

ODIN Executive Steering Meeting Minutes

May 31, 2019

10:00 – 11:20 am Central Time; 9:00 – 10:20 am Mountain

Online via Blackboard Collaborative Ultra

1) Roll Call of Members and Introductions:

- a) Josip Mocnik – NDSU Libraries – representing Academic Libraries
- b) Stephanie Walker - UND/Chester Fritz Library – representing Academic Libraries
- c) Susan Moberg - Dickinson High School – representing School Libraries
- d) Phyllis Bratton - University of Jamestown/Raugust Library – representing Member-at-Large
- e) Mary Soucie - State Librarian
- f) Rita Ennen - Dickinson Area Public Library – ODIN Advisory Council Chair
- g) Ellen Kotrba – ex-officio, Director of ODIN
- h) Jerry Rostad - ex-officio, Ass't CIO/NDUS Office of the CIO

Other Attendees:

Arnessa Dowell – Grand Forks Public Library

Amy Reese – NDSU Libraries

Cheryl Hoffmann – ODIN

2) General News: The last meeting was in March 2018 so it's only fitting that we all get together and kick off new ideas, decide to meet regularly and strategize. Approval of March 27, 2018 draft minutes will occur with an online vote. The onboarding phase of Polaris has already started. ALMA onboarding starts in June.

3) **Strategizing the ODIN Advisory Council (OAC) meetings:**

Rita Ennen suggested that the ODIN Advisory Council meet once yearly face-to-face and then separate groups (public/k12/special AND Academics) throughout the year (mostly online, some might be face-to-face).

Joe Mocnik agreed with creating two new listservs for public/k12/special and academics and believed that retaining the ODIN-DIRECTORS list would still have value so everyone can have perspective of the whole. It's also important to have a repository for all messages so everyone has a chance to follow a discussion if interested – a way to share and keep in touch. Ellen Kotrba will check to make sure that archiving the list is in place.

Ennen believes that "in-person" meetings are a good thing. Kotrba suggested June, September or October – Susan Moberg commented that June is not good for K12. Phyllis Bratton suggested the end of May – Susan Moberg thought the end of May might work better for K12 libraries. Phyllis Bratton said that University of Jamestown is a central city and offered to host. Kotrba asked the group - OAC – yearly or quarterly? Most believed quarterly is best. May will be designated as the face-to-face/online meeting each year. The ODIN Office will schedule the meetings & ask for agenda items.

Strategizing the ODIN Executive Steering Committee (OESC) meetings:

Discussion centered around a monthly scheduled meeting at the same time/date and if we don't have enough to warrant a meeting, it can be cancelled. Ellen Kotrba will send out suggested dates/times via

Doddle Poll to see what might work. The ODIN Office will send out calendar invite once date/time has been decided. Phyllis Bratton feels that the more communication during transition the better.

Stephanie Walker expressed that things with the move to the new systems seem to be going smoothly so far. Due to having Shelby on her staff and Laurie/Law Library, they have been through several changes/new systems before, she feels good. Walker is concerned about the discovery layer due to many libraries not really liking the product and very uncomfortable with PRIMO. Amy Reese gave the group an overview of the differences between PRIMO and PRIMO VE. The Primo VE transition went quite smoothly for NDSU. Walker is interested in the reporting area of the Alma.

Kotrba mentioned reactivating the User Group/Work Group concept and how they fit into the big picture. ODIN Office Staff will be the moderator/leaders of the User Group/Work Group meetings and see how that goes. Work Group are comprised of 10 members and do testing of the software. Recommendations from the group then feeds into the User Group – policies are set, etc.

5) Governance Documents: Ellen Kotrba has made some changes and will check to make sure that anything mentioned at this meeting are included and will then distribute to group – Strategic Plan almost complete and will send out to the group. Kotrba welcomes any comments/changes/additions from the group regarding these documents. Mary Soucie suggested to keep the Mission Statement short. Amy Reese asked if they will be out on the website once documents are complete and approved. Kotrba told the group that ODIN website is being revamped. Rita Ennen mentioned that anything from the OESC meeting and in DRAFT form on the website would then be removed once the document is final. Soucie finds that “finding documents” needs to be improved.

Cost Formula – expect a 4% increase for ALEPH. There will be credits from Ex Libris once public/k12/special libraries go live on Polaris but then of course there will be fees to pay for Polaris. Once both systems are operating, we will need to look at the cost formula again to see if things work and are fair to libraries. If not, then we’ll be adjusting the cost formula again.

6) General Comments:

Mary Soucie commended Ellen and ODIN Staff – great job of sharing information and keeping the libraries in the loop. Communication has really improved. Excited regarding the new website and hope that it is easier to navigate than the current one for individual that don’t use it very often. Joe Mocnik agreed with Mary and thought that ongoing structure and communication has greatly improved which is appreciated. Stephanie Walker – stated that she appreciated Jerry reaching out to them. Soucie stated that Jerry and Ellen work very well together which is wonderful for ODIN. Soucie also mentioned that it is great to have both systems being tied together to keep both systems working under the ODIN consortium.

Ellen Kotrba indicated that the ODIN 30-year Anniversary parties are planned. One will occur next Tuesday, June 4th, one in July in Bismarck and then one at NDLA in September. Phyllis Bratton asked Kotrba if she was able to find any useful documents in the box she gave her and Kotrba said yes. Kotrba asked the group to check out the signature lines on ODIN Staff emails to see if they feel the branding etc. is something that ODIN should continue to use going forward. The 30 years designation will be removed after 2019 has ended.

Kotrba indicated that the Meier Task Force will be up & running soon although it will be renamed the Shared E-Resources Task Force. ND and MN will each have an application process to choose members of the task force; ND will have four representatives.

Mary Soucie asked how often ESC meetings going to be held – Kotrba indicated monthly and will be doing a doodle poll to figure out which date/time works well. When that date/time is established, Cheryl Hoffman will send out a meeting invite to get on everyone's calendars.

Joe Mocnik would like to have discussion on vendors changes and how aggressive they have become. Stephanie Walker gave some information to the group regarding WICHE – maybe ODIN should join in with them and their conversations regarding the same thing. Soucie brought up Lynda.com – how that site is going to handle patron privacy. The group all expressed their opinion/ experiences regarding this topic. Kotrba will schedule this topic for another time at a face to face meeting ODIN Advisory Council meeting.

Rita Ennen complimented the ODIN Staff for all the work that has been done for the Polaris implementation so far.

Ellen Kotrba asked the group to look over the March 27, 2018 OESC meeting minutes. They are still in draft form and Kotrba will send out an email asking for changes/additions and/or approval.

Meeting adjourned at 11:20 am.