

ODIN Advisory Council Meeting Minutes
Wednesday October 15, 2014 - 10 AM

NDUS Information Technologies Building, UND Campus
4349 James Ray Drive, Grand Forks, ND

Tim Dirks called the meeting to order at 10:23 am

1) Introduction of Attendees

Tim Dirks – Fargo Public Library	Ann Pederson – Altru Health Services Library
Phyllis Bratton – University of Jamestown	Lila Pedersen – UND Health Sciences Library
Donna James – Valley City State University	Mary Drewes – UND Chester Fritz
Rhonda Schwartz – UND Law Library	Rita Ennen – Dickinson Public Library
Ted Smith - North Dakota Supreme Court	Rosi Kloberdanz – NDUS – CTS
Emily Stenberg – North Dakota School for the Blind	Darin King – NDUS – CTS
Kelly Kornkven – Mayville State University	Wendy Wendt – Grand Forks Public Library
Julie Anderson – UND Chester Fritz	Sandra Hannahs – West Fargo Public Library
Bridget Burke – North Dakota State University	Stephen Banister – Minot State University
Cindy Clairmont-Schmidt – North Dakota State Library	Tony Stukel – ODIN
Mary Sheahan – Dickinson State University	Cheryl Hoffmann - ODIN

2) Approval of the April 2014 Meeting Minutes

- a) Approval – Stephen Banister second – Mary Sheahan – Julie Anderson,
Mary Drewes, Bridget Burke– abstain

3) ODIN Director’s Report (Stukel)

- a) Tony gave an overview of history of ODIN for new Directors
- b) 2015 ODIN Budget Overview
- i) Questions were asked why 19% increase for Minitex isn’t spread out over the FY16, FY17, FY18, FY19. The answer is that the increases were determined by the bid from the vendors.
 - ii) FY16 – increase 9.5% and then FY17 will be an additional 9.5% increase. Due to the very late determination of the increase to the new contract this is an internal moderation of the rate change.
 - iii) Thank you to the North Dakota committee members that dealt with the RFP for the Minitex state wide database contract. Concerns were expressed by committee to have contract finalized and budget done earlier for libraries to know increases for budgets. Minitex has that same concern and will be adjusting the timeline to accommodate with the next contract period.
- c) Staffing and Hiring Update
- i) Jonathan Moorman is ODIN’s new employee (started June/14) rest of the staff same as previous meeting. There is one open, unfunded, position now on hold to waiting on funding.
- d) Operations
- i) During discussion of possible full funding for ODIN. Several libraries thought that there should be a membership fee to help fund future endeavors.
 - ii) NDUS CIO submitted ODIN funding request through the Core Technology Services. Until the Governors’ Budget is released in November we won’t know if ODIN request is included. That would be only the first step of the process.

- iii) In the NDUS there has been server consolidation. The NDUS equipment that have been in Fargo have been moved to new data center in Grand Forks.
- iv) Linda Allbee has a lot of “Did you Know” training docs out on ODIN web site.
- v) Microsoft software licenses and additions the NDUS-CTS organization will benefit ODIN. File sharing across the organization and the use of Lync to replace phones and to facilitate group online communication will become important tools in the near future.
- vi) Al Rykhus of the ODIN staff attended ELUNA (Spring 2014). Al reported on ExLibris breakdown of customers (all Ex Libris products) ALMA – 4%, Voyager – 42% and ALEPH – 54%
- vii) Darin King addressed the group.
 - He has held numerous positions in ND. In K12 technology in Grand Forks, as North Dakota Educational Technology Council Director and now as Deputy Chief Information Officer. He expressed his opinion of the need for and importance of libraries. He outlined the operations of CTS and the challenges of technology in higher education. Security was a major topic with various types of protections in the areas of technical changes and policies and training now happening.

