

## ODIN Steering Committee Meeting Agenda

December 20, 2019

10:00-11:00 a.m. Central Time; 9:00-10:00 a.m. Mountain

Bb Collaborate Ultra Session Link PARTICIPANT LINK:

Please use the **CHROME Browser**

<https://us.bbcollab.com/guest/18e53b9c0d6a42da9ac5fcf36454708b>

Alternative Call-in (use only if you are unable to log in to the session on your computer)

Call: 571-392-7650 PIN: 7449457290

Meeting was called to order at 10:04 am

### 1) Roll call of members and attendees; Additions to Agenda- none

Al Peterson – proxy for Mary Soucie/ND State  
Library/State Librarian

Ellen Kotrba – Ex-officio – Director of ODIN

Phyllis Bratton – University of Jamestown /Member-  
at-Large

Rita Ennen – Dickinson Area Public Library/ODIN  
Advisory Council Chair

Susan Moberg – Dickinson High School/School  
Libraries

Joe Mocnik – NDSU/Academic Libraries

Wendy Wendt – Grand Forks Public Library/Public  
Libraries

Jerry Rostad – ex-officio – Assistant CIO/NDUS  
Office of the CIO

Stephanie Walker – UND/Chester Fritz  
Library/Academic Libraries

Linda Allbee - ODIN

Cheryl Hoffmann - ODIN

Ginny Millette - ODIN

Megan Lysford- ODIN

Amy Reese- NDSU

### 2) Approval of November 15, 2019 Minutes – must be logged in to view

[http://www.odin.nodak.edu/sites/default/files/DRAFT\\_-\\_ODIN\\_Steering\\_Committee\\_15nov2019.pdf](http://www.odin.nodak.edu/sites/default/files/DRAFT_-_ODIN_Steering_Committee_15nov2019.pdf)

Motion to approve – Joe Mocnik – Seconded – Susan Moberg – all in favor – opposed - none

### 3) POLARIS Update (Allbee)

Go Live happened December 11, 2019. Most libraries went live within the first 2 days. Ann Lorish from Polaris was onsite for Go Live. It was a smooth process with minimal errors/issues. A significant number of tickets have been received regarding permissions and some migration issues as well as some problems with display and functionality. All tickets are being worked on. Everyone is encouraged to submit tickets if you have errors/questions. ILL is an area that is still being worked on and the ND State Library is currently working on ILL documentation/procedures for libraries during the interim. Libraries are requested to update ILL items that are still open in ALEPH. ODIN documentation is continuing to evolve and is out on the ODIN webpage. ODIN will be working with the Polaris Implementation Team until the end of January and then switch over to support. Ennen commented that Dickinson Area Public Library thinks things are going great and staff are dealing with learning curve. Thanks to ODIN Staff for prompt responses and the constant help they are providing. Mocnik also gave kudos to ODIN Staff. Brief discussion was held regarding Innovative interfaces being purchased and going under the Ex Libris umbrella. Peterson commented and commended the ODIN Office/Staff on promptness of responses and expressed that this migration has been great compared to previous migrations.

4) ALMA Update (Allbee) – The migration phase continues. Alma training recordings for libraries and ODIN Staff are assigned as part of the weekly calls. P2E forms are currently being worked on. ALMA configuration forms will be next. These forms have been distributed and will be due to Ex Libris - Jan 13/2020. The test database should be available the end of January/early February with ODIN data included in it. The 2020 Alma training cycle is scheduled Jan 9 - April 8. Trainings are scheduled approximately every week and cover various functionality. Sessions are recorded for later viewing. All Academic staff members will be encouraged to attend all training. Basecamp has been updated and task lists for each library has been added back in. Basecamp is not a consortia-based product, but the ODIN Office and libraries are continuing to work with it. ODIN has an outside NDUS Project Manager assigned to the Alma project, who will be attending the ODIN Advisory Council meetings and providing updates to the group.

5) Election Results

ODIN Advisory Council Chair – election held December 2 through 9, 2019

Elected: Wendy Wendt will begin 2-year term January 2020

ODIN Steering Committee – election held December 10 through 17, 2019

Will begin 2-year terms January 2020 –

representing Academic Libraries – Elected: Stephanie Walker/UND Chester Fritz Library

representing School Libraries – Elected: Susan Moberg/Dickinson High School

Member-at-large – Elected: Phyllis Kuno/Trinity Bible College

Mocnik congratulated all individuals elected to fill the questions. Kotrba would like to thank Rita Ennen and Phyllis Bratton for all their hard work and sharing of knowledge that both have provided for this group and the ODIN Office. Others echoed the same sentiment.

December 2019 election – User Group Chairs – begin terms in January 2020

Still in Progress: PKS CATALOGING – Stacey Goldade/ND State Library  
PKS CIRCULATION –  
PKS DISCOVERY  
ACAD CATALOGING

6) ODIN Strategic Plan 2019-2022 – Action Plan Formation - nothing new received

7) OER Conference – March 6, 2020 (Walker) – pretty much set – bookstore speaker was not available for those dates, so another speaker has been found. An additional Save the Date and program information to be distributed soon. Walker, Rostad and Lisa Johnson attended the MEC OER Conference a few weeks ago and it was very good and were glad they attended. Rostad understands now, the process with roles of both libraries and bookstores. Attendees to OER conference may be individuals other than librarians/library staff. Virginia Clinton will be speaking at the conference and Walker is trying to recruit her as a NDUS/UND Faculty rep for OERs.

Regional Library Staff Development Workshop – scheduled for April 1, 2020 – Equity & Equality Conclusion – attendees will develop skills to take back to libraries – attendance goal is 120 people - open to everyone interested in attending - Please send any ideas to Mocnik. Cost is free to attendees. Mocnik asked for everyone's help to promote this Workshop.

#### 8) Other Business

Ex Libris purchased Innovative Interfaces, Inc. – Kotrba was contacted by both Steve Hargis/Ex Libris and Carrie Pearson/III. Hargis indicated that Ex Libris believes that their company would now have a more public facing option available instead of just their academic presence. Pearson indicated she thought their Polaris product would now be developed more fully for the cloud. Both representatives were excited about all the new possibilities. They both emphasized “business as usual”.

ODIN is under the umbrella of the ND University System in the Core Technology Services division. Now that Strategic Planning is happening for NDUS, attention was brought to the fact that the section we are under had three different names: formerly we were under Academic Communication & Training and now our section will be known as Academic Services & Training. Rostad indicates we are still ODIN and our full path is NDUS/CTS/AS&T/ODIN (North Dakota University System/Core Technology Services/Academic Services & Training/ODIN. Mocnik stated that he feels this is a small step in the correct direction and may start to define how ODIN fits in as far as what ODIN stands for – needs to be developed more

Public Library representative- Wendy Wendt has been the Public Library Rep and now she will be the OAC Chair – Wendt will need to submit resignation to Ennen. Kotrba will appoint Carissa Hansen as the Public Library Rep for the remainder of Wendt’s term (June 30, 2020).

#### 9) Next Meeting Friday January 17, 2020

Meeting adjourned at 10:53 am.