DATA CLEANUP

2018 ODIN Work Day

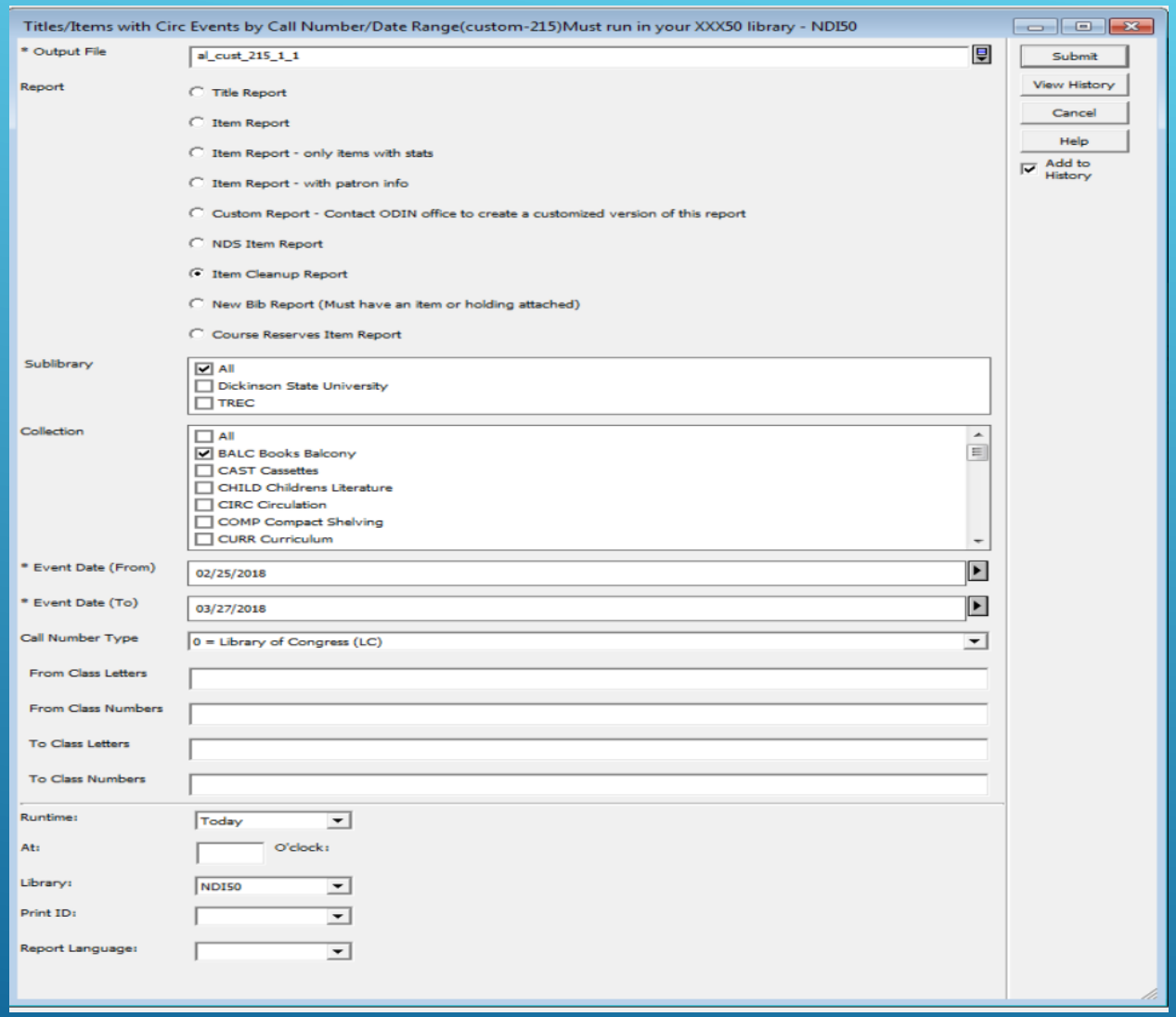
Alan Rykhus

ODIN is looking at moving off of Aleph to a new ILS or LSP in the near future.

When it comes time to migrate, life will be busy with data review, training, and preparing your patrons for the new system.

With that in mind, now is always a good time to look at data cleanup. I'm going to go over a few custom reports that can aid you in finding data that might need a little polishing.

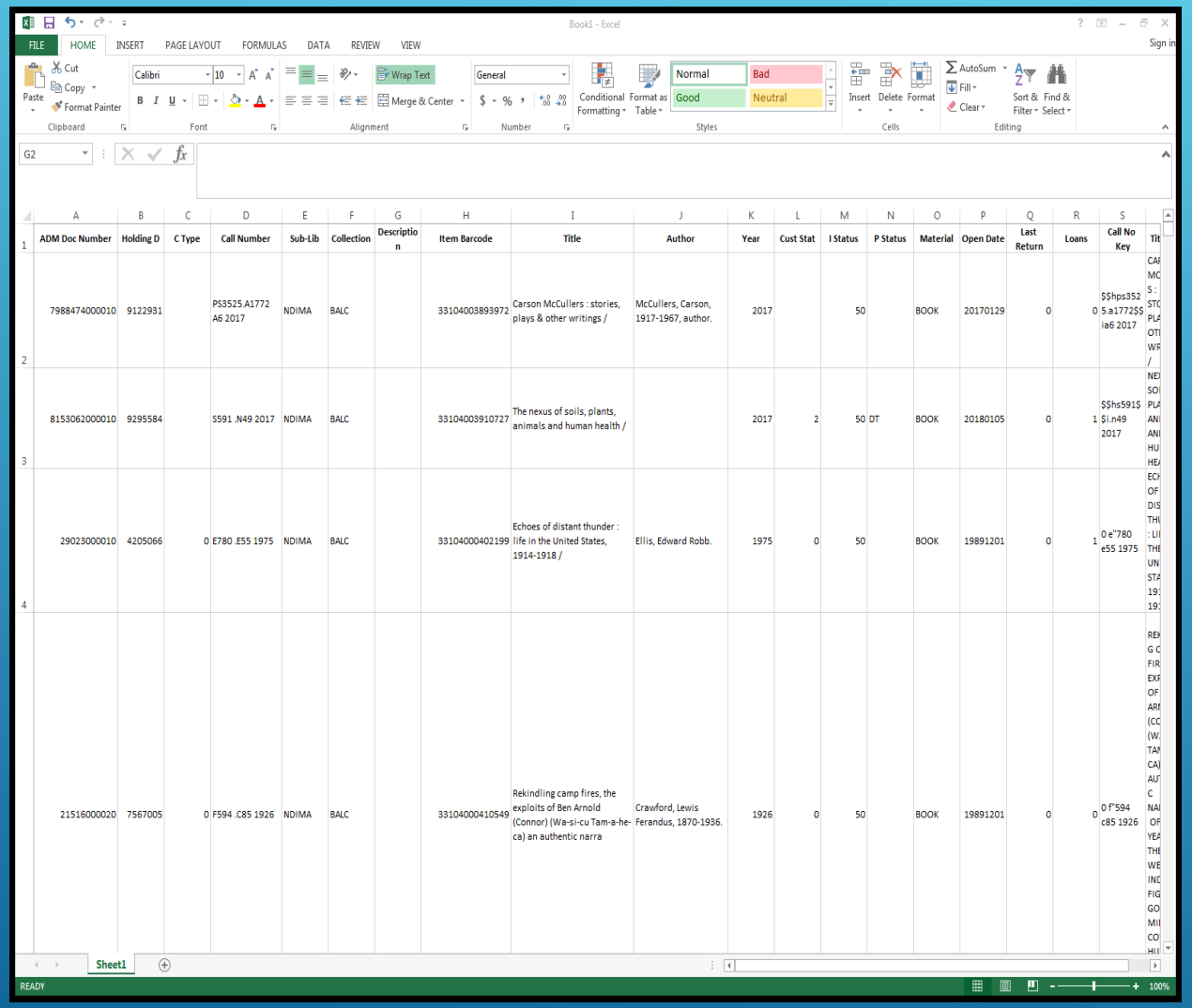
This presentation will deal with reports dealing with items, fines, patrons, loans, and bib records.



CUSTOM-215

In order to find items that might need work use custom-215.

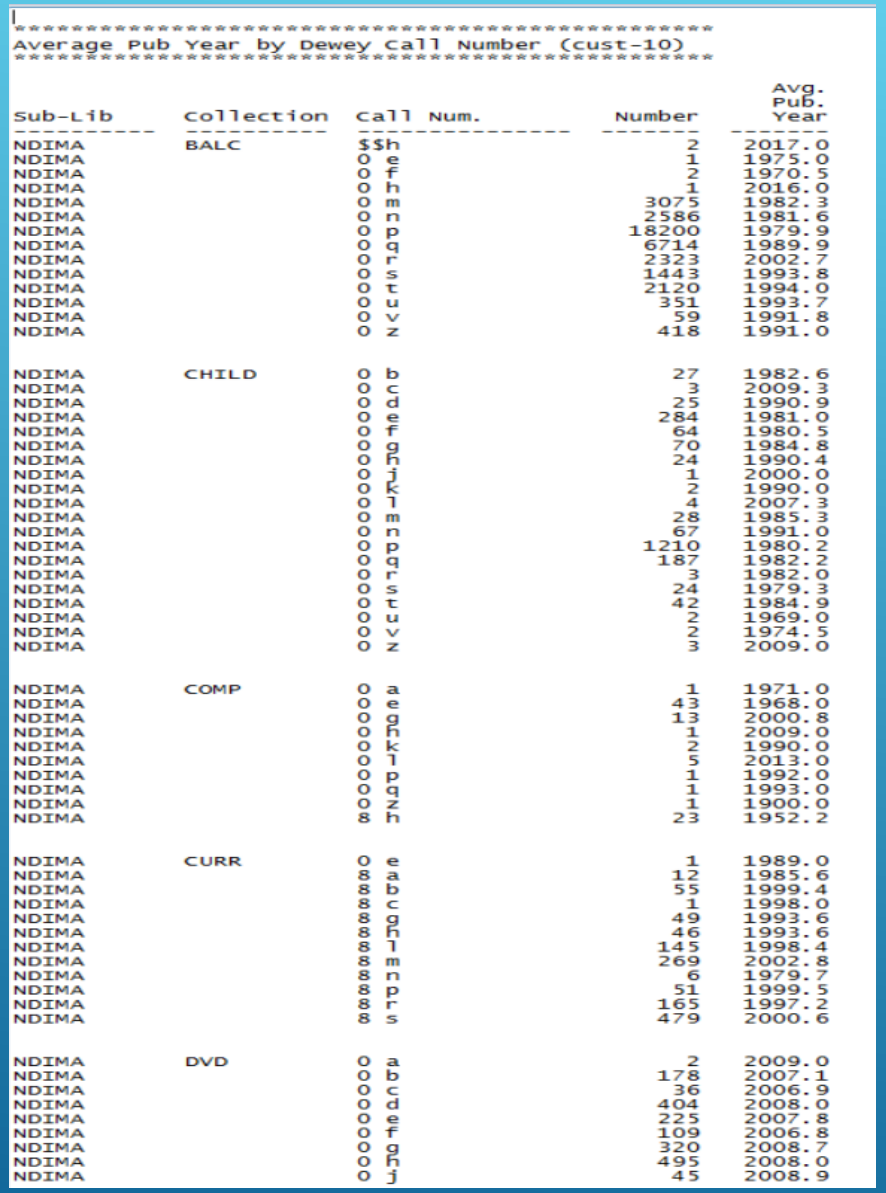
- Select Item Cleanup Report
- Select collections to minimize the report. I'm able to look at approximately 40,000 items
- If you limit to a call number range you will NOT find one of the main issues – wrong call number type
- Date range means nothing to this report
- Use Browse HTML to print. Select All and copy into a spreadsheet



	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T
1	ADM Doc Number	Holding D	C Type	Call Number	Sub-Lib	Collection	Descriptio n	Item Barcode	Title	Author	Year	Cust Stat	I Status	P Status	Material	Open Date	Last Return	Loans	Call No Key	Tit
2	7988474000010	9122931		PS3525.A1772 A6 2017	NDIMA	BALC		33104003893972	Carson McCullers : stories, plays & other writings /	McCullers, Carson, 1917-1967, author.	2017		50		BOOK	20170129	0	0	$$hps3525.a1772$$ia6 2017	CA MC S : ST PL OT WR /
3	8153062000010	9295584		S591 .N49 2017	NDIMA	BALC		33104003910727	The nexus of soils, plants, animals and human health /		2017	2	50	DT	BOOK	20180105	0	1	$$hs591$$i.n49 2017	NE SO PL AN AN HU HE
4	29023000010	4205066	0	E780 .E55 1975	NDIMA	BALC		33104000402199	Echoes of distant thunder : life in the United States, 1914-1918 /	Ellis, Edward Robb.	1975	0	50		BOOK	19891201	0	1	0 e"780 e55 1975	EC OF DI TH : LI TH UN ST 19 19
	21516000020	7567005	0	F594 .C85 1926	NDIMA	BALC		33104000410549	Rekindling camp fires, the exploits of Ben Arnold (Connor) (Wa-si-cu Tam-a-he-ca) an authentic narra	Crawford, Lewis Ferandus, 1870-1936.	1926	0	50		BOOK	19891201	0	0	0 f"594 c85 1926	RE G C FIR EX OF AR (C (W TA CA AU C NA OF YE TH WE IN FIG GO MI CO