4) NDUS update (Kloberdanz)

- a) The NDUS CTS Fargo Offices are now in the Multiband Tower Building in Fargo.
- b) The NDUS Strategic Plan now approved by the SBHE. ND is now seeing significant economic growth. A high employment rate instead of unemployment rate.
- c) NDUS Four goals: 1) Deliver degrees that are the best value in the nation. 2) Provide programs people want, where and when they need them. 3) Equip students for success. 4) Maximize the strengths of the unified system.
- d) There are ‘dashboards’ regarding the goals available at www.ndus.edu within the ‘strategic plan’ section.

5) Patron Password Security Discussion

- a) Security is a significant issue.
- b) Public Library – most patrons don’t remember what their password is– so come in and ask for their password from the staff – self-service password reset isn’t available.
- c) University of Jamestown – Phyllis Bratton asked on how much information is accessible if someone gets your password.
- d) It was pointed out that libraries do have the option to purge history information on patrons. The library has to take action to do so. Some libraries have done purging.
- e) Mary Soucie asked if ALEPH has the capacity to set passwords.
- f) Ted Smith asked if libraries are being asked to change passwords on a regular basis. Rosi responded that HE are now required to change passwords on a regular basis but ODIN – PL and K12 do not fall under that policy.
- g) Kelly Kornkven asked that if password changes were required would that be the library responsibility or ODIN? The users belong to the libraries not ODIN.
- h) Rosi asked Tony to check to see if there is an option in ALEPH to reset passwords. NOTE that NDUS patrons (students, faculty, staff) can use their Active Directory (email) ID and password to login to all library functions. These logins are already in a forced password change situation and it is ‘handled’ outside of the library system.
- i) What is the traffic to the patron accounts? What are they used for? Some common uses are for book renewals, placing holds, access to online databases are the most common. Overdrive access uses patron records also.
- j) Majority of the group feel that not changing patron passwords regularly is not a real concern.

6) State Librarian Report (Soucie)

- a) Created 125 State Anniversary displays. They are going to continue and every April new displays will be available for checkout.

- b) State Library has Wii, iPads and book club kits to check out. If you have questions contact Al Peterson.
- c) ILEAD USA– focuses on using community resources – blogging, social networking etc. Open to entire library community - March, June, September in person sessions.
- d) Library Coordinating Council (LCC) – Ted Smith – Chair and Stephen Banister on Committee
- e) A note that the Flickertail NDSL publication is slightly changed.

7) Old Business

- a) NDSU Alma Report
 - i) Bridget Burke, NDSU Library Dean, has been in position for one year.
 - ii) ALMA has been fully implemented.
NDSU has been trying to get ExLibris to give them an idea of when issues that they are experiencing will be resolved. Noted that ALMA is an ongoing evolving system. Issues sometimes tend to be more related to PRIMO public presentation of ALMA data. NDSU is committed to going forward with ALMA. She is surprised that NDSU was able to implement the ALMA system due to lack of system staff and also due to the huge support of the statewide tech support. ALMA has a FY17 roadmap set out for items/functionality that they plan to implement
- b) Aleph 22 Upgrade (Scheduled for 11.27.14)
 - i) Starting evening of 11/26. Anticipated completion time morning of 11/28. ODIN is hoping that Thanksgiving will be the least disruptive for the libraries.
 - ii) This is the first upgrade in hosted environment and the first with SFX and PDS as part of the mix.
 - iii) Linda Allbee has been doing a lot of testing. Testing by the library staff is important because your staff will notice things specific to your situation. Thanks to all libraries that have been testing.
 - iv) A new process has been developed for implementing new clients for version 22.
 - v) ODIN Staff have been working with Windows 8 machines to verify functionality with Aleph client. There have not been serious problems identified.
 - vi) ALEPH system will be available for searching during the upgrade process but no other functionality will be available.
 - vii) V23 upgrade is anticipated for 2016.
 - viii) Tim Dirks asked if the staff have concerns regarding first upgrade in the hosted system. ODIN staff have been able to do all upgrades in a test environment in preparation for the 'live' upgrade. ODIN staff who are doing the upgrade have significant past experience with the upgrade process.

