Web Page Committee - Minutes
Telephone Conference
January 19, 2001 – 1:15pm

The committee members were called at 1:15pm. Participating in the
conference call were: Jane la Plante, Minot State; Barb Knight, UND Health
Sciences Library; Jan Wysocki, MISU/Bottineau; Kathy Enger, NDSU; and
Traci Juhala; Bismarck State.

The meeting started off with introductions, then headed right into the agenda
laid out by Jane.

Agenda item 1. What do we want the web page to look like?

Kathy informed the group that NDSU has offered their services. Will
Gardner has agreed to write the code for the shared Online A.A. Library
Services web page. Kathy will let him know we are definitely interested in
taking him up on this offer.

As for what the page should look like, it was suggested that a logo be
developed. Will can come up with something, and we all will comment on
it.

Agenda item 2. What information do we want the page to contain?

A welcome statement and logo, a mission statement, a link to an online
tutorial, links to ODIN homepage, patron information form, Infotrac, etc.,
information about obtaining library services, and links to home campus
libraries.

NDSU is designing a tutorial for WebPals. Kathy suggested we could
perhaps use their product, but customize it for our purposes. The NDSU
library website is http://www.lib.ndsu.nodak.edu. It was also suggested that
committee members take a look at Kentucky’s library tutorial at
http://www.kyvu.org/.

Agenda item 3. What about the home campus links; Will each campus do
their own; Would it be desirable/feasible to design a template?
Each campus will have its own library website linked from the joint page, but it was suggested that each website follow an established template, and make modifications as necessary. Jane’s MSU website for off-campus students will serve as a starting point. We will all take a look at it, and discuss options next time.

**Agenda item 4.** What shall we do next?

Kathy will ask Will to put up our page. She’ll get us the URI, and we’ll all take a look at it and send her suggestions for things we’d like to see added. Then, at our next meeting, we’ll discuss what we like and don’t like.

**Agenda item 5.** When and by what medium shall we meet next?

Our next meeting will be held on Friday, 16 February 2001, at 1:15pm. We have chosen to have a telephone conference again, and Net Meeting was brought up as an option.

The meeting came to a close after deciding upon the next meeting time and date.

Submitted by Traci Juhala – 1/22/01