CALL NUMBER TYPE

- As you can see, the first 2 entries here have no call number type. This typically means the holding record is missing the first indicator.
- You can sort on other fields to group things together
- If you sort on Item Status, the first 3 and last 3 items have a different status
- Is this correct? Only you would know that



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*****************************************************
Average Pub Year by Dewey Call Number (cust-10)
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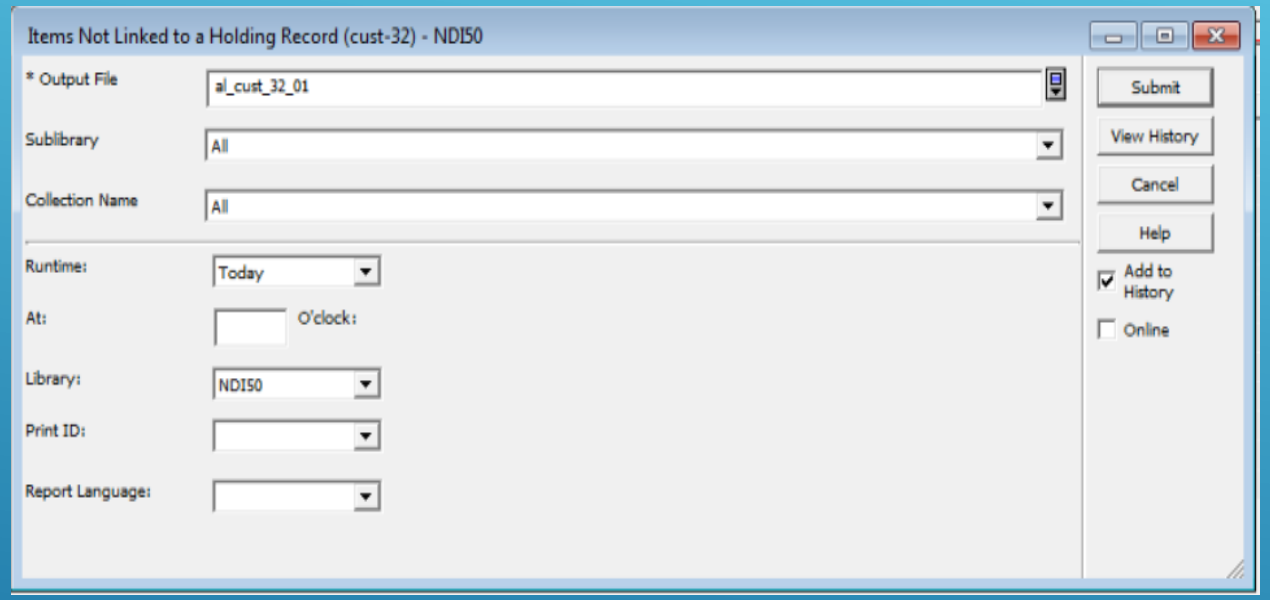
Sub-Lib	Collection	Call Num.	Number	Avg. Pub. Year
NDIMA	BALC	$$h	2	2017.0
NDIMA		0 e	1	1975.0
NDIMA		0 f	2	1970.5
NDIMA		0 h	1	2016.0
NDIMA		0 m	3075	1982.3
NDIMA		0 n	2586	1981.6
NDIMA		0 p	18200	1979.9
NDIMA		0 q	6714	1989.9
NDIMA		0 r	2323	2002.7
NDIMA		0 s	1443	1993.8
NDIMA		0 t	2120	1994.0
NDIMA		0 u	351	1993.7
NDIMA		0 v	59	1991.8
NDIMA		0 z	418	1991.0
NDIMA	CHILD	0 b	27	1982.6
NDIMA		0 c	3	2009.3
NDIMA		0 d	25	1990.9
NDIMA		0 e	284	1981.0
NDIMA		0 f	64	1980.5
NDIMA		0 g	70	1984.8
NDIMA		0 h	24	1990.4
NDIMA		0 j	1	2000.0
NDIMA		0 k	2	1990.0
NDIMA		0 l	4	2007.3
NDIMA		0 m	28	1985.3
NDIMA		0 n	67	1991.0
NDIMA		0 p	1210	1980.2
NDIMA		0 q	187	1982.2
NDIMA		0 r	3	1982.0
NDIMA		0 s	24	1979.3
NDIMA		0 t	42	1984.9
NDIMA		0 u	2	1969.0
NDIMA		0 v	2	1974.5
NDIMA		0 z	3	2009.0
NDIMA	COMP	0 a	1	1971.0
NDIMA		0 e	43	1968.0
NDIMA		0 g	13	2000.8
NDIMA		0 h	1	2009.0
NDIMA		0 k	2	1990.0
NDIMA		0 l	5	2013.0
NDIMA		0 p	1	1992.0
NDIMA		0 q	1	1993.0
NDIMA		0 z	1	1900.0
NDIMA		8 h	23	1952.2
NDIMA	CURR	0 e	1	1989.0
NDIMA		8 a	12	1985.6
NDIMA		8 b	55	1999.4
NDIMA		8 c	1	1998.0
NDIMA		8 g	49	1993.6
NDIMA		8 h	46	1993.6
NDIMA		8 l	145	1998.4
NDIMA		8 m	269	2002.8
NDIMA		8 n	6	1979.7
NDIMA		8 p	51	1999.5
NDIMA		8 r	165	1997.2
NDIMA		8 s	479	2000.6
NDIMA	DVD	0 a	2	2009.0
NDIMA		0 b	178	2007.1
NDIMA		0 c	36	2006.9
NDIMA		0 d	404	2008.0
NDIMA		0 e	225	2007.8
NDIMA		0 f	109	2006.8
NDIMA		0 g	320	2008.7
NDIMA		0 h	495	2008.0
NDIMA		0 j	45	2008.9

IS THERE AN EASIER WAY TO FIND STRANGE CALL NUMBERS?

Yes! We are going to use custom-10, Average Year by Dewey Call number.

- Select Average Year by Call Number
- Enter an output file name
- The results sort by call number type and first digit of call number
- As you can see the odd ones stick out
- Again, only you know if these results are correct or not.
- This report just lets you know what collections and how many there are.
- You will still have to find the exact items

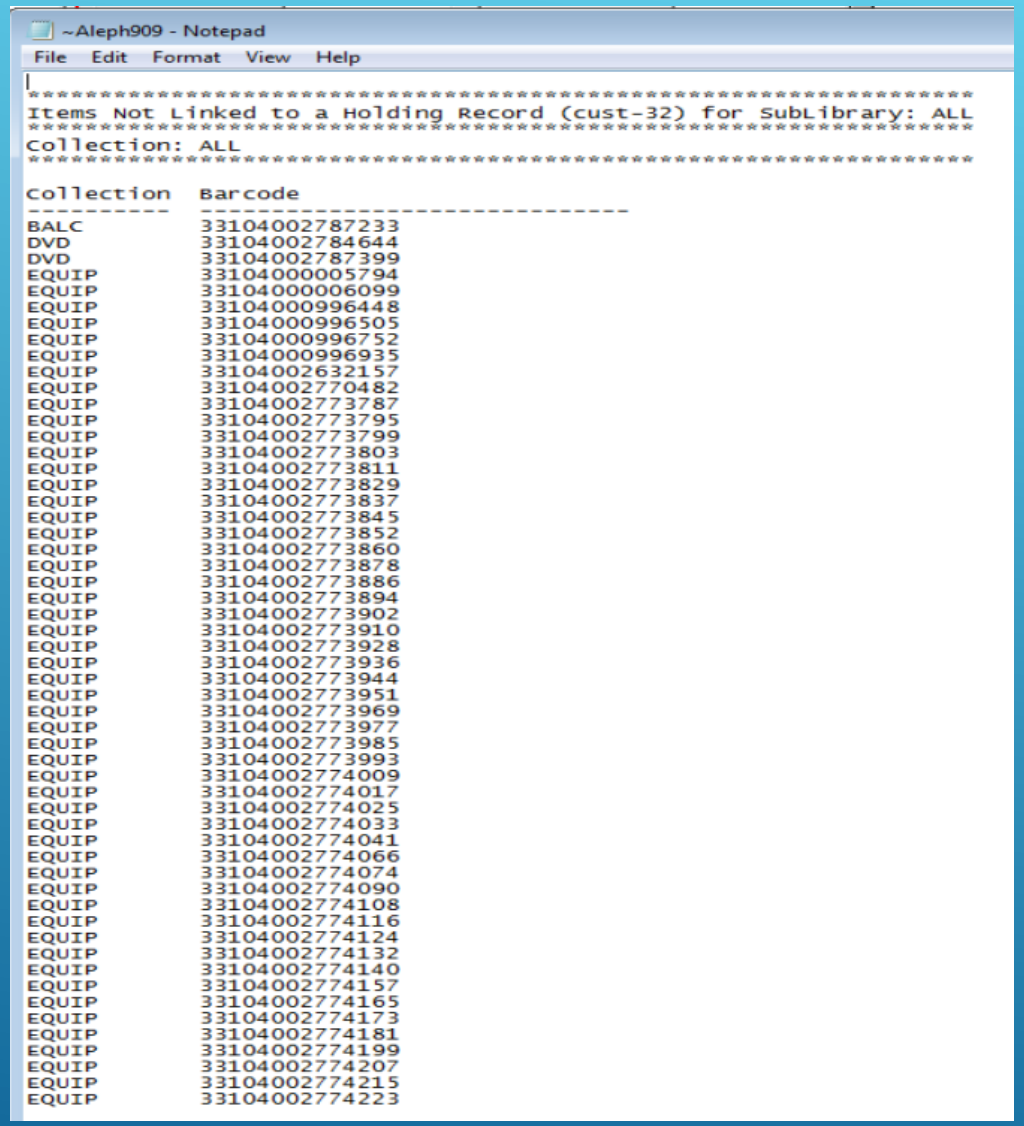
ITEMS NOT LINKED TO A HOLDING RECORD



p_custom_32 – Items not linked to a holding record

- Items do not have to be linked to a holding record
- If they are, when you update the holding record, the item is updated
- Enter an output file name and select ALL for the other 2 parameters

CUSTOM-32 RESULTS



~Aleph909 - Notepad

File Edit Format View Help

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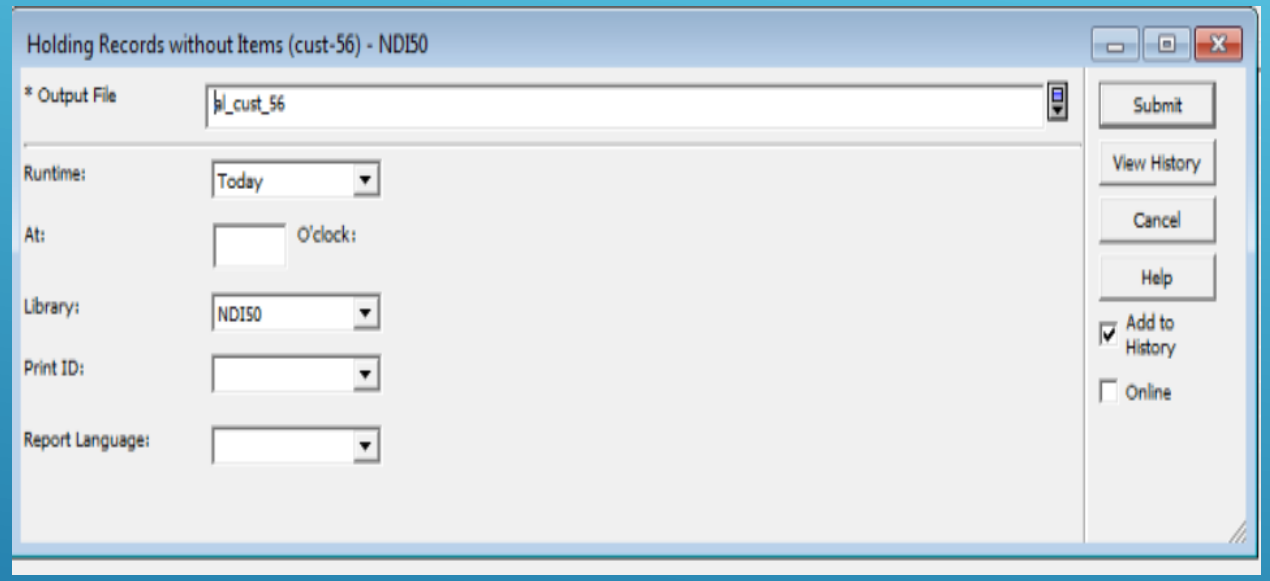
**********************************************************************
Items Not Linked to a Holding Record (cust-32) for SubLibrary: ALL
**********************************************************************
Collection: ALL
**********************************************************************