8) New Business

- a) Primo Functionality/Ex Libris Follow Up
 - i) Directs to ILL and they think they are placing holds on the item – if reserve button could be removed it might help – if item is checked out it is directed to ILL (for items that the library owns) instead of placing a hold on item – but if item is lost and not removed from system yet then it redirects them to ILL – Fargo PL find this very frustrating.
 - ii) ILL – not needed after date method is an issue with some libraries. You, the user, need to set a date. Mary at NDSL asked if there could be an automatic default date set. Discussion suggested that determining a date that would be agreeable would be a significant issue.
 - iii) Chester Fritz – Regarding Primo, in some cases when you click on a link nothing is listed. CFL suggests that patrons will try Primo but state after issues that they are going to go back and use Classic. They find Primo inconsistent.
 - iv) ExLibris has stated that some issues are with browser not system. They are working to address that. ODIN will be working with Ex Libris and libraries to address Primo searching issues.

- v) ebooks have not been working well for Mayville.
 - vi) Phyllis asked is anyone else having an issue where you are looking in Classic via title and table of content comes up and if searching in PRIMO it doesn't show any results. This seems to be a configuration issue where Primo is correct and Classic searches the notes in a title search.
- b) Election of Advisory Council Chair – Rita Ennen – Mary Soucie move to nominate Rita Ennen for Advisory Council Chair effective Spring 2015 meeting – Lila seconded nomination – All in favor
 - c) Tour of Information Technologies Building (lunch time activity)
- 9) ODIN Member Library Announcements and Activities
- a) Phyllis Bratton (U of Jamestown) – With the opening of a Fargo branch she is in charge of 2 libraries 90 miles apart. Fargo graduate center developing, Marilyn is librarian there.
 - b) Donna James (Valley City State U.) – VCSU is searching for President. They have 5 candidates on campus yesterday, today and tomorrow.
 - c) Kelly Kornkven (Mayville State U) – Mayville will require literacy privacy program for all students.
 - d) Rita Ennen (Dickinson Public) – Busy at Dickinson Public Library. Programming numbers surpassed already by July of this year. Computer usage is going up.
 - e) Mary Sheahan (Dickinson State) – They are in the process of renovation. ASC, TRIO and Tutoring moving to main floor and stacks on those floors will go downstairs.
 - f) Emily Stenberg (School for the Blind) – Emily started in August.
 - g) Rhonda Schwartz (UND Law) – For the UND Law library this has been a relocation year. The building/renovation is on schedule. They had a brick laying ceremony last Friday. The need for multiple temporary locations makes it challenging to teach students in 6 buildings on campus for 18 months.
 - h) Mary Drewes (UND Chester Fritz library) – At UND there are librarian searches currently in progress. An architect will be visiting later this month to prepare planning for renovation in stages. The Sustainable Collection Services (SCS) company is assisting in looking at the concept of sustainable collections. Considering a print kiosk in entry way to better serve students. Starting to look at furniture and design
 - i) Ted Smith (Supreme Court) – self-help section has been receiving a lot of use. Form will be available online
 - j) Bridget Burke (NDSU Libraries) – NDSU has eight new staff, including subject librarians, new system librarian. They are recruiting for a web development and electronic/circulation positions.
 - k) Stephen Banister (Minot State U.) – moving maps to main floor, new shelving units put into place, floor plans have been changed, new printers have been put into place, about 35 computer units in place. There have been staff changes; 2 staff resigned (one moving – one retiring). There may be new furniture in the future. An art center/gallery a possibility on the main floor in the upcoming years.
 - l) Lila Pedersen (UND Medical Library) – The new Medical School building is rapidly taking form. Hopefully we can hold the ODIN Advisory Council meeting at new Medical school in fall of 2016. Journals will be electronic and very few in print form. Four reference librarians in four different locations in the new building. Retired positions changed to reference librarians. Two new librarians starting on Monday – one from Canada and one from OHIO.
 - m) Tim Dirks (Fargo Public) – construction is issue around all of the libraries. The street around Carlson will be completed by November. Parking around main library will be affected with new City Hall construction next year.

10) Other Business - none

11) Next Meeting (Spring 2015)

Meeting adjourned at 3:15 pm