

ODIN Advisory Council online meeting
Friday, October 2, 2020 – 9am -noon CST / 8am-11am MST
Bb Collaborate Ultra Session Link PARTICIPANT LINK

Meeting called to order 9:00 am by OAC Chair, Wendy Wendt

1) Roll Call

Ellen Kotrba - Director of ODIN

Jane laPlante – Minot State University

Kelly Kornkven – Mayville State University

Susan Moberg – Dickinson High School

Wendy Wendt – Grand Forks Public Library – OAC Chair

Marlene Anderson – Bismarck State College

Shari Erdman – Williston State College

Phyllis Bratton – University of Jamestown

Mike Jan – North Dakota State Hospital

Stephanie Walker – UND Chester Fritz Library

Joe Mocnik – North Dakota State University

Traci Lund – Divide County Library

Staci Green – Dickinson State University

Erika Johnson - UND School of Medicine & Health Sciences

Patricia Caldwell – North Dakota State College of Science

Rita Ennen – Dickinson Public Library

Mary Soucie – North Dakota State Librarian

Others:

Jody French – NDUS- CTS

Linda Allbee - ODIN Office

Jason Bedsaul – ODIN Office

Ginny Millette – ODIN Office

Cheryl Hoffmann – ODIN Office

Additions to Agenda - none

2) Approval of the May 28, 2020 Online Meeting Minutes

http://www.odin.nodak.edu/sites/default/files/DRAFT_ODIN_Advisory_Council_Minutes_2020-05-28.pdf

Motion to Approve – Joe Mocnik – Seconded – Stephanie Walker – all in favor – opposed - none

3) Alma Update (Allbee)

Go Live happened July 29/2020 – In June, final preparations began – July brought a lot of hard dates for preparations to Go Live – migration went smoothly. Librarians are doing a great job at moving forward at their own institutions to ensure ALMA is running smoothly. Fulfillment – Student/Staff loaders are running and working as planned – will be tweaked as issues arise. Resource Sharing – borrowing and lending are working but there are issues being worked on. Resource Management is also working well but has issues that need to be worked out. Discovery – changes have been and continue to be made by both ODIN Staff and Library Staff. Cleanup continues to happen – electronic records has been a real target area. There are now two sandboxes – one with UND data and one with BSC data – both anonymized – libraries are assigned to one sandbox or the other. ODIN has officially switched from Implementation to Support. Implementation Basecamp has been archived and tickets should now be submitted via an ODIN Help Desk ticket. Basecamp is available for consulting answers to questions during implementation. Library Staff have been actively engaged in User Groups, which is wonderful. The ALMA page on the ODIN website continues to be updated with usable information for libraries.

4) Alma Project Executive Steering Committee – Large Project Oversight (Post-Implementation) - Post Implementation Report – Directors and Staff were asked for “Lessons learned” and “Successes Realized”. Please submit any new comments to Ellen Kotrba as soon as possible.

5) ODIN Director’s Report (Kotrba) – See report on ODIN Website - https://www.odin.nodak.edu/sites/default/files/2020_10_02_DirectorsReport_EllenKotrba.pdf

6) State Librarian Report (Soucie) – October – new hours – 8:00 – noon for walk-ins – noon – 4:00 by appointment and curbside. Limiting to 5 people in Reading Rooms at a time – ½ hour at a time on computers and total of one hour per day. Library Community Meetings – 2:00pm Tuesday one week and 11:00am on Thursday the other week. 2 Grants – opened October 1 – Professional Development grant is a reimbursement award and COVID is for expenses relating to COVID. Deadline to apply for grants is October 31/2020 – awards will be granted by November 15 – details are available on NDSL website - library.nd.gov/grants.html. Library Coordinating Council working on items for next legislative session.

7) Old Business

a) Leganto (Green) – Dickinson State University implementation –expected to be LIVE for Spring Semester/ January 2021 - Implementation began in October & a mini basecamp is being accepted. Weekly meetings with technical and promotional teams is ongoing– Reading Lists going into Blackboard for instructors to use.