Collection  Barcode
----------  ------------------------------
BALC        33104002787233
DVD         33104002784644
DVD         33104002787399
EQUIP       33104000005794
EQUIP       33104000006099
EQUIP       33104000996448
EQUIP       33104000996505
EQUIP       33104000996752
EQUIP       33104000996935
EQUIP       33104002632157
EQUIP       33104002770482
EQUIP       33104002773787
EQUIP       33104002773795
EQUIP       33104002773799
EQUIP       33104002773803
EQUIP       33104002773811
EQUIP       33104002773829
EQUIP       33104002773837
EQUIP       33104002773845
EQUIP       33104002773852
EQUIP       33104002773860
EQUIP       33104002773878
EQUIP       33104002773886
EQUIP       33104002773894
EQUIP       33104002773902
EQUIP       33104002773910
EQUIP       33104002773928
EQUIP       33104002773936
EQUIP       33104002773944
EQUIP       33104002773951
EQUIP       33104002773969
EQUIP       33104002773977
EQUIP       33104002773985
EQUIP       33104002773993
EQUIP       33104002774009
EQUIP       33104002774017
EQUIP       33104002774025
EQUIP       33104002774033
EQUIP       33104002774041
EQUIP       33104002774066
EQUIP       33104002774074
EQUIP       33104002774090
EQUIP       33104002774108
EQUIP       33104002774116
EQUIP       33104002774124
EQUIP       33104002774132
EQUIP       33104002774140
EQUIP       33104002774157
EQUIP       33104002774165
EQUIP       33104002774173
EQUIP       33104002774181
EQUIP       33104002774199
EQUIP       33104002774207
EQUIP       33104002774215
EQUIP       33104002774223
```

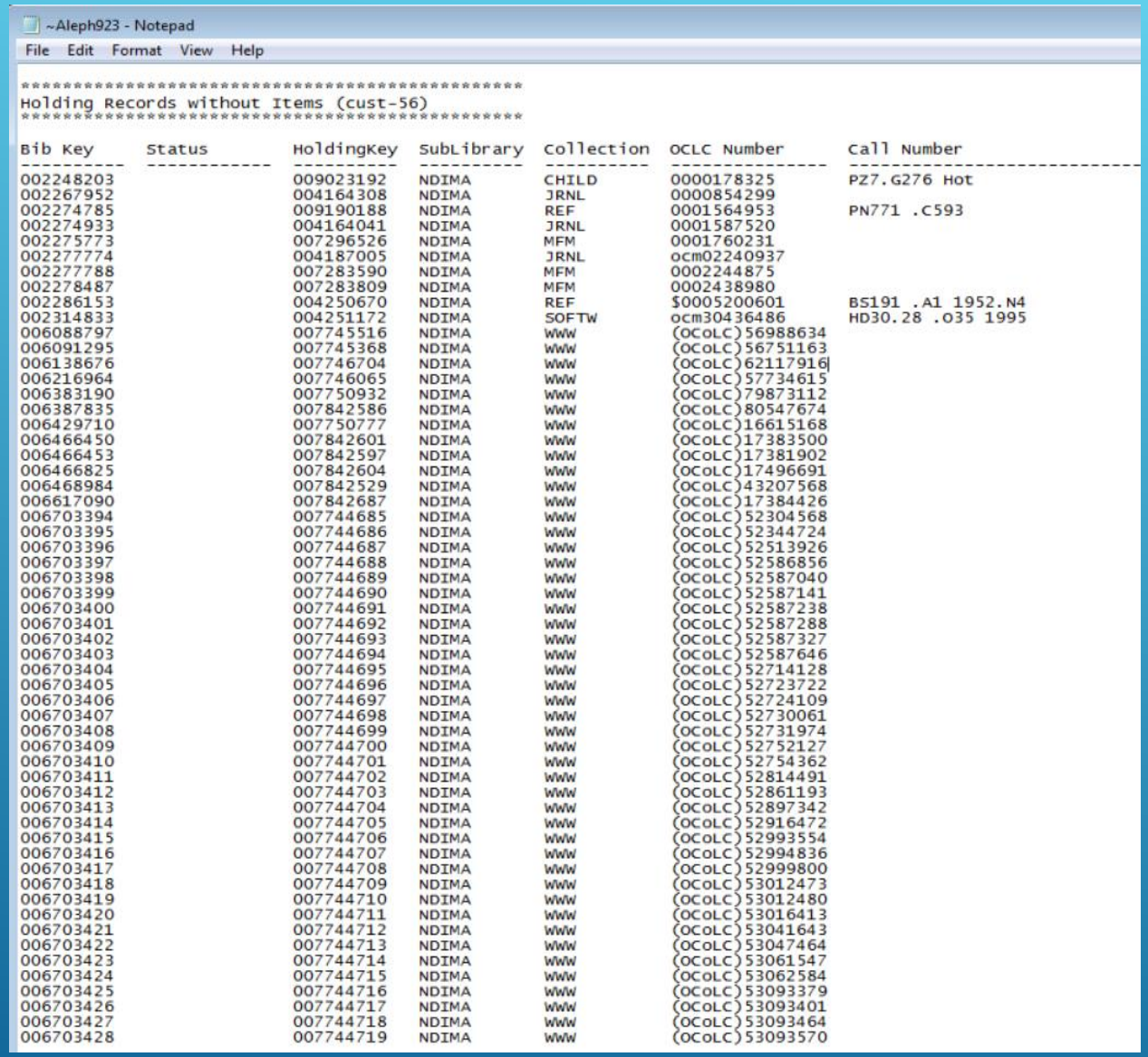
- Sometimes the holding record exists and an item is not linked to it.
- Sometimes the holding record was not created
- Only you will know if the item probably should be linked to a holding record

HOLDING RECORDS WITH NO ITEMS



p_custom_56 - Holding Records without Items

- Holding Records do not have to have items attached
- Enter an output file name and run



~Aleph923 - Notepad

File Edit Format View Help

****
Holding Records without Items (cust-56)
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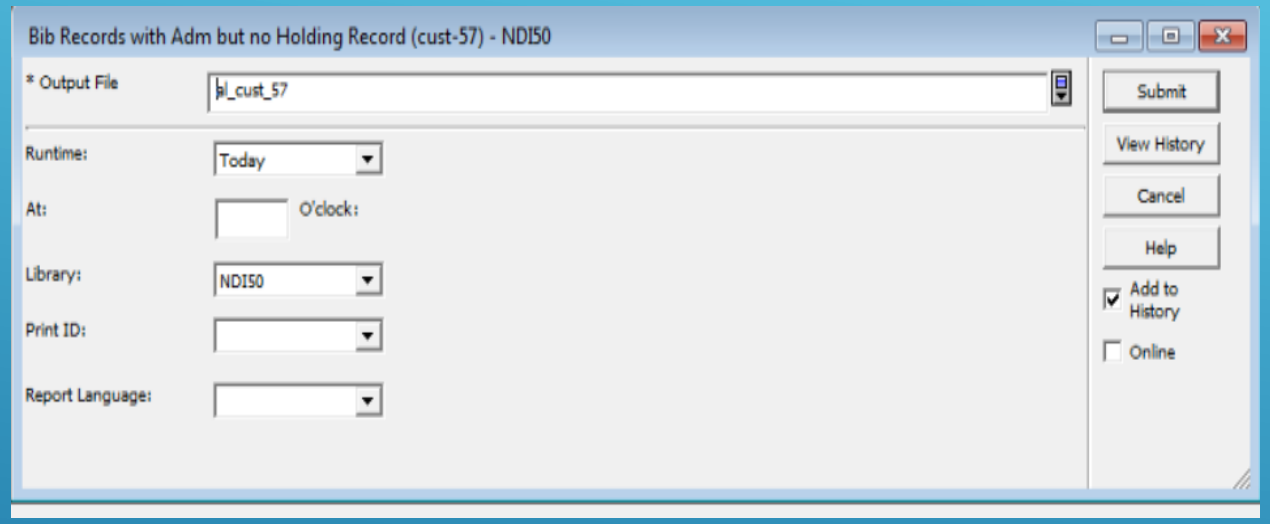
Bib Key	Status	HoldingKey	SubLibrary	Collection	OCLC Number	Call Number
002248203		009023192	NDIMA	CHILD	0000178325	PZ7.G276 Hot
002267952		004164308	NDIMA	JRNL	0000854299	
002274785		009190188	NDIMA	REF	0001564953	PN771 .C593
002274933		004164041	NDIMA	JRNL	0001587520	
002275773		007296526	NDIMA	MFM	0001760231	
002277774		004187005	NDIMA	JRNL	ocm02240937	
002277788		007283590	NDIMA	MFM	0002244875	
002278487		007283809	NDIMA	MFM	0002438980	
002286153		004250670	NDIMA	REF	$0005200601	BS191 .A1 1952.N4
002314833		004251172	NDIMA	SOFTW	ocm30436486	HD30.28 .O35 1995
006088797		007745516	NDIMA	WWW	(OCoLC)56988634	
006091295		007745368	NDIMA	WWW	(OCoLC)56751163	
006138676		007746704	NDIMA	WWW	(OCoLC)62117916	
006216964		007746065	NDIMA	WWW	(OCoLC)57734615	
006383190		007750932	NDIMA	WWW	(OCoLC)79873112	
006387835		007842586	NDIMA	WWW	(OCoLC)80547674	
006429710		007750777	NDIMA	WWW	(OCoLC)16615168	
006466450		007842601	NDIMA	WWW	(OCoLC)17383500	
006466453		007842597	NDIMA	WWW	(OCoLC)17381902	
006466825		007842604	NDIMA	WWW	(OCoLC)17496691	
006468984		007842529	NDIMA	WWW	(OCoLC)43207568	
006617090		007842687	NDIMA	WWW	(OCoLC)17384426	
006703394		007744685	NDIMA	WWW	(OCoLC)52304568	
006703395		007744686	NDIMA	WWW	(OCoLC)52344724	
006703396		007744687	NDIMA	WWW	(OCoLC)52513926	
006703397		007744688	NDIMA	WWW	(OCoLC)52586856	
006703398		007744689	NDIMA	WWW	(OCoLC)52587040	
006703399		007744690	NDIMA	WWW	(OCoLC)52587141	
006703400		007744691	NDIMA	WWW	(OCoLC)52587238	
006703401		007744692	NDIMA	WWW	(OCoLC)52587288	
