< Fargo Public >>>>

Title	Author	Call No.	Imprint	ISBN-ISSN	Year
On the street where you live /	Clark, Mary Higgins.	Clark, Mary Higgins	New York, NY :Simon & Schuster,c2001.	0743206029	2001

Jump to:

1. [Full+Link](#) | 2. MARC Tags | 3. MARC Public View | 4. Catalog Card | 5. Citation

Availability	NFGAD Mystery: Clark, Mary Higgins -- available
Availability	NFGCA Mystery: Clark, Mary Higgins -- available
Author	Clark, Mary Higgins.
Title	On the street where you live / Mary Higgins Clark.
Publisher	New York, NY : Simon & Schuster, c2001.
Phys. Description	317 p. : 25 cm.

Barcode BIB= 1887057 ADM= 97558 - On the street where you live / (Clark, Mary Higgins.) Year: 2001

- [1] Functional [2] Overview
- [L] **Items List (1/3)**
 - [A] All Items History
 - [I] **Item (331110051548)**
 - [H] History (Last updated)
 - [Z] Circulation Log (12/2)
 - [S] Circ Summary
- [O] **Objects List (0)**
- [J] **Object**
- [B] **Bibliographic Info.**
- [T] **Trigger List**

Items List

B-C	Sublibrary	Description	Call number	Collection	Status	Notes
33111003692015	Fargo Public - Main Library		Clark, Mary Higgins	Mystery	3 Week Loan	
33111003692072	Fargo Public - Main Library		Clark, Mary Higgins	Mystery	3 Week Loan	
33111005154832	Fargo Public - Carlson		Clark, Mary Higgins	Mystery	3 Week Loan	

Sort Options

1. Item Display | 2. General Information (1) | 3. General Information (2) | 4. Serial Information | 5. Serial Levels | 6. HOL Links

Linked	Holding Text
	NFGCA MYS
	NFGAD MYS
<input checked="" type="checkbox"/>	NFGCA MYS

Reports (Cust-57)



- Aleph Circulation Module > Services > ODIN
Custom - Bib Records
 - Bib Records with Adm but no Holding Record (cust-57)

Reports



- **Export to Microsoft Excel**
 - In Aleph, click Print button to view report > click in report > Ctrl A > Ctrl C > close report > open Excel and Ctrl V
 - May have to convert columns: In Excel, click A to highlight column > click Data > click Text to columns icon > click next column, etc.

	A	B	C	D	E	F	G	H	I	J
1	6076635	20100925	The Ethics of Smuggling	Andrew, Brother	2005					
2	6821749	20100414	Magazine envelope	do not remove record	2009					
3	6821751	20100414	Magazine envelope	do not remove record	2009					
4	6821752	20100414	Magazine envelope	circ	2009					
5	6821754	20100414	Magazine envelope	circ	2009					
6	6821755	20100414	Magazine envelope	circ	2009					
7	6821756	20100414	Magazine envelope	circ	2009					
8	6821757	20100414	Magazine envelope	circ	2009					
9	6821759	20100414	Magazine envelope							
10	6821760	20100414	Magazine envelope							
11	6821761	20100414	Magazine envelope							
12	6821762	20100414	Magazine envelope							
13	6821764	20100414	Magazine envelope							
14	6933148	20110308	Inside Central As							
15	6936621	20110315	Janell Cannon - S							
16	6936702	20120118	Fly Fishing--The							
17	6939778	20110322	The Rise and Fall							
18	6943363	20110331	Maestro & revol							
19	6947862	20110411	RUN YOUR BUTT							
20	6952115	20120118	Stargate Sg-1: Oc							
21	6976698	20110525	Hoarding							
22	6976820	20110525	Lucky	Lamorski, Jurek.	2011					
23	6976853	20110525	The Harvest	Brass, Perry	OCoLC)3722670					
24	6978695	20110602	View from the Imperium	Nye, Jody Lynn	2011					
25	6981361	20110608	Nessie, the Loch Ness monster /	Brassey, Richard.	1996					

