

**** DRAFT ****

ODIN Advisory Committee

April 24, 2003

Minot, North Dakota

Present: Jan Wysocki - MSU/Bottineau, Larry Greenwood - Minot State, Ted Smith - ND Supreme Court Law Library, Leeila Bina - Q&R Medcenter One - THOR rep, Wilbur Stolt - UND Chester Fritz Library, Lila Pedersen - UND H.E. French Library of the Health Sciences, Charles Pace - Fargo Public Library, Dennis Page, Chair - Grand Forks Public Library, Phyllis Bratton - Jamestown College, Celeste Ertelt - Lake Region State College, Marlene Anderson - Bismarck State College, Kelly Hell - Williston State College, Sarah Batesel - Mayville State University, Phyllis Kuno - Trinity Bible College, Ellendale; Ellen Kotrba - ODIN, Tony Stukel - ODIN, Pamela Drayson - NDSU, Cindy Larson - ND State Library, Susan Podrygula - Minot State Univ, Patty Hunt - Minot State Univ, George Clark - Minot State Univ, Mary Williams - Minot State Univ, Jane laPlante - Minot State Univ; Gary Johnson - SDLN, Phil Mulvaney - Northern State Univ, Aberdeen, SD,

Chair Dennis Page called the meeting to order at 1:00pm in the Lower Level / Olson Library at Minot State University. Page asked if there were any corrections to the October 24 & 25, 2002 minutes. A motion to approve the minutes was made, seconded and approved.

LIBRARY NEWS and REPORTS

Lila Pedersen reported on the Virtual Reference project "Live Health"

Celeste Ertelt is working on cleanup of records

Jan Wysocki is busy weeding her collection

Phyllis Bratton reported on their Information Literacy Course which has been successful. They are also busy with their ongoing archive project and database cleanup

Phyllis Kuno reported on the progress of their wireless campus network and indicated they are also hardwired at this point. September 12th, they opened up a coffee shop called the "Coffee Closet" and it is very successful. She is also busy weeding and because of large donations of books to their library, they have opened a "used" bookstore staffed three afternoons a week which has also been successful.

Charles Pace reported they are conducting a community survey for input to: (1) possible additional branch on the north side, (2) possible additional branch or expansion of current branch on south side (3) possible new, or expanded, or renovated main building. In last year they have seen record usage: 30% circ. increase at main library alone, 49% circ. increase total.

Pam Drayson indicated that NDSU continues their flood recovery effort.

Marlene Anderson indicated Bismarck State had also conducted a very successful book sale; has bought new furniture and shelving and commented on their 4th annual book talk that was held recently. A new Tech Services person will start in June 2003.

Sarah Batesel has been reallocating staff hours and working on budget issues. They are also busy with weeding their collection and database cleanup.

Kelly Hell also indicated her budget was cut and that enrollment figures are also higher. They are also busy weeding and working on database cleanup. Beth Sorenson will be leaving her position

Wilbur Stolt indicated his library had received \$15,000 from Student Government for a recreational reading collection; this apparently was initiated by Student Gov., not the library. He commented that the BRIN grant has made a difference in boosting access to databases. This type of seed money is very important. Comments concerning Docutek were also made

Larry Greenwood indicated that Mary Williams began March 1 as the new serials librarian, replacing Janet Essency. Joyce Thompson has also retired. They have begun a joint PhD program with UND in Criminal Justice and added WestLaw. The Joyce Carol Oates symposium went very well.

Cindy Larson commented about the 2 day workshops to be given by State Library staff in four locations.

Dennis Page commented and thanked Kelly Hell for the gift of a book that no longer fits her collection but may prove useful to the public sector.

GOVERNANCE COMMITTEE REPORT

Lila Pedersen reported that a telephone conference has been scheduled in early May and should have some draft material soon. Others on the committee are: Phyllis Bratton, Gary Gott, Charles Pace and Doris Ott.

EX LIBRIS IMPLEMENTATION REPORT & DISCUSSION

The new library system software is called Aleph. The name of the company providing the software is Ex Libris. The ODIN migration project manager from Ex Libris is Marina Spivakov. The test server and web server have been installed. The first data extraction has been successful. Three initial test libraries have been chosen: UND Chester Fritz Library, Fargo Public Library, and Mandan Public Schools. Aleph Version 15 will be installed initially to get the project going. ODIN will migrate to Version 16 before next spring and the intention is to change to Aleph using version 16 of the Aleph software.

Migration of libraries to Aleph is scheduled for July 1 to July 31, 2004 - that's right, one month. The plan calls for doing a complete test conversion of all libraries a couple months prior to the actual change to Aleph. This will test the procedures for the actual change of systems.

Training will be done shortly before migration in the following sequence. It has not been decided where or how training will be done (by library type, by region, etc.) A. Acquisitions, Serials, Holdings - 5 days, B. Data Mapping & Migration - 3 days, C. Cataloging & Authority Control - 2 days, D. Circulation - 3 days. ILL training was not mentioned. ILL data probably will not migrate. PALS ILL would have to be closed out and Aleph ILL started fresh. The new improved Ex Libris ILL function being developed with Minnesota is not a module integral to Aleph. It is a web based function. Not much detail is known at this time.

