

**ODIN Steering Committee Online Meeting Minutes**  
**May 15, 2020**  
**10:00-11:00 a.m. Central Time; 9:00-10:00 a.m. Mountain**  
Bb Collaborate Ultra Session

Meeting called to order 10:03 am

1) Roll call of members and attendees;

Phyllis Kuno – Trinity Bible College  
Stephanie Walker – UND Chester Fritz  
Wendy Wendt – GF Public – ODIN Advisory Council Chair  
Ellen Kotrba – ex-officio – Director of ODIN  
Susan Moberg – Dickinson Public School  
Mary Soucie – State Librarian  
Joe Mocnik – Dean of Libraries - NDSU  
Carissa Hansen – WF Public Library

Others:

Amy Reese - NDSU  
Sally Dockter – UND Chester Fritz  
Ginny Millette - ODIN  
Jason Bedsaul - ODIN  
Linda Allbee - ODIN  
Lynn Wolf - ODIN  
Cheryl Hoffmann - ODIN

2) Additions to Agenda (OAC Chair – Wendy Wendt/Grand Forks Public Library) – none

3) Approval of February 21, 2020 Minutes – must be logged in to view

<https://www.odin.nodak.edu/sites/default/files/DRAFT - ODIN Steering Committee Meeting Minutes - 02-21-2020.pdf> - Motion to approve – Joe Mocnik Seconded – Mary Soucie approved – all – opposed - none

NO March 20, 2020 Minutes as that meeting was CANCELLED

NO April 17, 2020 Minutes as that meeting was CANCELLED

4) ALMA Update (Allbee)

- 1) Busy couple of months with ALMA migration – ALMA Workshop originally scheduled onsite and due to COVID19 was held online – 9 sessions over 4 days – April 28 – May 1 – participation in sessions was good - 40-45 attendees per sessions. Several comments that Workshop would have been good to do earlier in the process. Reload of data – matching records and Deduping was an issue – March 1 – reload process – reviewing data opened back up March 23 and the reload fixed a lot of the issues. Resource sharing – ILL – will use Peer to Peer functionality. PLIF load work is in process and ODIN is trying to include the University of Jamestown and Trinity Bible College. Weekly meetings with ExLibris reps – instructing users & Q&A work. Next big task for libraries is the Go Live Readiness Checklist – first pass due to ExLibris by libraries by May

15<sup>th</sup> – final one June 29<sup>th</sup> . User Groups are continuing to meet and the sharing between libraries has been very beneficial. ALMA page on ODIN website is important for libraries as they contain a lot of information for libraries. It's important for libraries to continue to test. Mary Soucie asked if an alternate Go Live is being considered with so many academic libraries having staff furloughed due to COVID19. Only one library has been completely furloughed – so the ODIN office will continue to monitor the status of all academics libraries – plans are to proceed for GO-LIVE on July 29<sup>th</sup>.

- 5) COVID-19 discussion – Mary Soucie will send NDSL/COVID19 Grant opportunity information to libraries (\$80,000 open to all publicly funded libraries; COVID19 supplies such as cleaning supplies, plexi-glass – max of \$2000.00 per building and max of additional \$500.00 for book mobiles).

--Grand Forks Public Library has been encouraged to start curbside service. Soucie commented that several libraries across the state have been providing curbside too.

--West Fargo Public Library has a cart outside and they place items on the cart for pickup when individuals pull up. They have been spacing out pickups to limit contact.

--NDSU – continuing pickup service – card access only to library – circulation desk protection in place - TRI College transportation will start up once per week soon. Summer online classes and the plan is to have students on campus for classes in fall – situations are fluid.

--UND Chester Fritz – many modifications planned for campus – UND plans to also have students on campus for classes in the fall – most staff are working remotely until end of July – 17 staff members have been furloughed

--ND State Library – half of the staff working in building the whole time and the other half working from home.

--West Fargo Public Library - Summer Reading Program online due to COVID19 – new way to deliver - 100% virtual with Bean Stack (working on setup) – kick off is scheduled.

--ODIN Office is working entirely from home until after Go live (even if building opens up) to ensure that staff are available – twp staff members short at this time (Al Rykhus retired in March and one staff member is on extended leave)

--Grand Forks Public Library planning the same as the ODIN office.

- 6) ODIN Strategic Plan 2019-2022 – Action Plan Formation – nothing new to add – if you have anything to add, let ODIN know.

- 7) Upcoming: TRI-College University library workshop was cancelled  
ODIN Advisory Council Meeting – moved to online meeting – May 28, 2020 1-4pm  
NDLA – October 1-2, 2020 Bismarck ND – Radisson Hotel –  
planning for in person, but also planning for virtual if needed  
UMWUG – postponed until Oct or Nov 2021

- 8) Other Business

- 1) SER Taskforce – trials complete; survey results were compiled – ND committee members (Eric Stroshane, Ben Daeuber, Amy Soma & Jane laPlante) attended online Final Vendor demos on April 6-8, 2020 (Britannica, World Book, Infobase, Gale, EBSCO, ProQuest, Capstone, Scholastic, ABC-CLIO) – Negotiations were completed by Minitex and Mary Soucie, Cindy Clairmont-Schmidt and myself are finalizing the ND package – will be emailed soon – Cindy, Ellen and Mary had conversation earlier this week and will talk with Minitex later next week regarding decision.

- 2) ODIN Billing – working on ODIN billing and bills – should be out later part of July – Polaris libraries will saving quite a bit of money and ALMA could result in an increase. Current cost formula would increase academics – so new cost formula may need to be created. Kotrba is working on getting the lowest possible costs for the libraries.

9) June 2020 OSC member elections – looking for candidates

Academic Libraries – Joe Mocnik – may be re-elected – willing to run again

Public Libraries – Carissa Hansen (finished Wendy's term) - may be elected – willing to run again

User Group Chairs:

PKS CATALOGING – Stacey Goldade/ND State Library

PKS CIRCULATION – Renee Newton/Dickinson Area Public Library

PKS-DISCOVERY – Al Peterson/ND State Library

PKS-ACQ-SERIALS – NO Chair

ACAD-CATALOGING – Shelby Harken/UND Chester Fritz Library

ACAD-CIRCULATION – Erika Johnson/UND School of Medicine & Karlene Clark/UND Chester Fritz Library

ACAD-DISCOVERY – Aubrey Madler – Mayville State

ACAD-ACQ-SERIALS – Jenny Grasto, NDSU Libraries

10) Next Meeting Friday June 19, 2020

Meeting adjourned at 10:41 am