Sort

My data has headers

Column	Sort On	Order
Sort by	Column E	Values
		Smallest to Largest

Home Insert Page Layout Formulas Data Review View Add-Ins

Cut Copy Paste Format Painter Clipboard

Courier New 12 A A B I U Font

Wrap Text Merge & Center Alignment

General \$ % .00 .00 Number

Conditional Formatting Format as Table Cell Styles Styles

A75 fx 6993347

	A	B	C	D	E	F	G	H	I	J
67	7125008	20120227	Scorpion king 2 - rise of a warrior		2008					
68	7125086	20120227	BETTER THAN CHOCOLATE	ROBERTSON, BRIEANN	2008					
69	7139718	20120322	Heroes	Ford, Harrison	2008					
70	7139756	20120322	Take me out to the ball game	Sinatra, Frank	2008					
71	7139772	20120322	Wild strawberries	Von Sydow, Max	2008					
72	6943363	20110331	Maestro & revolutionary: an introduction	Piazzolla, Astor.	2009					
73	6947862	20110411	RUN YOUR BUTT OFF!: A BREAKTHROUGH PLA	Lorge Butler, Sarah.	2009					
74	6988443	20110621	MINNESOTA'S BEST BREWERIES AND BREWPL	Shepard, Robin.	2009					
75	6993347	20110707	1105 YAKIMA STREET	Macomber, Debbie.	2009					
76	7015562	20110912	THE ROAD TO GRACE: THE THIRD JOURNAL IN	Evans, Richard Paul.	2009					
77	7024996	20111025	The three little pigs - Story on the Go		2009					
78	7033389	20111020	Culo by Mazzucco	Mazzucco, Raphael.	2009					
79	7087174	20120111	I, Michael Bennett	Patterson, James.	2009					
80	7090182	20120113	Hundreds of lions	McKeown, Erin.	2009					
81	7092041	20120119	test	test	2009					
82	7092067	20120119	Air bud spikes back & 7th inning fetch		2009					
83	7105359	20120206	BECKON	PAWLIK, TOM	2009					
84	7105366	20120206	HIDE ME AMONG THE GRAVES	Powers, Tim.	2009					
85	7105549	20120206	American Grown: The Story of the White H	OBAMA, MICHELLE	2009					
86	7115336	20120212	One Thousand Gifts: Finding Joy in What	VOSKAMP, ANN	2009					
87	7119934	20120215	REAL VAMPIRES HATE SKINNY JEANS	Bartlett, Gerry.	2009					
88	7119935	20120215	SLIGHTLY IRREGULAR	Pollero, Rhonda.	2009					
89	7119936	20120215	A DEMON DOES IT BETTER	Wisdom, Linda Randal	2009					
90	7123117	20120222	Judgment Call: A Brady Novel of Suspense	JANCE, J. A.	2009					
91	7123140	20120222	THREE A.M.	JOHN, STEVEN	2009					

Barcode  [1] Functional [2] Overview

Search

- [F] Find
- [B] Browse
- [H] Show

1. Brief List | 2. My Records | 3. Brief Records |

<< >> (Words - general= macomber yakima)

[Sorted by Year (Ascending) then Author (Ascending).] <<<< Fargo Public >>>>

Title	Author	Call No.	Imprint	ISBN-ISSN	Year
1105 YAKIMA STREET	Macomber, Debbie.		MIRA BKS	9780778312512	2009
1105 Yakima Street /	Macomber, Debbie.	Macomber Deb	Waterville, Me. : Wheeler Pub., 2011.	9781410438874	2011
1105 Yakima Street	Macomber, Debbie.	FICTION Macomber Deb	Grand Haven, Mich. : Brilliance Audio, p2011.	9781441805911	2011
1105 Yakima Street	Macomber, Debbie.		Don Mills, Ont. : Mira Books, c2011.	9781459211735 (electronic bk. : Adobe Digital Editions)	2011

Jump to:

1. Full+Link | 2. MARC Tags | 3. MARC Public View | 4. Catalog Card | 5. Citation |

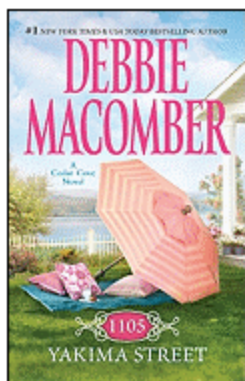
Availability	NFGAD Adult Fiction: unavailable
Author	Macomber, Debbie.
Title	1105 YAKIMA STREET
Publisher	MIRA BKS
Format	BK
Record Format	Book

Product Detail (1 of 1 Products)

This title has been added to the designated selection list.