006703402		007744693	NDIMA	WWW	(OCoLC)52587327	
006703403		007744694	NDIMA	WWW	(OCoLC)52587646	
006703404		007744695	NDIMA	WWW	(OCoLC)52714128	
006703405		007744696	NDIMA	WWW	(OCoLC)52723722	
006703406		007744697	NDIMA	WWW	(OCoLC)52724109	
006703407		007744698	NDIMA	WWW	(OCoLC)52730061	
006703408		007744699	NDIMA	WWW	(OCoLC)52731974	
006703409		007744700	NDIMA	WWW	(OCoLC)52752127	
006703410		007744701	NDIMA	WWW	(OCoLC)52754362	
006703411		007744702	NDIMA	WWW	(OCoLC)52814491	
006703412		007744703	NDIMA	WWW	(OCoLC)52861193	
006703413		007744704	NDIMA	WWW	(OCoLC)52897342	
006703414		007744705	NDIMA	WWW	(OCoLC)52916472	
006703415		007744706	NDIMA	WWW	(OCoLC)52993554	
006703416		007744707	NDIMA	WWW	(OCoLC)52994836	
006703417		007744708	NDIMA	WWW	(OCoLC)52999800	
006703418		007744709	NDIMA	WWW	(OCoLC)53012473	
006703419		007744710	NDIMA	WWW	(OCoLC)53012480	
006703420		007744711	NDIMA	WWW	(OCoLC)53016413	
006703421		007744712	NDIMA	WWW	(OCoLC)53041643	
006703422		007744713	NDIMA	WWW	(OCoLC)53047464	
006703423		007744714	NDIMA	WWW	(OCoLC)53061547	
006703424		007744715	NDIMA	WWW	(OCoLC)53062584	
006703425		007744716	NDIMA	WWW	(OCoLC)53093379	
006703426		007744717	NDIMA	WWW	(OCoLC)53093401	
006703427		007744718	NDIMA	WWW	(OCoLC)53093464	
006703428		007744719	NDIMA	WWW	(OCoLC)53093570	

CUSTOM-56 RESULTS

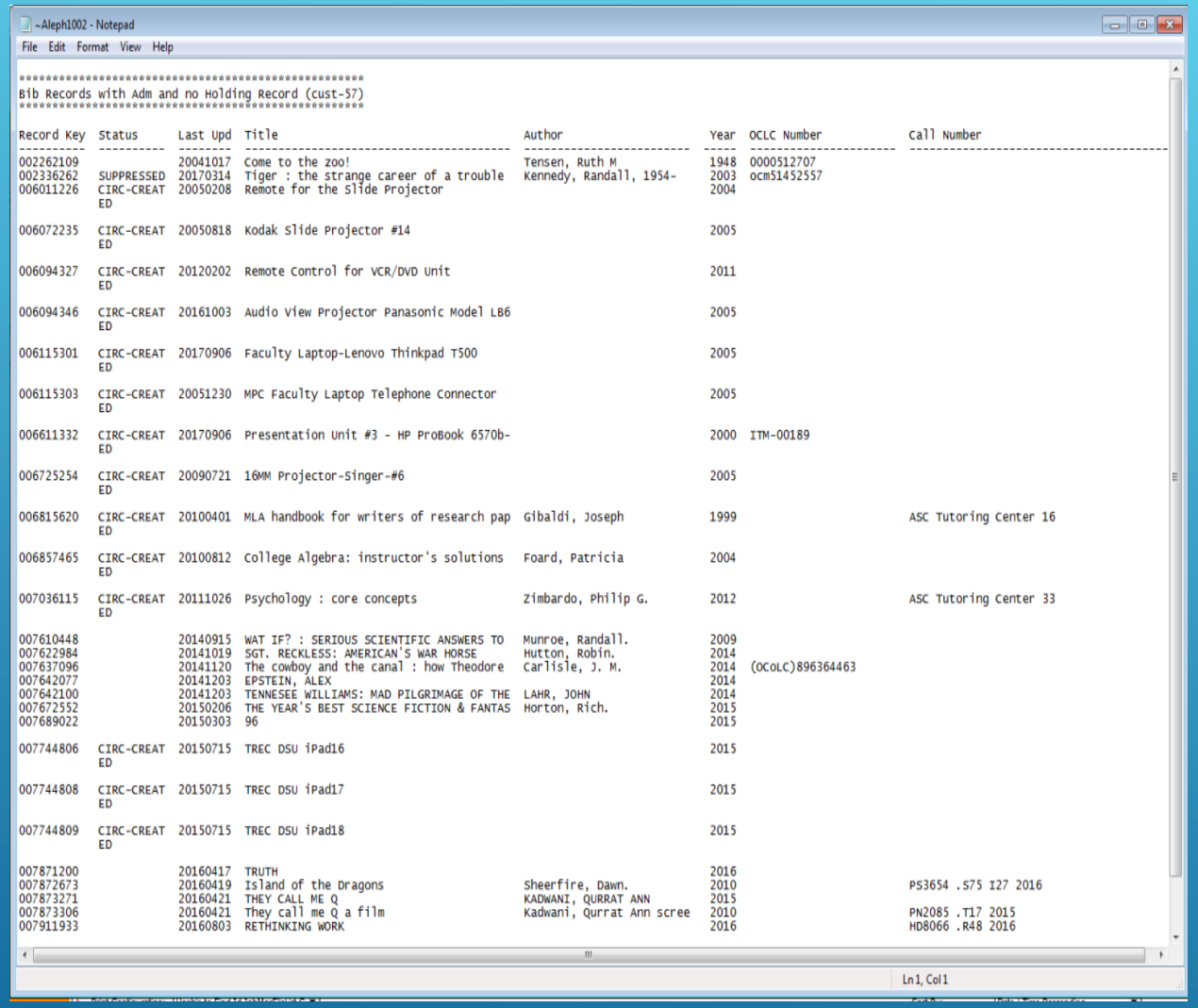
- Only you will know if the holding record should have an item attached
- The item might exist. It should be connected to the bib record through an ADM record link
- Or you might have to create the item

CUSTOM-57
BIB RECORDS WITH NO HOLDING RECORD



Bib Records do not have to have an item or a holding record

- Enter an output file name and run



~Aleph1002 - Notepad

File Edit Format View Help

****
Bib Records with Adm and no Holding Record (cust-57)
****

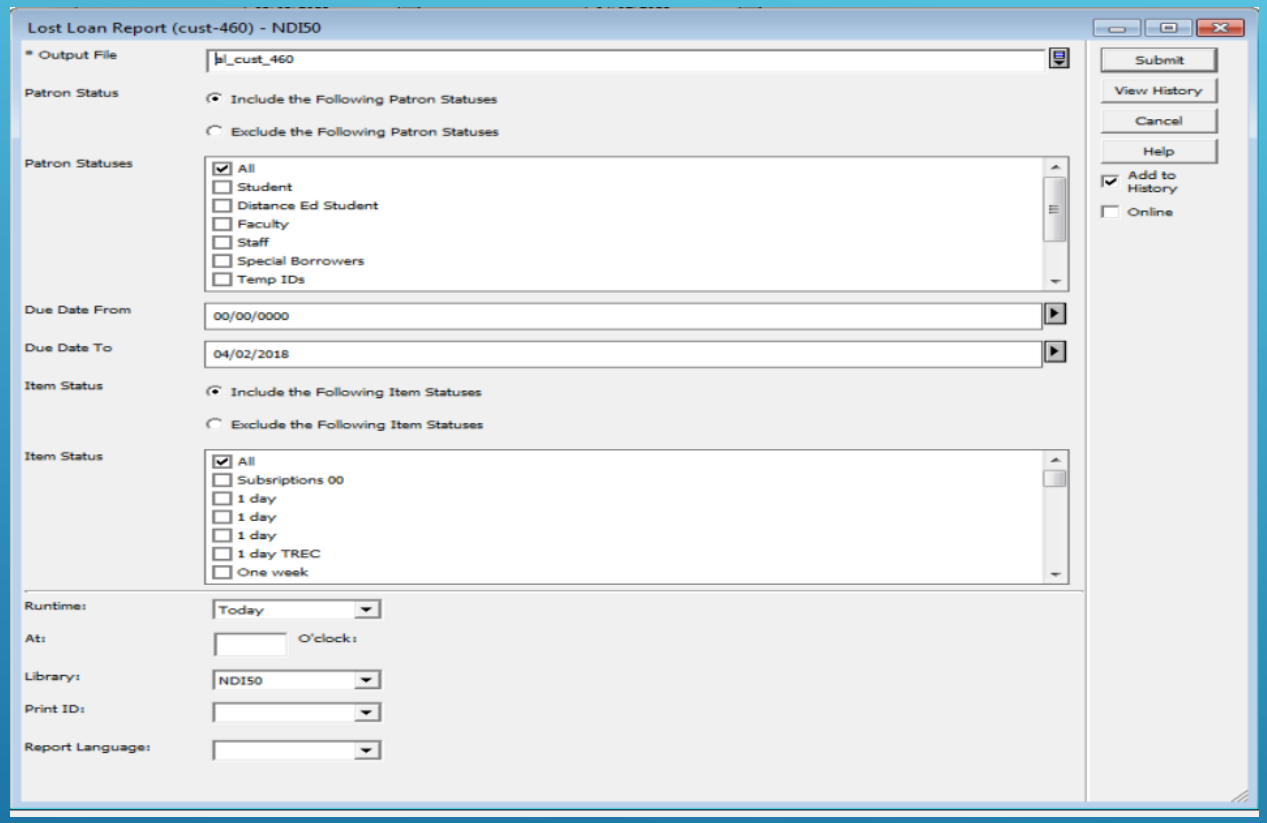
Record Key	Status	Last Upd	Title	Author	Year	OCLC Number	Call Number
002262109		20041017	Come to the zoo!	Tensen, Ruth M	1948	0000512707	
002336262	SUPPRESSED	20170314	Tiger : the strange career of a trouble	Kennedy, Randall, 1954-	2003	ocm51452557	
006011226	CIRC-CREATED	20050208	Remote for the Slide Projector		2004		
006072235	CIRC-CREATED	20050818	Kodak Slide Projector #14		2005		
006094327	CIRC-CREATED	20120202	Remote Control for VCR/DVD Unit		2011		
006094346	CIRC-CREATED	20161003	Audio View Projector Panasonic Model LB6		2005		
006115301	CIRC-CREATED	20170906	Faculty Laptop-Lenovo Thinkpad T500		2005		
006115303	CIRC-CREATED	20051230	MPC Faculty Laptop Telephone Connector		2005		
006611332	CIRC-CREATED	20170906	Presentation Unit #3 - HP ProBook 6570b-		2000	ITM-00189	
006725254	CIRC-CREATED	20090721	16MM Projector-Singer-#6		2005		
006815620	CIRC-CREATED	20100401	MLA handbook for writers of research pap	Gibaldi, Joseph	1999		ASC Tutoring Center 16
006857465	CIRC-CREATED	20100812	College Algebra: instructor's solutions	Foard, Patricia	2004		
007036115	CIRC-CREATED	20111026	Psychology : core concepts	Zimbardo, Philip G.	2012		ASC Tutoring Center 33
007610448		20140915	WAT IF? : SERIOUS SCIENTIFIC ANSWERS TO	Munroe, Randall.	2009		
007622984		20141019	SGT. RECKLESS: AMERICAN'S WAR HORSE	Hutton, Robin.	2014		
007637096		20141120	The cowboy and the canal : how Theodore	Carlisle, J. M.	2014	(OCoLC)896364463	
007642077		20141203	EPSTEIN, ALEX		2014		
007642100		20141203	TENNESEE WILLIAMS: MAD PILGRIMAGE OF THE	LAHR, JOHN	2014		
007672552		20150206	THE YEAR'S BEST SCIENCE FICTION & FANTAS	Horton, Rich.	2015		
007689022		20150303	96		2015		
007744806	CIRC-CREATED	20150715	TREC DSU iPad16		2015		
007744808	CIRC-CREATED	20150715	TREC DSU iPad17		2015		
007744809	CIRC-CREATED	20150715	TREC DSU iPad18		2015		