Phone conferences using up to six phone lines may be set up via the ODIN Office. There is no charge for using the conferencing system except for any long distance to dial the conference number by participants. The conference number is a Grand Forks number.

All libraries need to do Circ 93 in Sept/Oct 2003.

- * Project Team members are very important because it provides an opportunity for eyes other than the ODIN Office to understand and digest Aleph as a whole system not just the parts relevant to a particular area or department.
 - * Everyone is encouraged to think out-of-the-box. Embrace new concepts (such as photo requests), identify possible workflow changes and document reasons why to continue or discontinue what you do now.
 - * v15 Aleph is very windows-busy – The v16 Aleph interface promises to be more user friendly and easier to keep track of windows in a manner similar to MSOutlook.
 - * There will be opportunity to discuss how libraries are "the same" across the consortia and perhaps share tables to avoid having to keep so many updated.
 - * There are plans to have a "test" environment where making changes can be tested before making the changes "real". This provides a safety net and cuts down on database downtime.
 - * All are encouraged to think about what types of reports and statistics you currently pull off of PALS. You will most likely be encouraged to pull off any historical stats/reports from PALS before shutdown.
 - * Ginny Millette is the main lead for the Aleph implementation in the ODIN Office with Ellen Kotrba taking care of PALS items and assisting with Aleph. Lynn Wolf is the main lead for the Aleph implementation in the ITSS (UND Computer Center). Nadine Kotowicz will use her years of expertise to keep PALS operating smoothly and she will take the lead in working on the Aleph public web interface.
 - * We have learned new sayings and will be passing them along to you throughout the project - "Pay Attention" and "Not a Problem"
 - * Ginny Millette, Lynn Wolf, Ellen Kotrba, Nadine Kotowicz and Shelby Harken will be attending the NAAUG (North American Aleph Users Group) in Iowa City, IA May 31 - June 2, 2003. This will be a great opportunity to meet other Aleph users, share ideas and gain valuable insight.
- * A Steering Committee for the Aleph implementation has also been formed – The members of the committee are; Wilbur Stolt, Pam Drayson, Lillian Crook, Doris Ott, Ted Smith, Dennis Page, Bonnie MacIver and Tony Stukel.

Tony stated that there is now an "ODIN2" project webpage where the progress of the project may be followed. The page can be found from the existing ODIN staff page. Pam Drayson mentioned that it may be a good idea to develop a "Talking Points" page where library directors and others could easily obtain information about the new system. Discussion also involved creating a possible "public awareness" page.

GUEST NEWS

Phil Mulvaney mentioned South Dakota's interest in reviving the UPPOLLO (Upper Plains PALS OnLine Library Organization) group and renaming it to something related to Aleph. Initially North Dakota, South Dakota and Minnesota would be members and would ensure no conflict with NAAUG (North American Aleph Users Group). The group would more or less function as sounding boards for regional issues.

Gary Johnson passed out paper copies of their South Dakota Library Network Annual Report & Fact Book. Gary stated they are in pre-contract stage with Ex Libris and is closely watching North Dakota & Minnesota in their implementations. Because of their large number of public libraries, a kid's catalog is very important to them and they have been working on the html with Aleph and have a working view of it (very much a draft).

NDUS IT COUNCIL REPORT / UPDATE

It was noted that the legislature has appears to be in the process of mandating ITD to select and approve hardware/software purchases. This would affect NDUS and schools but not public libraries. They plan to approve purchases and include a 10% handling charge. One version indicated IT monies are going to go away and other versions simply changed the amounts. At this point, there is no indication of final figures. There was discussion of how the ConnectND project might impact Aleph implementation. The NAID numbers at NDSU and the NAID numbers of ODIN libraries in NDUS are an example. ODIN needs to remember to add the IP of the Aleph server to the schools info at ITD.

STATEWIDE DATABASES: FUNDING & FUTURE

Electric Library was discussed and it was stated this would be renewed in September for a period of one more year. Some library directors stated they didn't know all of the titles available via statewide access. Perhaps a receipt to what each library is entitled to would be beneficial. Libraries were sent a letter of intent and those who wish to pay would continue to receive both the Gale databases and the ProQuest newspapers. Electric Library is available to all libraries.

E-BOOK GRANT PROJECT

A document entitled "Joint Collection Development Committee, NDUS/LSTA Grant Quarterly Report - #1" was handed out in Darryl's absence. A motion to accept the report was moved and seconded. (Document available from the ODIN Office.) The motion was approved.

NEW MINITEX E-BOOK INITIATIVE

Libraries were curious as to how libraries are going to access the new Minitex II collection as well as receive bibliographic records to load. Pam Drayson reminded everyone that e-books are easier to move during floods!

NEW BUSINESS

Kelly Hell brought up the database "Opposing Viewpoints" (a Gale database) and wondered if others were interested in purchasing access. NDSU, UNW and BSF all expressed interest.

ELECTION OF NEW ADVISORY COUNCIL CHAIR

Lillian Crook and Wilbur Stolt were nominated as candidates for Advisory Council Chair. Nominations ceased and voting is to commence via email by May 15.

The next ODIN Advisory Council will be scheduled as needed. Tentatively in October at Grand Forks. Meeting adjourned at 5:35pm.