1105 Yakima Street

Contributor(s): [Macomber, Debbie](#) (Author)



ISBN: 0778312518 EAN: 9780778312512

Publisher: [Mira Books](#) ([View Publisher's Titles](#))

US SRP: \$ 7.99 US - (Discount: REG)

Binding: Mass Market Paperbound - [Other Formats](#)

Pub Date: August 30, 2011

Annotation: Beloved, #1 bestselling author Macomber returns to Cedar Cove, Washington, with this 11th novel in the series. Widower Bruce Peyton's wife Rachel is pregnant, but she's just left him and he doesn't know where she is. His 13-year-old daughter Jolene claims ...

[Show More](#)

This item is Returnable

[OPAC](#)

Additional Information

BISAC Categories:

- [Fiction](#) | [Romance](#) | [Contemporary](#)

LC Subjects:

-Bed and breakfast accommodations
-Cedar Cove (Wash.: Imaginary place)

-City and town life
-Romantic suspense fiction

AlephTotalItemsCustom12 - Microsoft Excel															
Home Insert Page Layout Formulas Data Review View Add-Ins															
Clipboard Font Alignment Number Styles															
A1 *****															
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	
1	*****														
2	Total Items - Collection (cust-12)														
3	*****														
4	Sub-Library: ALL														
5	*****														
6															
7	Collection	Sub-Total													
8	-----	-----													
9	AFICT	27,579													
10	ANONF	46,373													
11	AUD	3,883													
12	BIO	4,721													
13	BRDBK	1,248													
14	CAUD	1,555													
15	CBIO	2,215													
16	CCD	1,932													
17	CD	11,086													
18	CFICT	11,144													
19	CFLCL	1,003													
20	CGRA	2,111													
21	CKIT	115													
22	CMYS	2,877													
23	CNONF	21,632													
24	CPER	1,538													
25	CREF	590													

Navigation and search fields with icons for home, back, forward, search, and refresh.

- Administration
 - [B] Booking
- Task Manager
 - [J] FileList
 - [A] Batch Log
 - [Q] Batch Queue
 - [D] Print Daemon
- [C] List Of Courses
- [R] Course
 - [L] Course Doc List

File List

Library: NFG50

Local Name
nfg-totalmar26
nfg-bibwithadmnhold
nfg-holdingswithoutiter
nfg-bibsnoholdingsnoac
nfg-emedial
nfg-mainaduldtotal
nfg-mainchildtotal
nfg-nptotal
nfg-catotal

Remote Name	
nfgnp-cir11-picklst-pm-	
nfgca-cir11-picklst-pm-	
nfgma-cir11-picklst-pm-	
nfg-main326rec	
nfginvsummary-139	
nfg-main326	
nfginvmarking-139	
nfginvdef-032612-dc	03/27/12
nfg-cash03-paymentmethod01-ip	03/27/12
nfg-cash03-paymentmethod00-ip	03/27/12
nfg-cash03-paymentmethod01-ip2	03/27/12
nfg-cash03-ipaddress	03/27/12
nfg-cash03-ipaddress-	03/27/12
nfg-cash03-paymentmethod01-sta	03/27/12
nfg-cash03-3-27-12-2	03/27/12

- History
- Notices to Patrons
- Maintenance
- Renew / Recall Loans
- Requests
- Reports
- Advance Booking
- Remote Storage
- Patron Records
- Cash Transactions
- Statistics
- General
- Manage Database Tables
- Items**
- Staff
- Course Reading
- ODIN Custom - Usage and Statistics
- ODIN Custom - Items
- ODIN Custom - Bib Records
- ODIN Custom - Patrons
- ODIN Custom - Cash
- ODIN Custom - Overdues
- ODIN Custom - Move Files

Time
04:15 PM
04:14 PM
04:01 PM
03:09 PM
11:33 AM
11:29 AM
11:29 AM
11:28 AM

- General Retrieval Form (ret-adm-01)
- Update Item Records (manage-62)
- Report of Missing Items (ret-item-02)
- Inventory Definition (item-01)
- Print Items Labels (item-03)
- Shelf Reading Report (item-04)
- Shelf List (item-05)
- Rebuild Call Number Sort Key (item-06)
- Inventory List (item-07)
- Inventory Marking (item-08)
- Inventory Summary (item-09)
- Inventory Report (item-10)
- Smart Barcode Export (export-03)
- Delete Item Records (item-11)
- Clean HOL number from Item (item-12)

10:55 AM
10:19 AM
10:05 AM

Aleph Cust-33



- Use the report in Aleph circulation module > Services > ODIN Custom-Items > Item List by Collection, Item Class and Date Range (cust-33)
- Copy and paste in Excel; Data >Text to columns for sorting
 - Clean up barcode errors
 - Clean up Item Status errors

Navigation and search input fields.