8) New Business – Joe Mocnik - Do we need to discuss austerity measures as our institutions are facing budget cuts – the world is constantly changing – what was norm yesterday is not the norm today. Wendy Wendt – all libraries are feeling the pressure from a lot of different places/groups. Stephanie Walker – this fiscal year we are doing ok – but anticipate a larger budget cut next fiscal year – subscribing to Unsub to see if collections available in an open access forum – new Web Librarian, Rebecca Brown started yesterday and extremely glad she is here. Kelly Kornkven – not too many changes – student work budget got cut – evening library hours decreased to 9:00 pm from 10:00 pm – have seen less use at the library- students sitting one per table. Phyllis Bratton – budget cut already – fairly small – not getting equipment that was requested, but not a huge issue – more online items than print have been added – new Instruction Librarian, Amanda Walsh started a couple of months ago.

9) Other Business

a) Open Educational Resources-Webinars/Training/Conference – link to register is included in the electronic packet on website – Shari Erdman - Williston State just implemented an OER committee on campus and developed an OER lib guide for faculty. Trying to bring OER to the forefront! Kelly Kornkven - Check out OpenStax, my faculty really like those OER books.

10) OPEN FORUM – what is on your mind? - Vulnerable Staff (own health issues or family members) – how is everyone dealing with it?

--Univ of Jamestown – working remotely is option for all employee - library open 6:00 – 10:00 pm in library – Tuesday, Wednesday, Thursday only staffed by certain staff - Weekend Staff different than week day staff– one quit and one took leave until COVID is over – additional staff hired to replace these staff

members. We have a varying of about 7 students at any given time who are close contacts and so out for a while. Makes scheduling difficult, so we are not staying open until midnight.

--UND Chester Fritz Library - UND Music Library has not been able to open due to only staff member being gone who has tested positive for COVID. One Staff member with health issues working from home – student staff hired and trained and then they needed to be quarantined, so had to shorten hours. Staff working remotely and onsite – Stephanie has been working in office the whole time due to construction.
--ND State Library –telecommuting staff – some staff working full time in the office – plexi-glass installed, and additional cleaning being done. Staff asked to wear masks while entering the building, but not being required and patrons have not been required due to Governors policy of not being required to wear a mask, but highly encouraged. We've had 3 staff quarantine, including me, but so far thankfully no one with COVID.

--Mayville State Univ – are libraries limiting individuals in libraries –

--UND not limiting – fewer students on campus than in the past

--Univ of Jamestown – not limiting – but limiting chairs – not as many students coming into library as in the past.

--Williston State College - My only issue at WSC are students not following library rules. I have had to be the "bad" person quite a bit lately.

--Dickinson Public Library - Without in person programs, traffic is pretty light.

--Bismarck State College - is currently at a Level 3 risk. Public access is limited on campus. The public is "allowed at invitation-only events and activities." A student employee at the BSC Library was identified as a close contact & self-quarantined. Ultimately, the student & family members tested negative. We dodged a bullet.

--Grand Forks Public Library – open for curbside currently – ½ hour appointments starting October 15 – staff are very concerned and worried – receiving a lot of pressure from GF Mayor to open as in the past. One staff member tested positive – all staff quarantined.

--ND State College of Science - We post that only 1 person is allowed in our study rooms and have repeatedly come across 2 in a room, things like that....

--Dickinson High School- I am on day 13 of quarantine because our daughter got sick. My para is running the high school library on her own.

11) ODIN Member Highlights –

Stephanie Walker – UND Chester Fritz – renovation should be done by November. Trying to work on Chester Fritz Library “Here and Now” video

Mike Jan– ND State Hospital – business as usual – computer only 3 public and not having enough – extra cleaning – plexiglass up in main area – masks encouraged to be worn in the library – Patients and Staff are patrons to the library. DVDS very popular – 3 DVDs checkout to every book.