007871200		20160417	TRUTH		2016		
007872673		20160419	Island of the Dragons	Sheerfire, Dawn.	2010		PS3654 .S75 I27 2016
007873271		20160421	THEY CALL ME Q	KADWANI, QURRAT ANN	2015		
007873306		20160421	They call me Q a film	Kadwani, Qurrat Ann scree	2010		PN2085 .T17 2015
007911933		20160803	RETHINKING WORK		2016		HD8066 .R48 2016

Ln 1, Col 1

CUSTOM-57 RESULTS

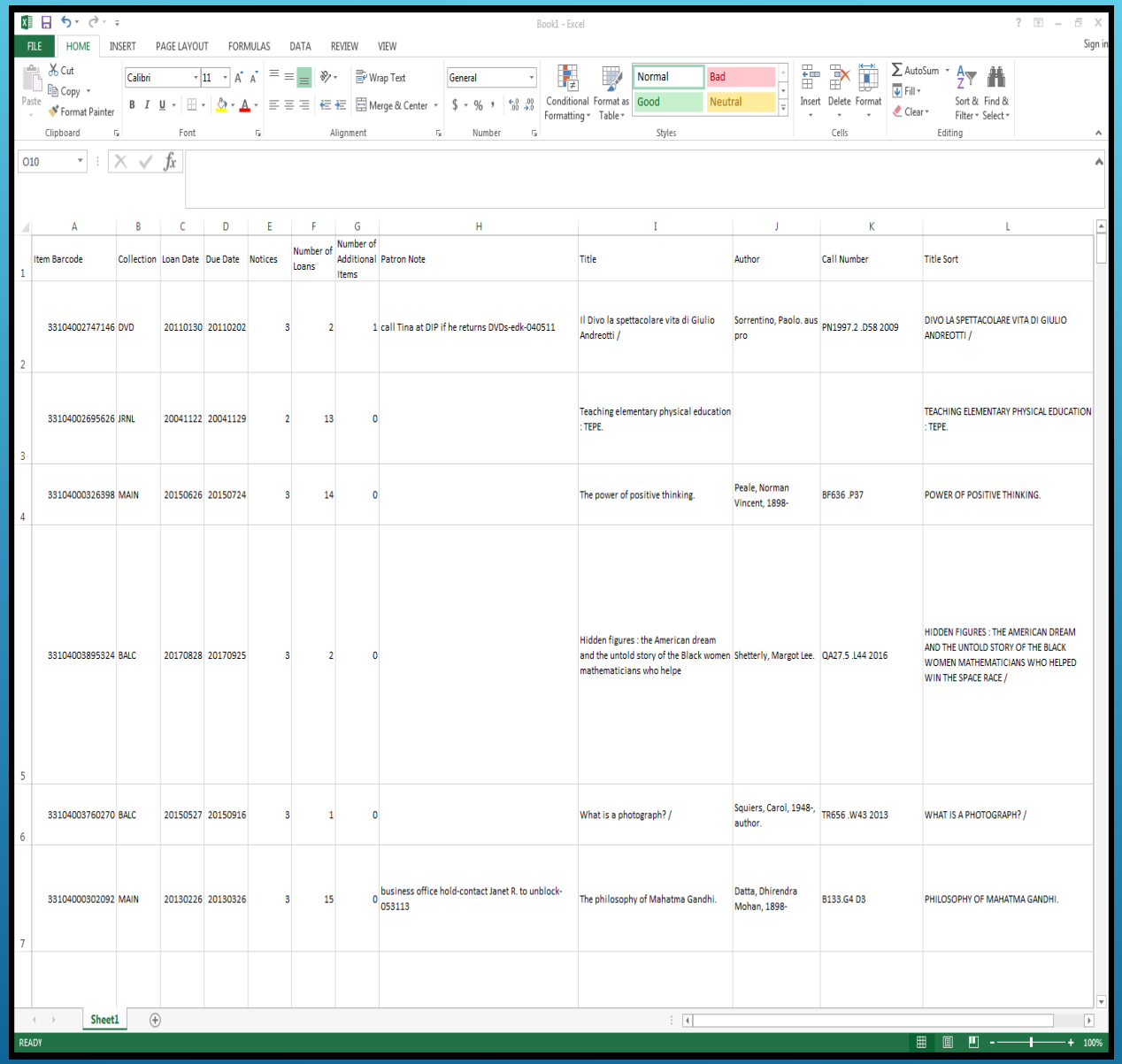
- Bib Records do not have to have an item or a holding record
- Only you will know if there are problem records

LOST ITEMS CUSTOM-460



custom_460 - Lost Loan report

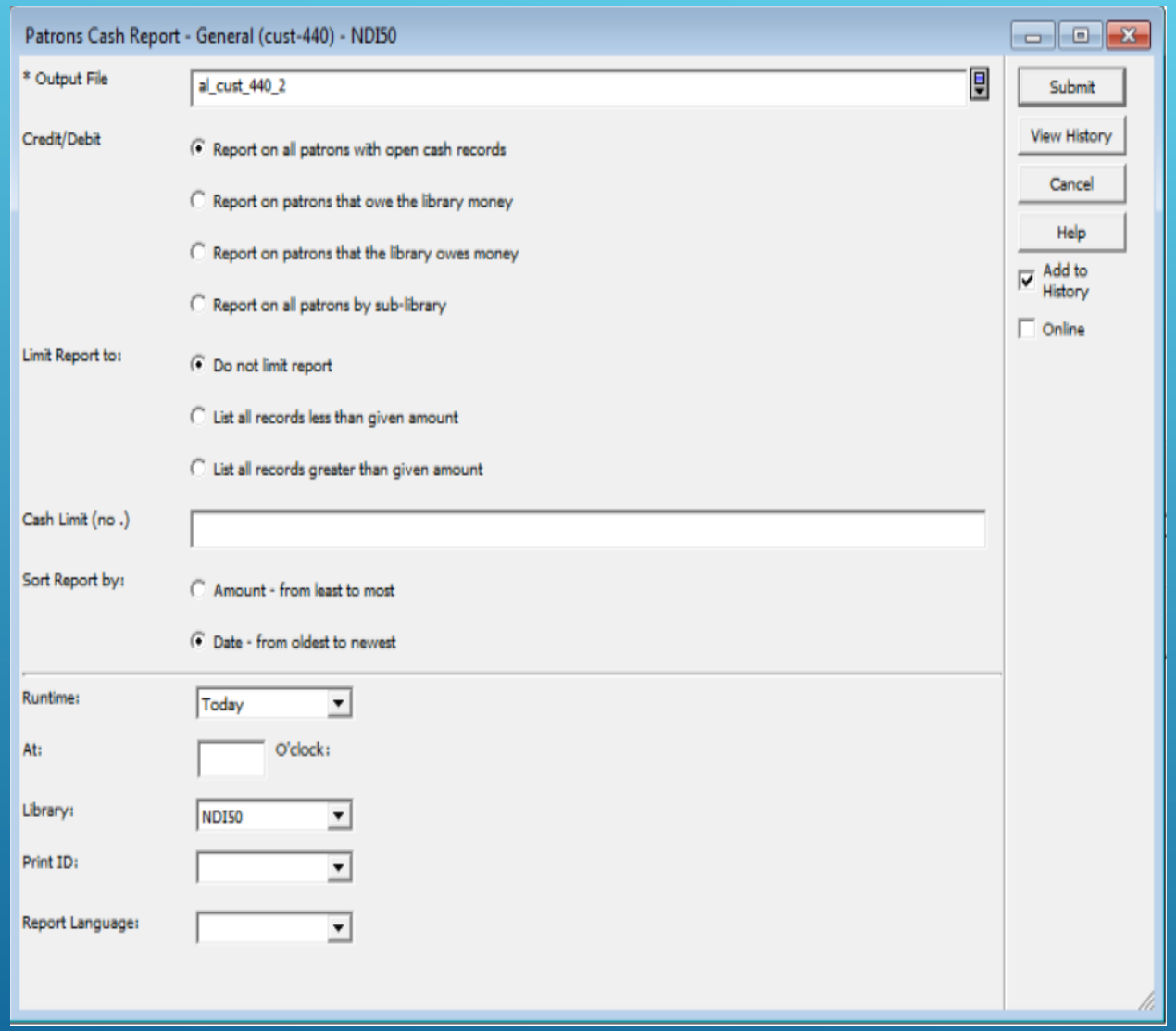
- Lists all items with a process status of MI – Missing
- Due Date actually looks at the date the process status was changed
- Set to 00/00/0000 to find all items with a process status of MI



Item Barcode	Collection	Loan Date	Due Date	Notices	Number of Loans	Number of Additional Items	Patron Note	Title	Author	Call Number	Title Sort
33104002747146	DVD	20110130	20110202	3	2	1	call Tina at DIP if he returns DVDs-edk-040511	Il Divo la spettacolare vita di Giulio Andreotti /	Sorrentino, Paolo. aus pro	PN1997.2 .D58 2009	DIVO LA SPETTACOLARE VITA DI GIULIO ANDREOTTI /
33104002695626	JRNL	20041122	20041129	2	13	0		Teaching elementary physical education : TEPE.			TEACHING ELEMENTARY PHYSICAL EDUCATION : TEPE.
33104000326398	MAIN	20150626	20150724	3	14	0		The power of positive thinking.	Peale, Norman Vincent, 1898-	BF636 .P37	POWER OF POSITIVE THINKING.
33104003895324	BALC	20170828	20170925	3	2	0		Hidden figures : the American dream and the untold story of the Black women mathematicians who helpe	Shetterly, Margot Lee.	QA27.5 .L44 2016	HIDDEN FIGURES : THE AMERICAN DREAM AND THE UNTOLD STORY OF THE BLACK WOMEN MATHEMATICIANS WHO HELPED WIN THE SPACE RACE /
33104003760270	BALC	20150527	20150916	3	1	0		What is a photograph? /	Squiers, Carol, 1948-, author.	TR656 .W43 2013	WHAT IS A PHOTOGRAPH? /
33104000302092	MAIN	20130226	20130326	3	15	0	business office hold-contact Janet R. to unblock-053113	The philosophy of Mahatma Gandhi.	Datta, Dhirendra Mohan, 1898-	B133.G4 D3	PHILOSOPHY OF MAHATMA GANDHI.

CUSTOM-460 RESULTS

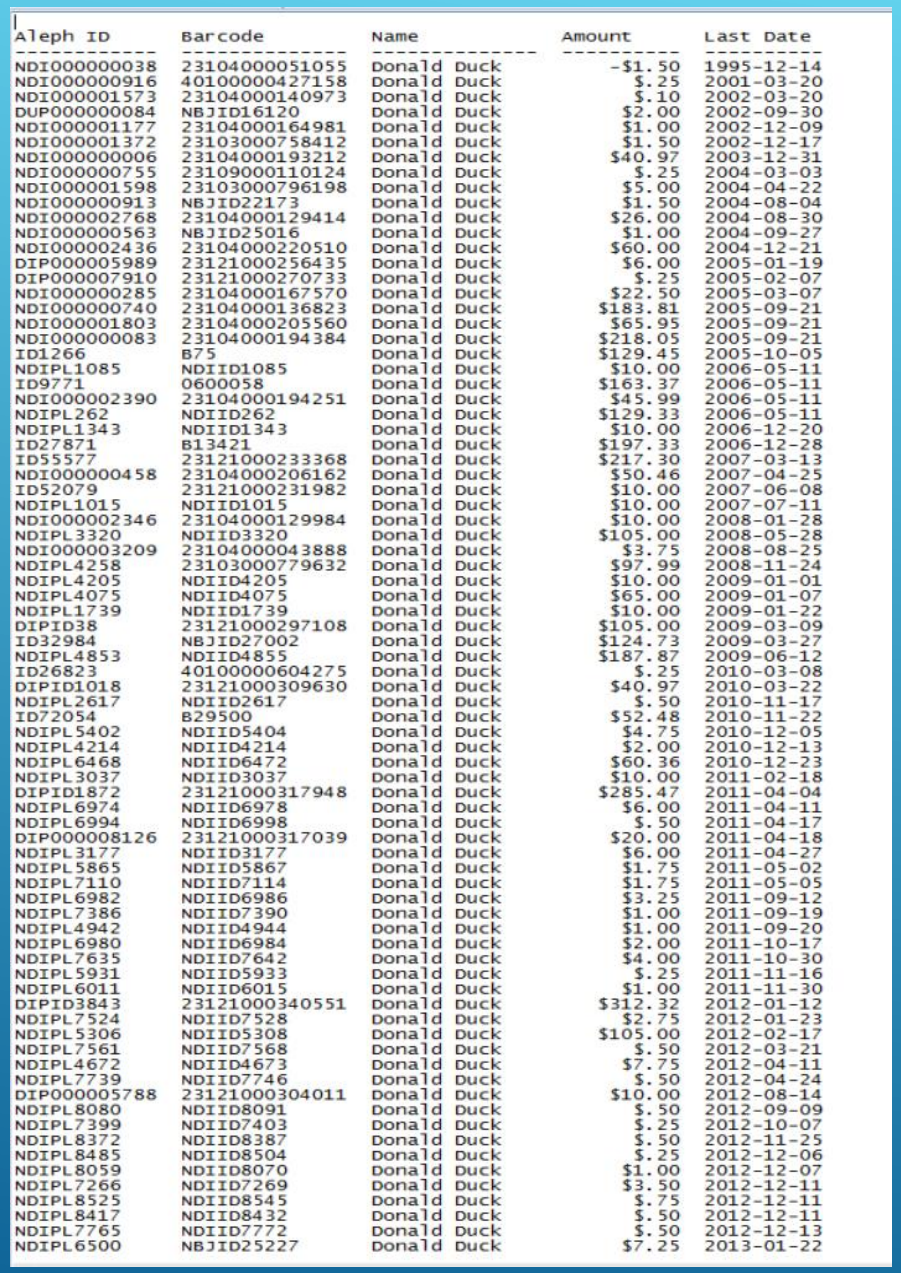
- The most important part of this report is to look at items that went missing a long time ago.
- These items will probably be linked to a patron
- If they are really old it's a good thing to clean them up



FINES
CUSTOM-440

There are a lot of old fines out there. Some of them are from the PALS system. It would be a good time to decide how you want them handled.

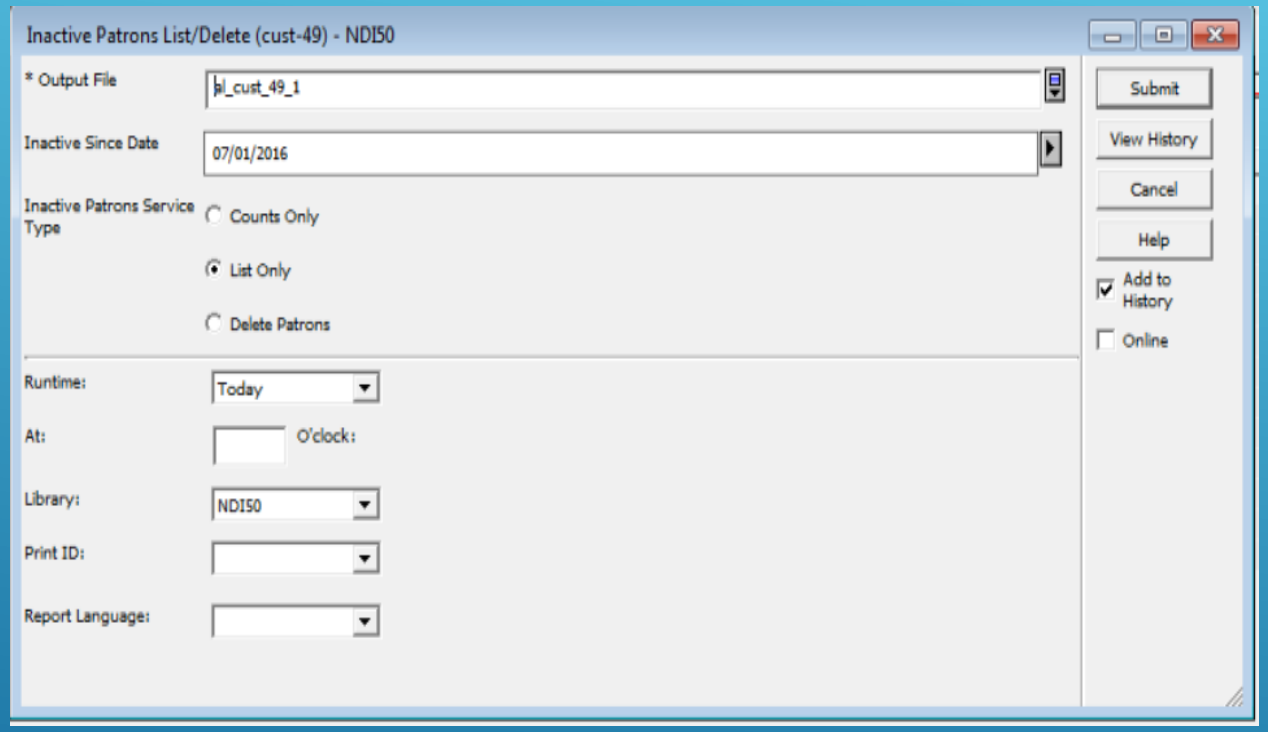
- Run p_custom_440
- Report on all patrons with open cash records
- Do not limit report
- Sort from oldest to newest



Aleph ID	Barcode	Name	Amount	Last Date
NDI000000038	23104000051055	Donald Duck	-$1.50	1995-12-14
NDI000000916	40100000427158	Donald Duck	$.25	2001-03-20
NDI000001573	23104000140973	Donald Duck	$.10	2002-03-20
DUP000000084	NBJID16120	Donald Duck	$2.00	2002-09-30
NDI000001177	23104000164981	Donald Duck	$1.00	2002-12-09
NDI000001372	23103000758412	Donald Duck	$1.50	2002-12-17
NDI000000006	23104000193212	Donald Duck	$40.97	2003-12-31
NDI000000755	23109000110124	Donald Duck	$.25	2004-03-03
NDI000001598	23103000796198	Donald Duck	$5.00	2004-04-22
NDI000000913	NBJID22173	Donald Duck	$1.50	2004-08-04
NDI000002768	23104000129414	Donald Duck	$26.00	2004-08-30
NDI000000563	NBJID25016	Donald Duck	$1.00	2004-09-27
NDI000002436	23104000220510	Donald Duck	$60.00	2004-12-21
DIP000005989	23121000256435	Donald Duck	$6.00	2005-01-19
DIP000007910	23121000270733	Donald Duck	$.25	2005-02-07
NDI000000285	23104000167570	Donald Duck	$22.50	2005-03-07
