

Online Dakota Information Network - Advisory Council
12:00 a.m. – 4:00 p.m. November 3rd
9:00 a.m. – Noon November 4th, 2011
State Library, Bismarck, ND

Meeting called to order – 12:05 pm

1) In Attendance

Tim Dirks – Fargo Public Library – Chair Rosi Klobberdanz – North Dakota University System Marlene Anderson – Bismarck State College Laurie McHenry – UND Law Library Diane Olson – Trinity Bible College Wilbur Stolt – UND Chester Fritz Library Hulen Bivins – North Dakota State Library Tony Stukel – ODIN Donna Metzger – North Dakota School for the Blind Lila Pederson – UND Medical School Library	Ted Smith – North Dakota Supreme Court Library Renee Paasch – Dickinson Public Library Donna James – Valley City state University Library Phyllis Bratton – Jamestown College Library Kelly Kornkven – Mayville State University Library Celeste Ertelt – Lake Region State College Rita Ennen – Dickinson State University Betty Lahn – Williston State College Library Cindy Clairmont-Schmidt – North Dakota State Library Cheryl Hoffmann - ODIN
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2) Approval of the May 25th 2011 Meeting Minutes- Wilbur Stolt –First – Phyllis Bratton-
Second

3) ODIN Director’s Report (Stukel)

- a) Review of ODIN Office Activities and System Maintenance
 - i) Linda Allbee has revamped training on ODIN website
 - ii) Two service pack installations have been done
 - iii) UFind upgrade September/11. Question about how libraries get UFind updates. Answer is they are present when the server is updated. Minnesota has invited ODIN to participate in FUind meetings – Linda Allbee is ODIN representative. ODIN will continue to accept MN versions/updates as they are released. ODIN has done some customization that MN has since rolled into the UFind product.
 - iv) Major patron load updates for NDUS libraries begin in mid-August. This is normal for start of school.
 - v) EDI project at Chester Fritz Library completed.
- b) ODIN Budget and Staffing Update
 - i) Discussion was held regarding ODIN looking into cloud services for ALEPH.
 - ii) Slide showing staffing to library ratios- ODIN vs FCLA and CCLA
 - iii) Tim Dirks asked about future plans regarding staff/salaries to meet with up and coming future needs
 - iv) Rosi gave update regarding NDUS views on future – staff positions difficult to add. NDUS has worked to use well what we have and reallocate people and

money for needs. Plans regarding Bjorn's vacant position – if ALEPH application is hosted in the cloud there will be change of the nature of the position.

- v) Mike Barnett – renewed for FY11
 - vi) Bjorn Gott – resigned as of Sept 30, 2011
 - vii) Linda – continues on the ExLibris Product Group
 - viii) Ellen – The URM (Alma Group) task force now has been disbanded
- c) ODIN Communications – Help Desk change is coming in December. ODIN will change the type of help desk ticket tracking software in use. Ellen has been assigned to lead in reviewing product and making transition as easy as possible. Question; Can a user check to see other tickets submitted to see if a ticket has already been submitted for your situation? No, however, multiple tickets submitted is not a bad thing. It creates attention on the issue if there are multiple submissions on the same issue. Training and web sessions for the new software will be done to make transition easier. The new form will be clear and will be on the ODIN web site.
- d) Tony went over ODIN services summary that was distributed in August and again today.
- 4) State Librarian – update – This meeting is currently being held in the new meeting room created from former storage space in the ND State Library. Field Services staff have done 52 onsite visits to libraries since end of July when the services were started. Tutor.com – NDSL gave presentation to Chancellor's Council Meeting – Science professors are fantastic – everyone is welcome to try the system.
- 5) UMWUG Conference Feedback
- a) Thanks given to ODIN staff for all of their hard work to organize and participate in the conference. There was very good attendance both from ODIN libraries and overall.
- 6) Overview of ODIN Budget/Fee Formula
- a) Looked at ExLibris and PALS – new formula was planned to be implemented over a five year period. Change of systems happened at year three. The new system did not lend itself to the metrics of the formula. Suggestion was made to see how the original formula can be applied and what needs to change. A group will need to be formed following this first look.
- 7) ODIN Participation Agreement & Organization and Operations document -
- a) Requested volunteers to examine ODIN participation agreement and see if it works for what ODIN needs and library's needs. The original was created when ODIN was created in 1989. Tim Dirks and Tony Stukel will do initial work on this issue. At the start of ODIN the NDUS libraries were directed to be ODIN participants by the North Dakota Board of Higher Education. Participation Agreements were signed by other participating libraries joining ODIN. The Statement of Organization and Operations was created at the same time. This document also needs review.

- 8) Overview of Database Subscriptions
 - a) Question regarding the removal of the Contemporary Authors database was asked. The apparently the database was no longer part of the contract (probably for at least two years) but access had not been removed by the vendor until they noticed recently.
 - b) Reviewed that there are several categories of funding for databases.
 - i) Funded Statewide (State Library holds funding)
 - ii) Funded Statewide (ODIN holds funding)
 - iii) Unfunded Statewide by way of the MINITEX three state contract. In this case ODIN receives the invoice from MINITEX for the state of ND. The cost is split out to participating libraries across the state.
- 9) ODIN Member Library Announcements and Activities
 - a) Fargo Public Library – survey – 3000 responses
 - b) Donna Metzger – new titles added to professional collection – few empty shelves
 - c) Betty Lahn – painted and put in new floor
 - d) Sarah Batesel retired – currently finished up library renovations
 - e) Phyllis Bratton thanks everyone for support and help through current staffing issue – a Jamestown resident’s estate recently donated a collection.
 - f) VSC – Grant was awarded \$250,000 – school librarians and teachers – they have applied for a third grant
 - g) Dickinson Public Library – busy with influx of patrons – survey conducted over the summer to meet needs of the community - 3 of the most popular services are movies, coffee, book club – book club In a bag started – movies now started
 - h) Wilbur – October 50th anniversary of Chester Fritz Library – formal celebration was held to mark occasion.
 - i) Diane Olson – Working on weeding book collection

10) Other Business

11) Next Meeting - To be determined.

Meeting Adjourned at 4:00 pm