Cheryl Hoffmann– ODIN Office – working remotely and physically in the office when needed

Erika Johnson – UND SMHS – everyone working remotely – 2 ongoing librarian searches – SE Campus Bismarck – GF Campus – Talking about filling Library Director position also.

Jane LaPlante – Minot State Univ – business as usual – removed 105 chairs and spread out remaining chairs in library – Mylar curtains instead of plexiglass that can be rolled up when not in use – User Experience Workshop – Kristen Myers - in July. Survey of students – regarding hours on Saturday – 9:00 – 1:00 – students coming in around noon – pilot project next semester – 1:00 -4:00 – looking for new Reference

Librarian due to one staff member leaving – Staff learning via Zoom and Bb Collaborate. Pilot Reserve Project is ongoing. Jane has a new title – from Library Chair to Library Director

Jason Bedsaul – ODIN Office – Working through last little bit of Authentication issues and if you notice anything please let me know

Jody French – NDUS-CTS – Enjoyed being included in the meeting today.

Kelly Kornkven – Mayville State Univ – held Constitution Day in the library – used the game Word Find – participants won gift certificates – a lot of participation.

Marlene Anderson – Bismarck State College – things going well at BSC – from March 23 through June 30 – Marlene was the sole staff – other staff are now back working the library – Sun – 1:00 – 4:00 weekdays closing at 8:00 pm instead of 9:00 pm – social distancing being practiced – a lot of signage in library – Masks on campus is a requirement. Book Talk at BSC 2021 – now being worked on.

Patricia Caldwell – ND State College of Science – all staff working normal hours – practicing social distancing and wearing masks – Video Streaming now available on campus

Mary Soucie – ND State Library – received \$39,000 Cares Grant to work with Book Clubs – more information coming to library community

Phyllis Bratton – Univ of Jamestown – Fargo Campus librarian Marilyn Hedberg working 15 hours remotely – is mainly a Physical Therapy Program – training day was held in Jamestown – a lot of collaboration happens between two campuses

Rita Ennen – Dickinson Public Library – Hired Bookmobile Librarian – excited about him joining us. Hired 4 new part time library assistants - Mayor directive is that everything stays as normal as possible – one staff member tested positive and quarantined and rest of staff still working because deemed essential staff. Wearing masks and practicing social distancing.

Shari Erdman – Williston State College – I just got all my student workers back this week 🤞 after 2 tested positive and the others have been quarantined. Now I can finally catch up on things. I spent yesterday revising and re-revising my student workers' schedule as the college is now allowing team practices again and 3 out of my 4 workers are in various sports and practice schedules are updating frequently. Unfortunately, due to COVID-19, I have had to limit my library activities, but we did put together a Constitution Day display since we, too, are required to document our celebration of this day. Not much else going on at WSC! Please stay healthy everyone!

Staci Green – Dickinson State Univ – normal business – ALMA is getting used – had an hours change – closing at 8:00 pm instead of 10:00 pm – few students in the library - study rooms limited to one so dealing with 2 or more persons in a group trying to use them.

Susan Moberg – Dickinson High School – we're a hybrid – half students – Tuesday/Thursday – the other half, Monday/Wednesday and alternating Fridays – 2/3 of computers shutdown – working with teachers on requesting books – the Library is one of the few areas open to students – and they're using it – 5 minute Friday videos have been created for teachers to use in classroom – excited to get back into Library after quarantining.

Wendy Wendt – Grand Forks Public Library – remodel is basically done – tidying up – love the new look - when library is opened up the ship and slide will remain closed - Ribbon Cutting for remodel will not be until May – celebrating Anniversary around that time too. One Staff member received MLS recently

Mary Soucie – ND State Library – thanks the ND Library Community for doing an amazing job for revising/rethinking on how to serve your communities during this trying time. Thank you – Thank you!!!

12) Next meeting (online) planned for later November 2020 – Doodle Poll will be sent out later part of October with possible dates and times

Meeting adjourned at 11:15 am.

Electronic Packet – <http://www.odin.nodak.edu/oac-meeting-docs-10022020> for links to view documents prior to the meeting (must be logged in).