NDI000000740	23104000136823	Donald Duck	$183.81	2005-09-21
NDI000001803	23104000205560	Donald Duck	$65.95	2005-09-21
NDI000000083	23104000194384	Donald Duck	$218.05	2005-09-21
ID1266	B75	Donald Duck	$129.45	2005-10-05
NDIPL1085	NDIID1085	Donald Duck	$10.00	2006-05-11
ID9771	0600058	Donald Duck	$163.37	2006-05-11
NDI000002390	23104000194251	Donald Duck	$45.99	2006-05-11
NDIPL262	NDIID262	Donald Duck	$129.33	2006-05-11
NDIPL1343	NDIID1343	Donald Duck	$10.00	2006-12-20
ID27871	B13421	Donald Duck	$197.33	2006-12-28
ID55577	23121000233368	Donald Duck	$217.30	2007-03-13
NDI000000458	23104000206162	Donald Duck	$50.46	2007-04-25
ID52079	23121000231982	Donald Duck	$10.00	2007-06-08
NDIPL1015	NDIID1015	Donald Duck	$10.00	2007-07-11
NDI000002346	23104000129984	Donald Duck	$10.00	2008-01-28
NDIPL3320	NDIID3320	Donald Duck	$105.00	2008-05-28
NDI000003209	23104000043888	Donald Duck	$3.75	2008-08-25
NDIPL4258	23103000779632	Donald Duck	$97.99	2008-11-24
NDIPL4205	NDIID4205	Donald Duck	$10.00	2009-01-01
NDIPL4075	NDIID4075	Donald Duck	$65.00	2009-01-07
NDIPL1739	NDIID1739	Donald Duck	$10.00	2009-01-22
DIPID38	23121000297108	Donald Duck	$105.00	2009-03-09
ID32984	NBJID27002	Donald Duck	$124.73	2009-03-27
NDIPL4853	NDIID4855	Donald Duck	$187.87	2009-06-12
ID26823	40100000604275	Donald Duck	$.25	2010-03-08
DIPID1018	23121000309630	Donald Duck	$40.97	2010-03-22
NDIPL2617	NDIID2617	Donald Duck	$.50	2010-11-17
ID72054	B29500	Donald Duck	$52.48	2010-11-22
NDIPL5402	NDIID5404	Donald Duck	$4.75	2010-12-05
NDIPL4214	NDIID4214	Donald Duck	$2.00	2010-12-13
NDIPL6468	NDIID6472	Donald Duck	$60.36	2010-12-23
NDIPL3037	NDIID3037	Donald Duck	$10.00	2011-02-18
DIPID1872	23121000317948	Donald Duck	$285.47	2011-04-04
NDIPL6974	NDIID6978	Donald Duck	$6.00	2011-04-11
NDIPL6994	NDIID6998	Donald Duck	$.50	2011-04-17
DIP000008126	23121000317039	Donald Duck	$20.00	2011-04-18
NDIPL3177	NDIID3177	Donald Duck	$6.00	2011-04-27
NDIPL5865	NDIID5867	Donald Duck	$1.75	2011-05-02
NDIPL7110	NDIID7114	Donald Duck	$1.75	2011-05-05
NDIPL6982	NDIID6986	Donald Duck	$3.25	2011-09-12
NDIPL7386	NDIID7390	Donald Duck	$1.00	2011-09-19
NDIPL4942	NDIID4944	Donald Duck	$1.00	2011-09-20
NDIPL6980	NDIID6984	Donald Duck	$2.00	2011-10-17
NDIPL7635	NDIID7642	Donald Duck	$4.00	2011-10-30
NDIPL5931	NDIID5933	Donald Duck	$.25	2011-11-16
NDIPL6011	NDIID6015	Donald Duck	$1.00	2011-11-30
DIPID3843	23121000340551	Donald Duck	$312.32	2012-01-12
NDIPL7524	NDIID7528	Donald Duck	$2.75	2012-01-23
NDIPL5306	NDIID5308	Donald Duck	$105.00	2012-02-17
NDIPL7561	NDIID7568	Donald Duck	$.50	2012-03-21
NDIPL4672	NDIID4673	Donald Duck	$7.75	2012-04-11
NDIPL7739	NDIID7746	Donald Duck	$.50	2012-04-24
DIP000005788	23121000304011	Donald Duck	$10.00	2012-08-14
NDIPL8080	NDIID8091	Donald Duck	$.50	2012-09-09
NDIPL7399	NDIID7403	Donald Duck	$.25	2012-10-07
NDIPL8372	NDIID8387	Donald Duck	$.50	2012-11-25
NDIPL8485	NDIID8504	Donald Duck	$.25	2012-12-06
NDIPL8059	NDIID8070	Donald Duck	$1.00	2012-12-07
NDIPL7266	NDIID7269	Donald Duck	$3.50	2012-12-11
NDIPL8525	NDIID8545	Donald Duck	$.75	2012-12-11
NDIPL8417	NDIID8432	Donald Duck	$.50	2012-12-11
NDIPL7765	NDIID7772	Donald Duck	$.50	2012-12-13
NDIPL6500	NBJID25227	Donald Duck	$7.25	2013-01-22

CUSTOM-440 RESULTS

- The report will list current open fines
- The date is the date of the last cash transaction for that patron
- As for migrating fines, it will depend on the system we move to
- If you look at things now it will give you time to decide how you want to handle the old fines

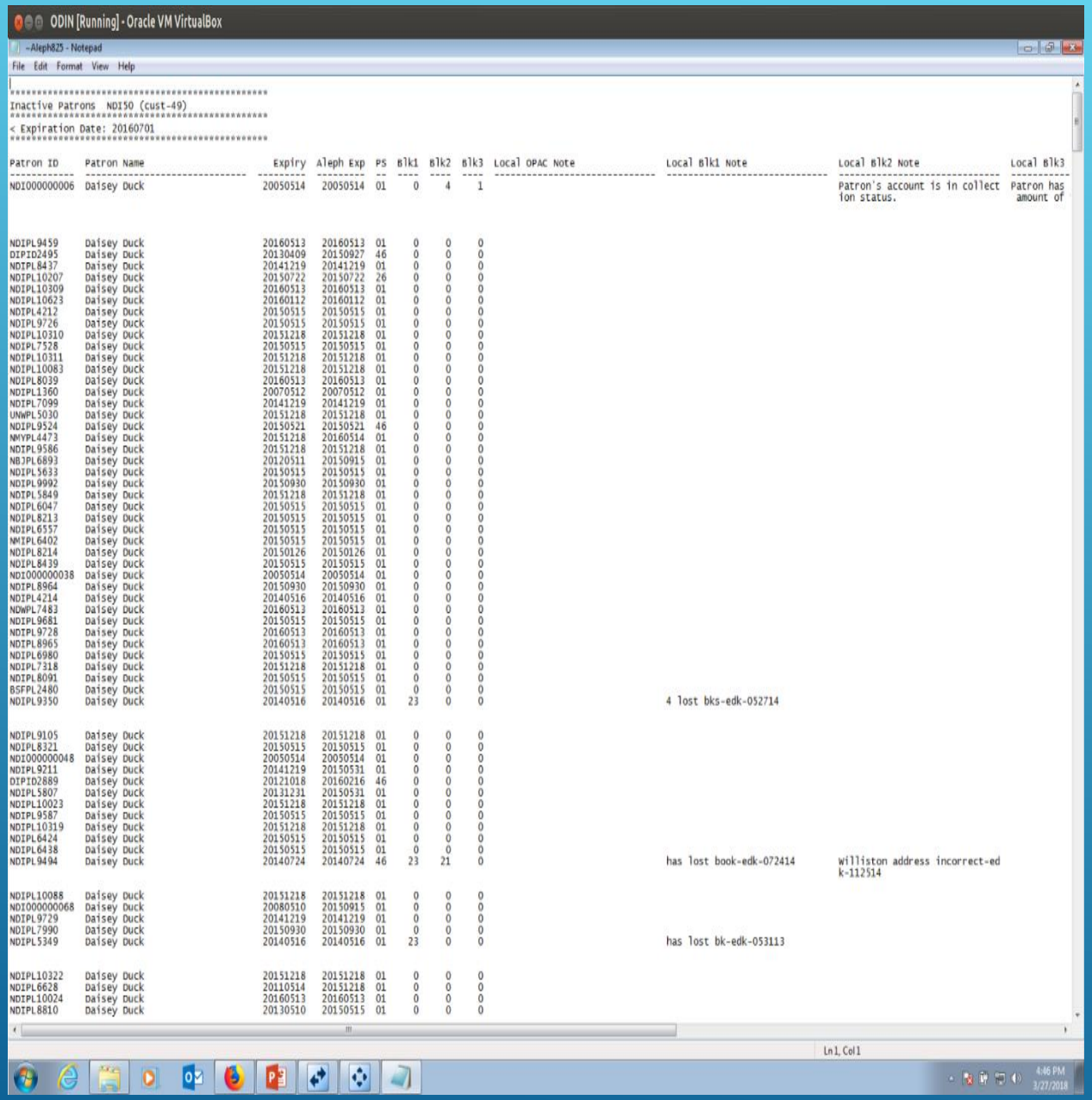


OLD PATRONS

We'll look at 2 reports dealing with patrons.

Even though we run a patron purge project every year, there are a lot of expired patrons that can be cleaned up.