- Administration
 - [B] Booking
- Task Manager
 - [J] FileList
 - [A] Batch Log
 - [Q] Batch Queue
 - [D] Print Daemon
- [C] List Of Courses
- [R] Course
 - [L] Course Doc List

File List

Library: NFG50

Local Name	Date	Time
nfg-totalmar26	03/26/12	04:15 PM
nfg-bibwithadmnhold	03/26/12	04:14 PM
nfg-holdingswithoutitems	03/26/12	04:01 PM
nfg-bibsnoholdingsnoadm	03/26/12	03:09 PM
nfg-emedi		
nfg-mainadul		
nfg-mainchild		
nfg-nptotal		
nfg-catotal		

Remote Name

- nfgnp-cir11-p
- nfgca-cir11-p
- nfgma-cir11-p
- nfg-main326r
- nfginvsumma
- nfg-main326
- nfginvmarking
- nfginvdef-032
- nfg-cash03-p
- nfg-cash03-p
- nfg-cash03-p
- nfg-cash03-ip
- nfg-cash03-ip
- nfg-cash03-p
- nfg-cash03-3-27-12-2

Item List by Collection, Item Class and Date Range (cust-33) - NFG50

* Output File: nfg-aud

Sublibrary: All

From Date: 03/28/1990

To Date: 03/27/2012

Collection: AUD

Item Status:

Runtime: Today

At: [] O'clock:

Library: NFG50

Print ID:

Report Language:

Buttons: Submit, View History, Cancel, Help, Add to History (checked), Online

Home Insert Page Layout Formulas Data Review View Add-Ins

Cut Copy Paste Format Painter Clipboard

Courier New 12 A A

B I U Font

Alignment

Wrap Text Merge & Center

General Number

Conditional Formatting as Table Cell Styles

A1 *****

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	*****														
2	Item List by Collection, Item Status and Date Range (cust-33)														
3	*****														
4	Date Range: 19900328 - 20120327														
5	SubLibrary: ALL														
6	Collection: AUD														
7	Item Status: ALL														
8	*****														
9															

	Barcode	Collection	IS	Title	Author
11	-----	-----	--	-----	-----
12	33111004607392	AUD	40	"D" is for deadbeat	Grafton, Sue.
13	33111004607632	AUD	40	"J" is for judgment	Grafton, Sue.
14	33111004607459	AUD	40	"K" is for killer	Grafton, Sue.
15	33111004607517	AUD	40	"M" is for malice	Grafton, Sue.
16	33111004607574	AUD	40	"N" is for noose	Grafton, Sue.
17	33111006277269	AUD	40	\$20 per gallon	Steiner, Christoph
18	33111005037912	AUD	40	'Til death do us part	White, Kate, 1950-
19	33111004973018	AUD	40	'Tis the season!	Landvik, Lorna, 19
20	33111006278879	AUD	40	10-10-10	Welch, Suzy.
21	33111005750886	AUD	40	100 ways to simplify your life	Meyer, Joyce, 1943
22	33111006387530	AUD	40	10th anniversary	Patterson, James,
23	33111006681510	AUD	40	11/22/63	King, Stephen, 194
24	33111006657288	AUD	40	1105 Yakima Street	Macomber, Debbie.
25	33111006273961	AUD	40	13 1/2	Barr, Nevada.

Aleph Cust-12



- Use the report in Aleph circulation module > Services > Items > General Retrieval Form (ret-adm-01)
- Copy and paste in Excel to sort columns
 - Clean up Material Type
 - Clean up Item Status
 - Clean up Call Number Type
 - Clean up Call Number



- Administration
 - [B] Booking
- Task Manager
 - [J] FileList
 - [A] Batch Log
 - [Q] Batch Queue
 - [D] Print Daemon
- [C] List Of Courses
- [R] Course
 - [L] Course Doc List

File List

Library

Local Name

- nfg-dvd326
- nfg-totalmar2
- nfg-bibwithad
- nfg-holdingsw
- nfg-bibsnohol
- nfg-emedial
- nfg-mainadult
- nfg-mainchild
- nfg-nptotal

Remote Name

- nfg-dvd326
- nfgnp-cir11-p
- nfgma-cir11-p
- nfgca-cir11-p
- nfg-main326r
- nfginvsummar
- nfginvmarking
- nfg-main326
- nfginvdef-032
- nfg-cash03-pa
- nfg-cash03-pa
- nfg-cash03-pa
- nfg-cash03-ip
- nfg-cash03-ip
- nfg-cash03-pa

Input File:

* Output File:

Retrieve By:

Library:

Retrieve By:

VID:

Retrieve By:

- Submit
- View History
- Cancel
- Help

- Add to History
- Online

Navigation and search fields with icons for back, forward, search, and refresh.

