

**ODIN Steering Committee Online Meeting Minutes**  
**April 16, 2021**  
**10:00-11:00 a.m. Central Time; 9:00-10:00 a.m. Mountain**

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**Microsoft Teams meeting**

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1) Roll call of members and attendees.

Kelly Kornkven – Mayville State – OAC Chair  
Phyllis Kuno - Trinity Bible College  
Stephanie Walker – UND Chester Fritz

Susan Moberg - Dickinson Public School  
Ellen Kotrba – ex-officio – Director of ODIN  
Joe Mocnik – NDSU Libraries

Others:

Linda Allbee – ODIN  
Nicole Murphy – ODIN

Jody French – NDUS - CTS  
Cheryl Hoffmann – NDUS - CTS

Additions to Agenda (Kelly Kornkven, Chair)- Ellen Kotrba asked that ALMA Network Zone be added. Kotrba also asked that OAC potential dates be added. Motion to approve - Kelly Kornkven- seconded - Joe Mocnik – all in favor – opposed - none

2) Approval of March 19, 2021 Minutes – must be logged in to view

[http://www.odin.nodak.edu/sites/default/files/DRAFT\\_03-19-21-OSC\\_Online\\_Meeting\\_Minutes.pdf](http://www.odin.nodak.edu/sites/default/files/DRAFT_03-19-21-OSC_Online_Meeting_Minutes.pdf)

Motion to approve - Joe Mocnik – seconded – Susan Moberg – discussion – none – all in favor – opposed – none

3) Alma Network Zone – different than institution zone – After working on Alma for a bit, a need has arisen to allow access to non-ODIN Office personnel. The ODIN Office is creating an agreement in place that would be signed 1) the person wanting access, 2) the library director if different than person wanting access and 3) ODIN Office staff/ODIN Director. There would be training and a note to consult with the ODIN Office if any questions. If an egregious error happened due to inappropriate practice, what penalties can be handed down to curb such behavior. It was thought that denying access for a time could be imposed on first offense. If second offense, a fine might also be issued. If third offense, then access would be permanently removed. Discussion was held regarding the fines and other options for protection so that harmful issues are minimized and avoided. Jody French gave the group some information regarding other systems under NDUS.

4) Next OAC Meeting – most votes were May 17/2021 – 10:00 am – 12:00 noon so notice will be sent out.

5) Changes to OAC Meeting Structure

- a) Meeting Platform – TEAMS, Blackboard and Zoom – all have breakout rooms – but only Zoom allows the individual to choose the breakout room that they would like to attend. Do we do the whole meeting the first hour and then possibly breakout meetings for the next hour? Most favored this

option. Kelly Kornkven presented a proposed meeting agenda for next OAC Meeting including the time frame breakdown for the first hour.

- b) Structure of Breakout Room Meetings- ODIN staff to assist in the breakout rooms and take summary of the discussion during the breakout sessions. Susan Moberg and Michelle Seil will lead the Public/School breakout room – Kelly Kornkven will try to find an individual to volunteer to run the Academic breakout room meeting.
- 6) Library Outreach – Kelly Kornkven would like to get something in place to reach out to new librarians to make them feel welcome to the group and making sure that they get any help that they need.
- 7) Summer Meeting Dates and Direction – Phyllis Kuno stated that with virtual meetings individuals can attend from anywhere. Ellen Kotrba emphasized that she would really like to hear from ODIN libraries what they would like/need from ODIN Office, systems etc. going forward. Kelly Kornkven reported on the HLC (Higher Learning Commission) – assessment on libraries, tutors etc. – looking for better ways that her library may impact students – Joe Mocnik mentioned that NDSU is engaging on the same topic and would share ideas/activities that are currently happening.
- 8) What directions or initiatives should ODIN pursue on behalf of public libraries in 2021? (Seil is unable to attend – Mary Soucie unable to attend also) - no update/report today.
- 9) What directions or initiatives should ODIN pursue on behalf of school libraries in 2021? (Moberg) – Susan has sent a message out to school libraries and will report back when she has information from libraries
- 10) What directions or initiatives should ODIN pursue on behalf of academic libraries in 2021? (Mocnik & Walker) no update/report today
- 11) What directions or initiatives should ODIN pursue on behalf of other libraries in 2021? (all)- no update/report today
- 12) OPEN Forum (Covid, etc.)- Kelly Kornkven – campus planning for fall – students will be back in regular classrooms. Stephanie Walker and Joe Mocnik stated UND and NDSU will be planning for return to pre-COVID in fall. Mocnik stated that the budget remains as the bigger issue - currently looking at fall procedures. Walker said the fall number of students is up, but credit hours are down. Linda Allbee gave a short update regarding upcoming onsite library visits and the guidelines that will be put in place before it can happen - small groups, masks worn (unless all individuals attending have been fully vaccinated), away from general public areas for meetings, etc. Susan Moberg – library is fully functioning, and all students are back in the school full time (with masks worn at all times). Library capacity is still restricted at this time, but plan to be back to pre-COVID numbers for fall. Kelly Kornkven mentioned Library Reimagined forums. Ellen Kotrba gave an update on what she has read about – there will be a mix of libraries moving to online process/procedures and libraries continuing to deliver services in person.
- 13) Next Meeting Friday May 21, 2021

Motion to adjourn at 10:55 am– Phyllis Kuno - seconded by Susan Moberg. All in favor – opposed none.