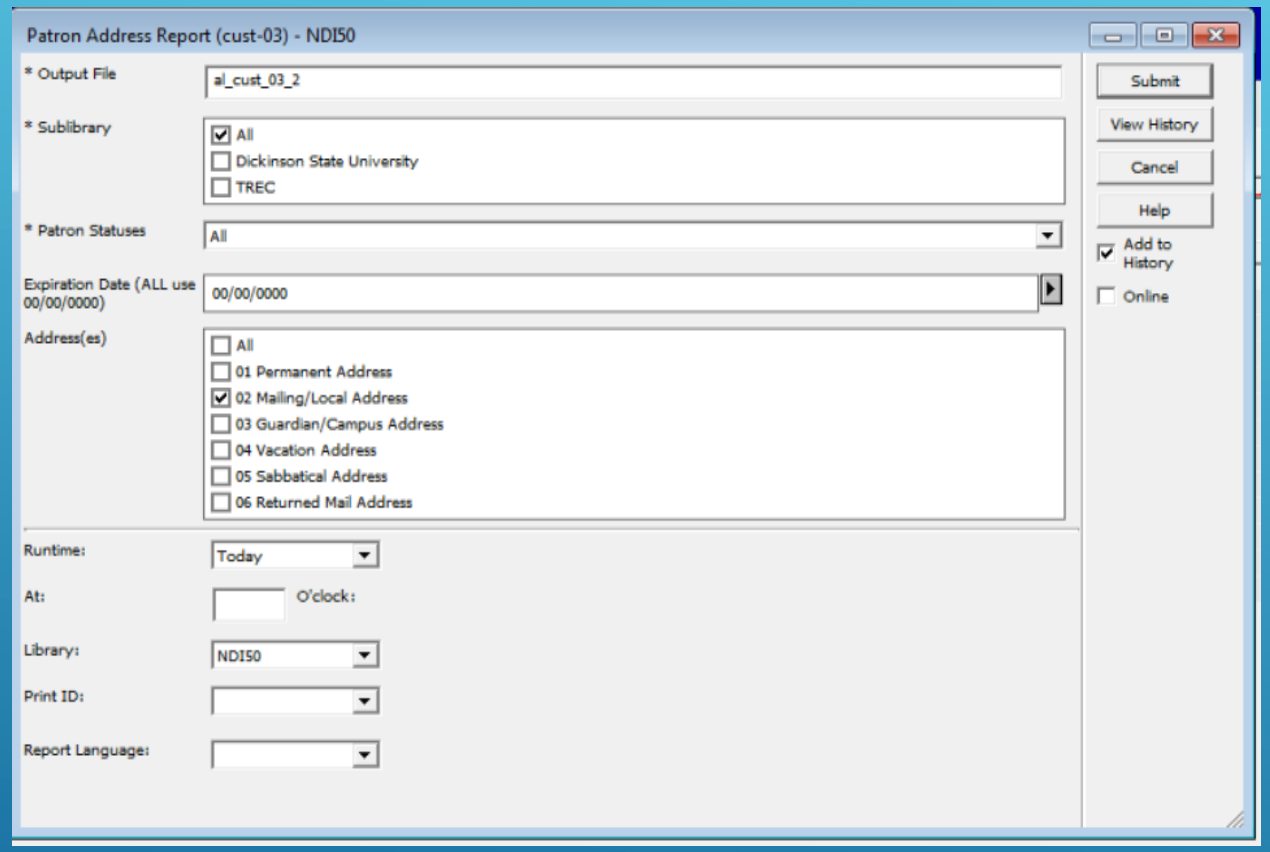
- p_custom_49
- Pick a date – I used July 1, 2016
- Select List Only



CUSTOM-49 RESULTS

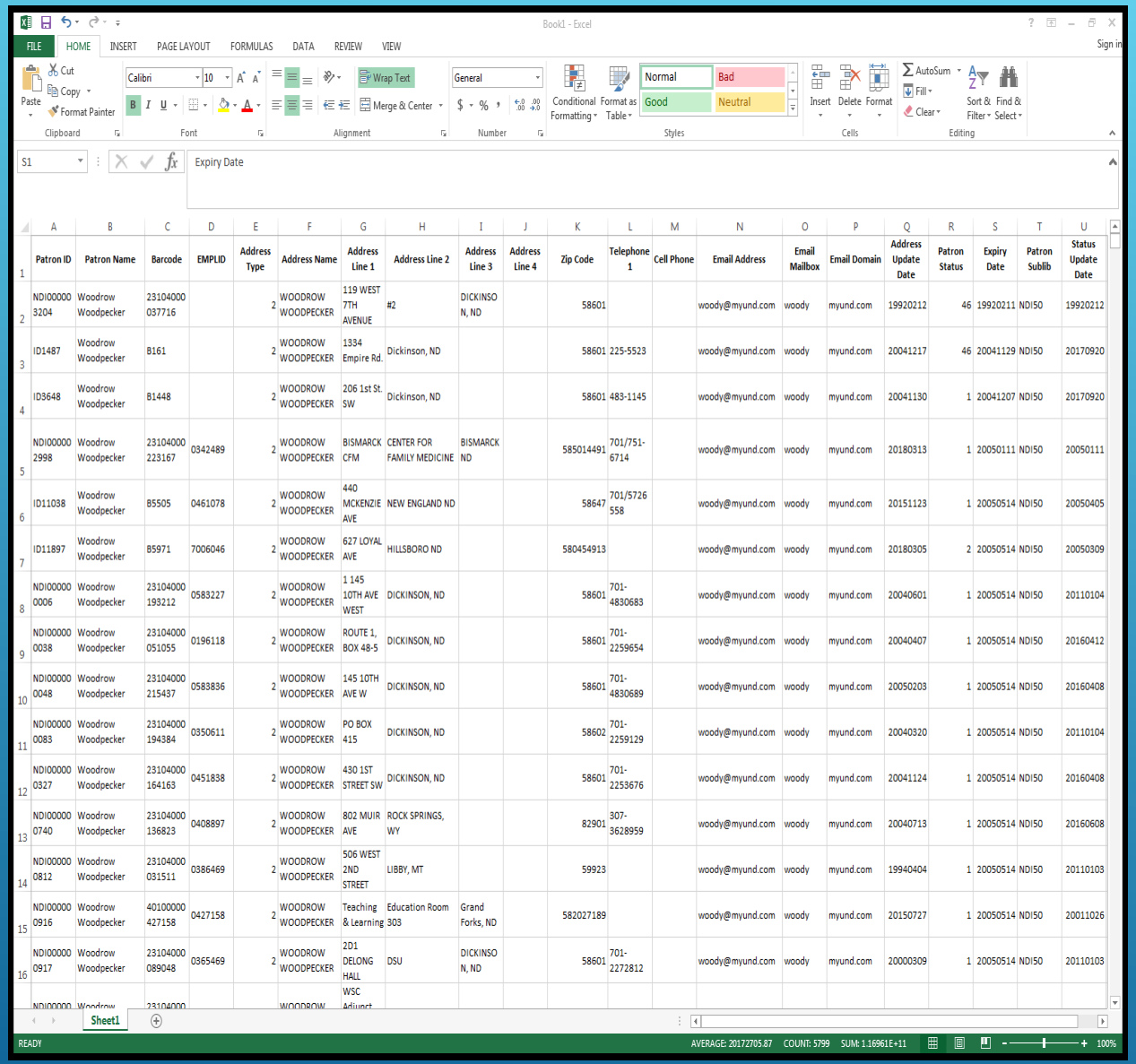
- Report lists results alphabetically
- If there are blocks on a patron they are listed
- Lists the local expiration date and the Aleph level expiration date
- If the Aleph expiration date is newer, the patron probably has privileges in another library
- Should this be sorted by expiration date?

OLD PATRONS CUSTOM-03



Another way to find old patrons is to run p_custom_03 – Patron Address Report

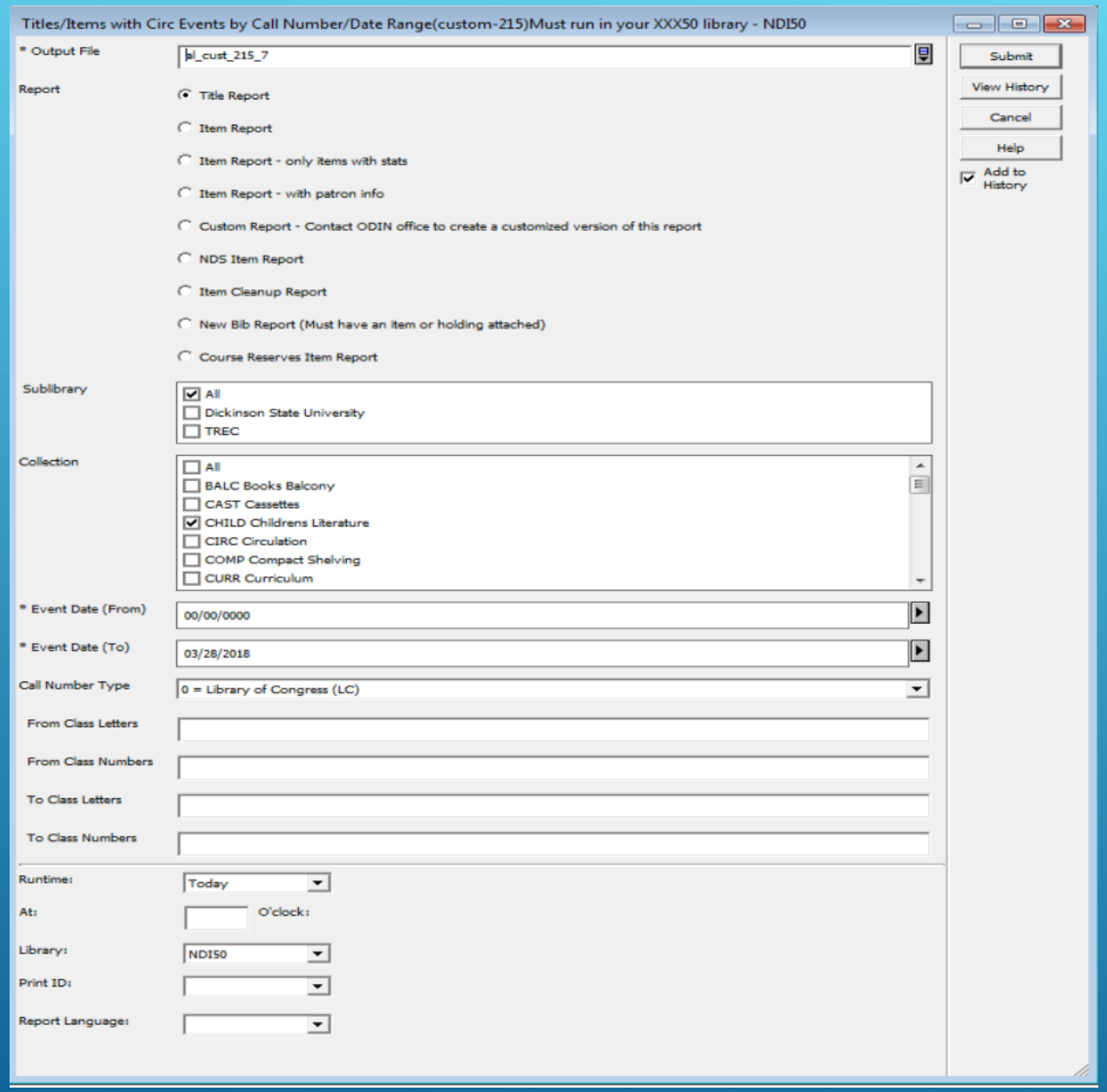
- Run for all patrons
- Use 00/00/0000 for the expiration date
- Select an address type – unless you want to see them all



	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U
1	Patron ID	Patron Name	Barcode	EMPLID	Address Type	Address Name	Address Line 1	Address Line 2	Address Line 3	Address Line 4	Zip Code	Telephone 1	Cell Phone	Email Address	Email Mailbox	Email Domain	Address Update Date	Patron Status	Expiry Date	Patron Sublib	Status Update Date
2	NDI000003204	Woodrow Woodpecker	23104000037716		2	WOODROW WOODPECKER	119 WEST 7TH AVENUE	#2	DICKINSON, ND		58601			woody@myund.com	woody	myund.com	19920212	46	19920211	NDI50	19920212
3	ID1487	Woodrow Woodpecker	B161		2	WOODROW WOODPECKER	1334 Empire Rd.	Dickinson, ND			58601	225-5523		woody@myund.com	woody	myund.com	20041217	46	20041129	NDI50	20170920
4	ID3648	Woodrow Woodpecker	B1448		2	WOODROW WOODPECKER	206 1st St. SW	Dickinson, ND			58601	483-1145		woody@myund.com	woody	myund.com	20041130	1	20041207	NDI50	20170920
5	NDI000002998	Woodrow Woodpecker	23104000223167	0342489	2	WOODROW WOODPECKER	BISMARCK CFM	CENTER FOR FAMILY MEDICINE	BISMARCK ND		585014491	701/751-6714		woody@myund.com	woody	myund.com	20180313	1	20050111	NDI50	20050111
6	ID11038	Woodrow Woodpecker	B5505	0461078	2	WOODROW WOODPECKER	440 MCKENZIE AVE	NEW ENGLAND ND			58647	701/5726558		woody@myund.com	woody	myund.com	20151123	1	20050514	NDI50	20050405
7	ID11897	Woodrow Woodpecker	B5971	7006046	2	WOODROW WOODPECKER	627 LOYAL AVE	HILLSBORO ND			580454913			woody@myund.com	woody	myund.com	20180305	2	20050514	NDI50	20050309
8	NDI000000006	Woodrow Woodpecker	23104000193212	0583227	2	WOODROW WOODPECKER	1 145 10TH AVE WEST	DICKINSON, ND			58601	701-4830683		woody@myund.com	woody	myund.com	20040601	1	20050514	NDI50	20110104
9	NDI000000038	Woodrow Woodpecker	23104000051055	0196118	2	WOODROW WOODPECKER	ROUTE 1, BOX 48-5	DICKINSON, ND			58601	701-2259654		woody@myund.com	woody	myund.com	20040407	1	20050514	NDI50	20160412
10	NDI000000048	Woodrow Woodpecker	23104000215437	0583836	2	WOODROW WOODPECKER	145 10TH AVE W	DICKINSON, ND			58601	701-4830689		woody@myund.com	woody	myund.com	20050203	1	20050514	NDI50	20160408
11	NDI000000083	Woodrow Woodpecker	23104000194384	0350611	2	WOODROW WOODPECKER	PO BOX 415	DICKINSON, ND			58602	701-2259129		woody@myund.com	woody	myund.com	20040320	1	20050514	NDI50	20110104
12	NDI000000327	Woodrow Woodpecker	23104000164163	0451838	2	WOODROW WOODPECKER	430 1ST STREET SW	DICKINSON, ND			58601	701-2253676		woody@myund.com	woody	myund.com	20041124	1	20050514	NDI50	20160408
13	NDI000000740	Woodrow Woodpecker	23104000136823	0408897	2	WOODROW WOODPECKER	802 MUIR AVE	ROCK SPRINGS, WY			82901	307-3628959		woody@myund.com	woody	myund.com	20040713	1	20050514	NDI50	20160608
14	NDI000000812	Woodrow Woodpecker	23104000031511	0386469	2	WOODROW WOODPECKER	506 WEST 2ND STREET	LIBBY, MT			59923			woody@myund.com	woody	myund.com	19940404	1	20050514	NDI50	20110103
15	NDI000000916	Woodrow Woodpecker	40100000427158	0427158	2	WOODROW WOODPECKER	Teaching & Learning	Education Room 303	Grand Forks, ND		582027189			woody@myund.com	woody	myund.com	20150727	1	20050514	NDI50	20011026
