Committee members were called at 1:15pm. Participating in the conference were: Jane la Plante, Minot State; Barb Knight, UND; Jan Wysocki, Minot State-Bottineau; Char Myhre, NDSU; Wil Gardner, NDSU; and Traci Juhala, Bismarck State.

There were some technical difficulties in getting all participants on the call, but eventually, with some adjustments by Char and Wil, the meeting got started. Net Meeting was used as a means of viewing web sites and discussing some options for web page design.

Agenda item 1: Web page draft

There was some discussion about the design of the page.

Traci had made some comments concerning taking fewer clicks to get to an actual library, and also needing more information about who we are and what the site is for right on the home page. No concrete solutions were given.

Agenda item 2: What else to put on the page?

Jane suggested that perhaps we could place several buttons on the home page for 1)WebPals, 2)Tutorial, 3)InfoTrac, 4)Eres, 5)Patron Information and Requests. This idea seemed to be popular.

Also, some discussion was made of placing information about how to obtain library services (i.e. how to get a library card) directly on the home page, with links to the 5 home campus libraries. Some members brought up the question of why not just go straight to the campus libraries, but the consensus was that we should take advantage of the opportunity to share some of our resources on this shared page, and try to be something of a virtual library. This seemed to be something participants were interested in.

There was a lot of discussion about the library map page. The final consensus was that there should be a library map page where students can
view library resources from around the state, but that there will also be separate links to the 5 home campus libraries’ distance education sites from the home page. There will be directions to select your home library in order to set up library services, or something along those lines.

Wil took note of all these items, and will work further on the page.

**Agenda item 3: Welcome and Mission**

There was some discussion about combining the mission and welcome statement. Also, there was a request to remove the statement, “as easy as possible”, from the mission statement, and replace it with “to provide access”. Some participants were interested in noting that services from this site will be available 24 hours a day, 7 days a week. Jane will revise the text and submit it for committee approval.

**Agenda item 4: Tutorial**

Jane had submitted several sites for us to look at prior to the meeting. All seemed to agree that the tutorial Char has been working on would be a great format to follow for an ODIN tutorial. Traci volunteered to use the Viewlet builder (at [www.carbon.com](http://www.carbon.com)) to start working on an ODIN tutorial. Char offered assistance if Traci has problems.

**Agenda item 5: Other**

Jane offered the source code for her off-campus library services page for anyone to use as a template for home campus libraries. This was greatly appreciated.

There was discussion of setting up a demo of Eres with Rodney Salazar at NDLA. The question was brought up: does every campus need to have Eres? Most seemed to feel the answer to this is “yes”.

Jane suggested that we organize a meeting of the Library Resources and Distance Learning Committee at the ODIN Advisory Council in April to share information about our subcommittee’s work. The meeting will likely be held sometime on the morning of April 19.
The next subcommittee meeting was planned for March 9 at 1pm, again a telephone conference. This meeting was later changed to a face-to-face meeting on Friday, March 23 at the Gordon B. Olson Library in Minot.

Submitted by Traci Juhala