- Administration
 - [B] Booking
- Task Manager
 - [J] FileList
 - [A] Batch Log
 - [Q] Batch Queue
 - [D] Print Daemon
- [C] List Of Courses
- [R] Course
 - [L] Course Doc List

File List

Library

Local Name
nfg-totalmar2
nfg-bibwithad
nfg-holdingsw
nfg-bibsnohol
nfg-emedial
nfg-mainadult
nfg-mainchild
nfg-nptotal
nfg-catotal

Remote Name
nfgnp-cir11-p
nfgca-cir11-pi
nfgma-cir11-p
nfg-main326r
nfginvsummar
nfg-main326
nfginvmarking
nfginvdef-032
nfg-cash03-pa
nfg-cash03-pa
nfg-cash03-pa
nfg-cash03-ip
nfg-cash03-ip
nfg-cash03-pa
nfg-cash03-3-

Retrieve By: [None] [icon]

[icon]

[icon]

[icon]

[icon]

[icon]

[icon]

[icon]

[icon]

[icon]

Retrieve By: [None] [icon]

[icon]

[icon]

[icon]

[icon]

[icon]

[icon]

Build Batch Report Yes No

Report Format [Hol Doc|Barcode|Item Stat|Sublib|Material Type|Coll|Call No Type|Call No|Autho] [v]

Sort Report By [Title] [v]

Submit

View History

Cancel

Help

Add to History

Online

Home Insert Page Layout Formulas Data Review View Add-Ins

Clipboard: Cut, Copy, Paste, Format Painter

Font: Arial, 9, Bold, Italic, Underline, Text Color, Background Color

Alignment: Wrap Text, Merge & Center

Number: General, Currency, Percentage, Increase/Decrease Decimal

Styles: Conditional Formatting, Format as Table, Cell Styles

	A	B	C	D	E	F	G	H	
	Hol Doc No.	Barcode	Item Status	Sublibrary	Material Type	Collection	Call Number Type	Call Number	Aut
1									
2	3465695	33111002305122	1 Week Loan	Fargo Public - Carlson	Video	Children's DVD		DVD	Verne, Ju 1905.
3	7898022	33111005977711	1 Week Loan	Fargo Public - Carlson	DVD	Children's DVD			Bates, Ca
4	7087462	33111006543058	1 Week Loan	Fargo Public - Carlson	DVD	Children's DVD	8	Lincoln, A. A159	Rich, Rich
5	7523992	33111005444514	1 Week Loan	Fargo Public - Carlson	DVD	Children's DVD	8	Lincoln, A. A159	Schlessin Media.
6	7538993	33111005448127	1 Week Loan	Fargo Public - Carlson	DVD	Children's DVD			Vaughns,
7	7883088	33111005801259	Suppressed in opac	Fargo Public - Carlson	DVD	Children's DVD			Universal (Firm)
8	3420748	33111005111972	1 Week Loan	Fargo Public - Carlson	Video	Children's DVD			Society fo Education
9	3420748	33111002989180	1 Week Loan	Fargo Public - Carlson	Video	Children's DVD			
10	7575450	33111004978637	1 Week Loan	Fargo Public - Carlson	DVD	Children's DVD	1	974.811 A244	Castagna Ann.
11	7575449	33111004978157	1 Week Loan	Fargo Public - Carlson	DVD	Children's DVD	1	974.7245 A244	Scott, Hill
12	3466144	33111002310650	1 Week Loan	Fargo Public - Carlson	Video	Children's DVD			Halvorsor (Gary A.)
13	7044076	33111004373425	1 Week Loan	Fargo Public - Carlson	DVD	Children's DVD			Rathbone 1892-196

Questions?



Elizabeth Madson
Collections Manager
Fargo Public Library
102 3rd Street North
Fargo, ND 58102
(701) 241-1498
emadson@cityoffargo.com