16	NDI000000917	Woodrow Woodpecker	23104000089048	0365469	2	WOODROW WOODPECKER	2D1 DELONG HALL	DSU	DICKINSON, ND		58601	701-2272812		woody@myund.com	woody	myund.com	20000309	1	20050514	NDI50	20110103
	NDI000000	Woodrow	23104000			WOODROW	WSC Adjunct														

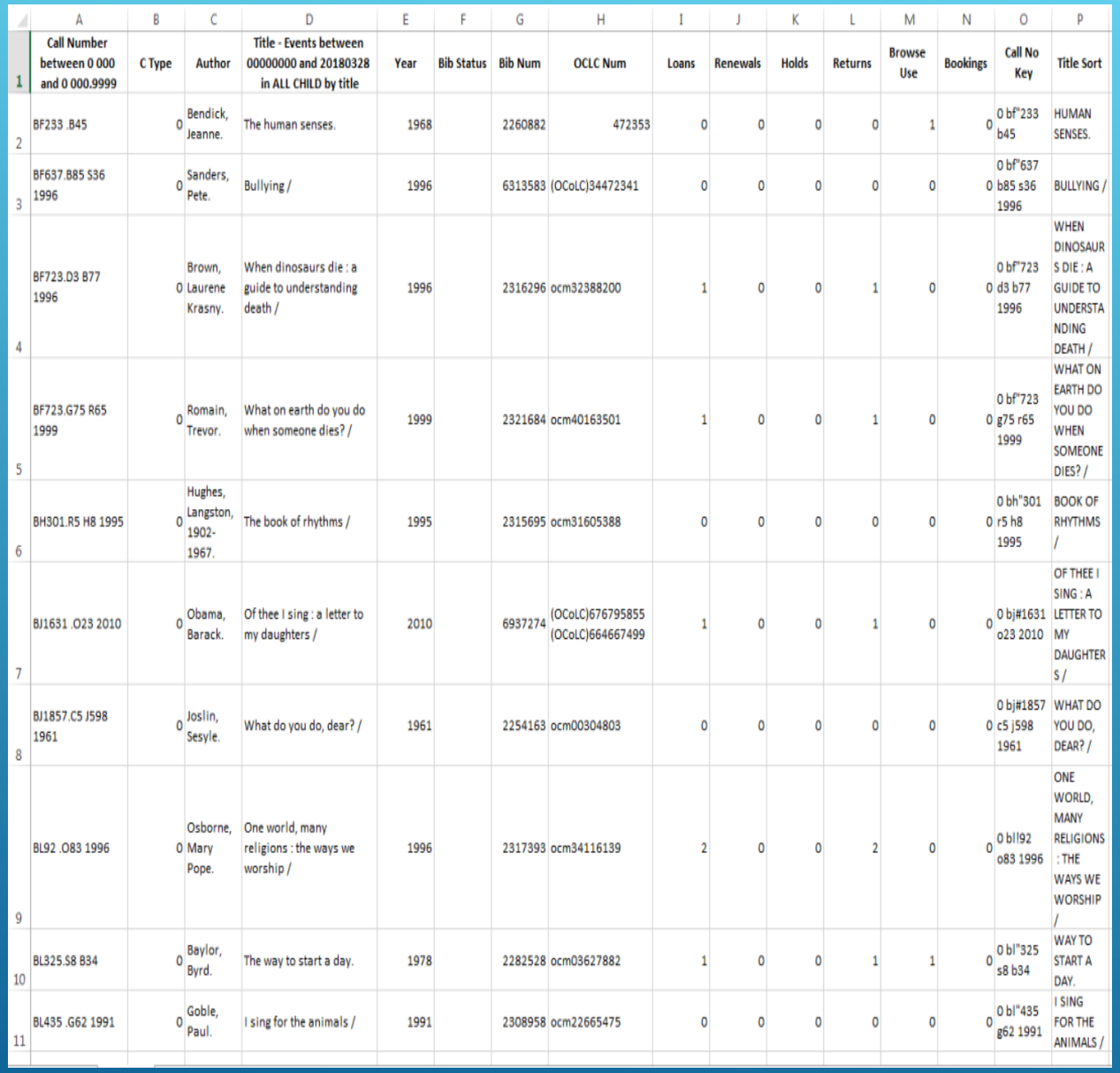
CUSTOM-03 RESULTS

- This report can be easily dumped into Excel
- You can then sort on the expiration date.
- This allows you to start with your very old patrons
- It is up to your library to set the policy on how to handle these old patrons
- There are some very old patrons out there



HISTORIC LOAN DATA

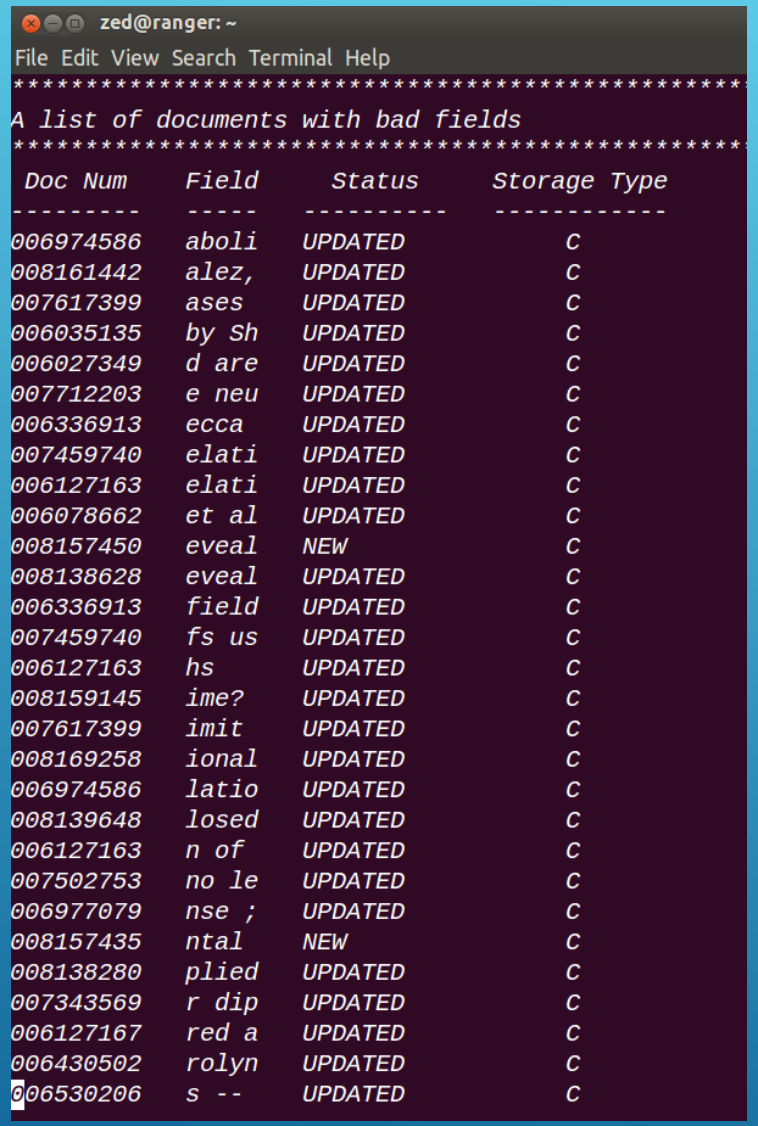
- Historical Loan data is not migrated
- If you want to have this information you will need to run reports and save them
- p_custom_215
- Run the title report (or item)
- Select dates for your reports
- Set limits to the report so it is not to large



	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	Call Number between 0 000 and 0 000.9999	C Type	Author	Title - Events between 00000000 and 20180328 in ALL CHILD by title	Year	Bib Status	Bib Num	OCLC Num	Loans	Renewals	Holds	Returns	Browse Use	Bookings	Call No Key	Title Sort
2	BF233 .B45	0	Bendick, Jeanne.	The human senses.	1968		2260882	472353	0	0	0	0	1	0	0 bf"233 b45	HUMAN SENSES.
3	BF637.B85 S36 1996	0	Sanders, Pete.	Bullying /	1996		6313583	(OCoLC)34472341	0	0	0	0	0	0	0 bf"637 b85 s36 1996	BULLYING /
4	BF723.D3 B77 1996	0	Brown, Laurene Krasny.	When dinosaurs die : a guide to understanding death /	1996		2316296	ocm32388200	1	0	0	1	0	0	0 bf"723 d3 b77 1996	WHEN DINOSAURS DIE : A GUIDE TO UNDERSTANDING DEATH /
5	BF723.G75 R65 1999	0	Romain, Trevor.	What on earth do you do when someone dies? /	1999		2321684	ocm40163501	1	0	0	1	0	0	0 bf"723 g75 r65 1999	WHAT ON EARTH DO YOU DO WHEN SOMEONE DIES? /
6	BH301.R5 H8 1995	0	Hughes, Langston, 1902-1967.	The book of rhythms /	1995		2315695	ocm31605388	0	0	0	0	0	0	0 bh"301 r5 h8 1995	BOOK OF RHYTHMS /
7	BJ1631 .O23 2010	0	Obama, Barack.	Of thee I sing : a letter to my daughters /	2010		6937274	(OCoLC)676795855 (OCoLC)664667499	1	0	0	1	0	0	0 bj#1631 o23 2010	OF THEE I SING : A LETTER TO MY DAUGHTERS /
8	BJ1857.C5 J598 1961	0	Joslin, Sesyle.	What do you do, dear? /	1961		2254163	ocm00304803	0	0	0	0	0	0	0 bj#1857 c5 j598 1961	WHAT DO YOU DO, DEAR? /
9	BL92 .O83 1996	0	Osborne, Mary Pope.	One world, many religions : the ways we worship /	1996		2317393	ocm34116139	2	0	0	2	0	0	0 bl92 o83 1996	ONE WORLD, MANY RELIGIONS : THE WAYS WE WORSHIP /
10	BL325.S8 B34	0	Baylor, Byrd.	The way to start a day.	1978		2282528	ocm03627882	1	0	0	1	1	0	0 bl"325 s8 b34	WAY TO START A DAY.
11	BL435 .G62 1991	0	Goble, Paul.	I sing for the animals /	1991		2308958	ocm22665475	0	0	0	0	0	0	0 bl"435 g62 1991	I SING FOR THE ANIMALS /

CUSTOM-215 RESULTS

- Report is sorted by call number
- You can sort using the title sort column
- Lists all titles and counts the Z35 Events entries for the titles
- List titles without transactions
- Run a series of these reports and save them if you want this historical data



CORRUPT FIELDS IN BIB RECORDS

- We run a special report that looks for corrupt fields in bib records
- These fields are caused by using ‘Import Records’ and not running the ‘OCLC Conversion’ Convert Procedure on the records in the Catalog client.
- Large note fields do not get split correctly unless you run this procedure. Aleph has a 2000 character limit per field
- The ODIN office either fixes the records for you or sends lists of records needing work to some libraries

THANK YOU
ANY ADDITIONAL QUESTIONS?