Online Dakota Information Network
Minutes of Meeting - DRAFT
April 23, 2004

Attending: Sarah Batesel; Leeila Beena; Phyllis Bratten; Karen Chabot; Pamela Drayson; Celeste Ertelt; Gary Gott; Larry Greenwood; Phyllis Kuno; Doris Ott; Charles Pace; Dennis Page; Darryl Podoll; Lila Pedersen; Ted Smith; Wilbur Stolt; Tony Stukel; Kathy Van Eeckhout; Rachel White; and Jan Wysocki

Guests: Dorrene Devos; Gary Johnson; Jane LaPlante; Cindy Larson; Diane Nordeng; Kaaren Pupino; Michael Safratowich; Lynne Wolf

1. **Meeting called to order at 10:00 a.m.**

2. **Agenda approved**

3. **Introduction of those in Attendance**

4. **Minutes of October 9, 2003 meeting approved**

5. **Tony Stukel - Director's Report:**
   i. **Announced the request for an additional ODIN Librarian position is in the NDUS budget request for the next biennium.**

6. **Aleph Implementation Update**
   a. **Recognized the Ellen Kotrba's work in developing the training program and traveling throughout the state to deliver the training; the effort Ginny Millette in the conversion process; and the attention Lynn Wolf has put into the pulling of data.**
   b. **Reports will be available from the PALS system through the end of June. The PALS system will not be turned off, but it will be frozen and no new data will be added.**
   c. **ILL: ODIN Implementation Team will participate in training on the new ILL system May 3-4. A discussion about contingency plans followed. ODIN will wait until after the Implementation Team receives training on the ILL module before deciding on the need for contingency plans. ACTION ITEM: Doris Ott will contact MINITEX to discuss ODIN's move to the new ALEPH system and its impact on ILL.**
   d. **The ConnectND system is live at Mayville State and Valley City State universities. Darryl Podall noted the ConnectND programs had further work to do on interfacing with vendors and providing detail on budgets.**
   e. **The ODIN office will try to provide information in a timely manner and keep up with communication with the ODIN libraries.**

      i. **Pamela Drayson has drafted a press release describing the pending implementation on the new system. ACTION ITEM: Tony will send out a link to the ODIN press release. The press release will be available in the ODIN staff page and ODIN libraries may use the information in preparing publicity about the new system.**

7. **Cost-sharing and Funding Sub-committee Report (CFSR)**
   a. **Wilbur Stolt reported the CFSR**
      i. **Reviewed the current funding formula, developed alternative funding formulas and discussed possible output from the new Aleph system.**
      ii. **The CFSR recommended ODIN use as a cost-sharing base the 2003-04 assessments to ODIN libraries and include an assessment for North Dakota State University using the current ODIN funding formula.**
      iii. **The Sub-committee recommended the 2004-05 assessment increase by 3 percent over the 2003-04 assessment.**

8. **Governance Committee**
   a. **Lila Pederson guided the members through Draft 2 of the Statement of Organization and Operations. Changes to the document were suggested during the discussion.**
      i. **Change title of Section 3 to "ODIN Consortium".**
      ii. **Change reference to external database to services.**
      iii. **Move the reference to brokering external databases to the Mission statement.**
      iv. **Change term "contract" to "participation agreement"**
      v. **Under Section "Operation Section" change the last section of 3.B.1 to the Council will meet at least once a year.**
      vi. **Table discussion of Voting and ask members to provide suggestions for voting representation to Governance Committee ACTION ITEM: The membership should provide suggestions for voting representation by the middle of May.**
      vii. **Table discussion of Executive Committee and hold a special meeting to discuss the Statement of Organization and Operations. ACTION ITEM: The ODIN Chair will call a special meeting to discuss the Governance Committees Draft.**

9. **Expansion of ODIN membership**
Membership discussed the process by which new members are added to the ODIN system. There is an agreement form signed by new members. The NDUS libraries do not have separate agreements. There were no recommendations for changes to the process by which new libraries are added to the consortium.

10. **Documents without Shelves**
   a. **Pamela Drayson presented information about a service from Marcive which adds links from library online catalogs to government documents. She proposed writing a grant to the North Dakota Coordinating Council to fund**

subscription to the service. There was a discussion about the feasibility of adding this service to the ODIN system while implementing the new Aleph system. Tony Stukel did not think the necessary work could be completed during the grant period.

11.   Doris Ott reported on the MINITEX Electronic Information Resources evaluation project. The evaluation work has been completed and we should hear about the recommendations for new statewide electronic resources during May.

12.   The discussion of ProQuest Newspapers was tabled until a later meeting.

13.   Future Meeting – there may be need for both IVN and face-to-face meeting during the summer.

14.   Meeting Adjourned 3:25 p.m. CDT