

**Online Dakota Information Network  
Minutes of Meeting  
Dickinson, ND - October 9, 2003**

**Attending: Marlene Anderson; Karen Chabot; Lillian Crook; Pamela Drayson; Ed Finch; Gary Gott; Larry Greenwood; TyRee Jenks; Phyllis Kuno; Cindy Larson; Gerald Newborg; Doris Ott; Susan Podrygula; Michael Safratowich; Ted Smith; Wilbur Stolt; Tony Stukel; Cheryl Tollefson; and Jan Wysocki**

- 1. Meeting called to order at 9:03 a.m.**
- 2. Agenda approved**
- 3. Minutes of April 24, 2004 meeting approved**
- 4. Grant Crawford discussed**
  - a. Growth of availability of IVN rooms within the state. He encouraged libraries to use the IVN facilities.**
  - b. Noted there had been a 7% reduction in the NDUS IT budget, but he had tried to protect ODIN as much as possible.**
  - c. The State Legislature has asked a consultant to study consolidation of state IT, NDUS is not formally included in the study.**
  - d. In light of the legislative study, he is working with campus IT to identify**
    - i. The cost of IT on campuses**
    - ii. What is supported through IT costs**
    - iii. Comparison with other Higher Education IT operation.**
  - e. He noted that libraries need to be considering performance measures and be prepared to show the effectiveness of library programs**
  - f. ConnectND**
    - i. The ConnectND system is live at Mayville State and Valley City State universities**
    - ii. There are two data management sites: Bismarck and Grand Forks**
    - iii. Production goal is July 2004 for all other NDUS sites**
    - iv. There are a number of ancillary projects including new i.d. cards and facilities management. Libraries should be aware that there will be flexibility on what and how these projects will be implemented on the individual campuses. ACTION ITEM: Tony will create a library id card "requirement sheet" and distribute it to all NDUS libraries.**
- 5. Tony Stukel discussed**
  - a. Reviewed Aleph implementation project**
    - i. Acquisition of Hardware and Software in spring 2003**
    - ii. Began Implementation Group Training during spring 2003**
    - iii. Beta library tables completed and data loaded by summer 2003**
    - iv. Version 16 installed on production server and six other libraries loaded by early fall 2003**
    - v. Next steps: continued mapping of libraries and loading of data. The mapping schedule should be out by the end of October. ODIN needs one library contact to work with through implementation. It was**

suggested that the North Dakota State Library serve as the contact for the smaller libraries. **ACTION ITEM:** The ODIN office will send a request to the library directors asking them to identify a contact person for implementation activities in their library.

- vi. ILL module is in development in Minnesota. We should expect a beta version in test in Minnesota during winter and a functional module when ODIN goes live.
- vii. SFX and Meta-lib are separate programs and ODIN has not yet purchased them. The negotiated contract contains an option for ODIN to purchase the software in the future. The current plan is to implement ALEPH first and then implement MetaLib & SFX when resources are available.
- viii. The members discussed the need to provide information about the project. **ACTION ITEM:** The ODIN Office will issue a weekly "ODIN News Bite" on the ODIN web site.
- ix. Training
  - 1. New Version 16 client will be available for installation in November
  - 2. A basic framework for training organized along geographic and functional groupings was presented. There are tentatively six geographical groups. At this point the plan calls for two-day sessions for staff. The first day will cover basic functions active in all libraries, i.e. circulation. The second day will focus on those modules not common to all libraries, i.e. acquisition and serials.

**b. Other Implementation Issues**

- i. A discussion focused on using ODIN User Groups to facilitate implementation and training for the new system. It was suggested that the User Groups be reactivated to participate in implementation. The User Groups can be organized with members of the ODIN2 Implementation Team serving as User Group leaders. **ACTION ITEM:** The Advisory Council Chair will appoint ODIN2 Implementation Team members as chairs of each ODIN User Group for 2003-2004. The User Groups will be asked to work with the Implementation Team during the project.

6. Mary Parker from Minitex joined the meeting via conference call. She is facilitating the 2003-04 Minitex Electronic Information Resources (MEIR) Task Force project. The MEIR project will seek proposals for a comprehensive database package that will best serve the needs of users in Minnesota and the Dakota's.

**a. Project Timetable**

- i. Task Force members appointed by October 31<sup>st</sup>
- ii. Request for Proposal mailed to vendors by December 15
- iii. Vendor questions by January 9<sup>th</sup>
- iv. Vendor proposals due January 30<sup>th</sup>
- v. Trial period for proposed databases in February & March
- vi. Vendor presentations March or April

- vii. MEIR evaluation deliberations in April
- viii. Minitex negotiations with vendor in May
- ix. Database start date July 1, 2004

- 7. **Governance Committee Report**
  - a. Lila Pederson reported the Committee had looked at the Governance Document and wanted to eliminate the old membership classification among other things. The Committee will continue to work on the document. **ACTION ITEM:** Tony Stukel will meet with the Governance Committee to discuss a new governance document.
- 8. **Old Business - none**
- 9. **New Business - Budgeting Information**
  - a. The Advisory Council is interested in the projected costs for ODIN in 2004. With a new system, the formula may need to be revised based upon how the system operates and how costs are derived. **ACTION ITEM:** The Chair will form a task force to study and recommend a revised funding model for ODIN.
- 10. **Announcements**
  - a. Liz Mason has moved from North Dakota State University to Bismarck State University.
- 11. **Spring Meeting – will be scheduled later**
- 12. **Meeting Adjourned 2:50 MDT**